TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA

MEETING AGENDA
October 20th, 2026
10:00 AM

Chairman John C. (Chris) Semer
Vice Chair Angenett Taft
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges

Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board

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1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **BOARD OF DIRECTORS ROLL CALL– DETERMINATION OF BOARD QUORUM**

   John C. (Chris) Semer- Chairman
   Angenett Taft- Vice Chair
   Melody McLearn- Director
   Diane Yates- Director
   Arnold Bridges- Director

4. **PUBLIC COMMENT** (Note: Members of the public are invited to address the Board at this time regarding any item not scheduled for discussion as part of this agenda and that is within the jurisdiction of the district. The Board Chair may limit comments to three (3) minutes per, or another specified time, unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.)

5. **AGENDA ADOPTION**
   a) Agenda Additions/Changes (Potential Action Item)
   b) Business/Campaign Conflict Disclosures (Potential Action Item)

   * Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine whether to continue or not consider a noticed agenda item, or (3) discussion/action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2 (b) (1) and GC 54956.5).

6. **CONSENT CALENDAR** (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)
   a) Approval of minutes for the Regular Board meeting of September 15, 2026 (Potential Action Item)
   b) Approval and Ratification of October 2026 warrants (Potential Action Item)
   c) Approval of the August Profit and Loss (Potential Action Item)
   d) Approval of the September Profit and Loss (Potential Action Item)

7. **REGULAR CALENDAR**
   a) Water Meter Application for 1290 Kingsbury Road, APN 014-180-019-000 (Potential Action Item)
   b) Request to Relocate Meter at 810 Morgan Hill Road (Potential Action Item)
   c) Cell Tower Update (Potential Action Item)
   d) Current Rate Increase for Mailing Bills and Autopay Discount (Potential Action Item)
   e) Rate Study Proposal (Potential Action Item)
   f) Notice of Expiring Board Terms (Potential Action Item)
   g) Conflict of Interest Policy Review (Potential Action Item)

8. **POLICIES**
   a) Cost and Fee Schedule for Water and Sewer Services Amendment- 5. Meter Access and Radio-Read Meter Charges Addition (Potential Action Item)
   b) Water Meter Installation, Access, Removal, and Deposits Policy 014152025A- F. Meter Access and Obstruction, G. Permanent or Continuing Meter Access Restrictions (Potential Action Item)

9. **GRANTS**
   a) Water Treatment Construction Grant Update (Potential Action Item)
   b) Manganese Pipeline Mitigation Grant Update (Potential Action Item)
   c) Wastewater Treatment Plant Upgrade Update (Potential Action Item)

10. **GENERAL MANAGER REPORT**
   a) CalFire Project Update
   b) SWRCB Letter of El Niño Warning

11. **OFFICE MANAGER REPORT**
   a) gWorks Accounting Software Update
   b) 2025/26 Audit Update

12. **CORRESPONDENCE**

13. **PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any):** (Note: Members of the public are permitted to address the Board at this time regarding any item scheduled for closed session consideration by the Board. The Board Chair may limit comments to three (3) minutes per, or another specified time, unless additional time is requested of and permitted by the Board Chair. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.)

14. **CLOSED SESSION** Brown Act 54957- The Board may convene to closed session on matters of personnel or litigation. (Note: CLOSED SESSION ITEMS AND A PRECEDING PUBLIC COMMENT OPPORTUNITY CAN BE LISTED PRIOR TO CONSENT AGENDA CONSIDERATION IF DESIRED.)

15. **PUBLIC ANNOUNCEMENT (S) FOLLOWING CLOSED SESSION** (Note: Only reportable actions taken by the Board need to be announced in an open session after a closed session is completed.)

16. **ADJOURNMENT**