

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

**MEETING AGENDA
November 19, 2024
2:00 PM**

**Chairman Angenett Taft
Vice Chair John C. (Chris) Semer
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

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- 1. CALL MEETING TO ORDER**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. BOARD OF DIRECTORS ROLL CALL-DETERMINATION OF BOARD QUORUM**

Angenett Taft- Chairman
John C. (Chris) Semer- Vice Chair
Melody McLearn- Director
Diane Yates- Director
Arnold Bridges- Director

- 4. PUBLIC COMMENT** (*Note: Members of the public are invited to address the Board at this time regarding any item that is not scheduled for discussion as part of this agenda and that is within the jurisdiction of the District. The Board Chair may limit comments to six (6) minutes per, or another specified time, unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.*)
- 5. AGENDA ADOPTION**
 - a. Agenda Additions/Changes (Potential Action Item)
 - b. Business/Campaign Conflict Disclosures (Potential Board Member disclosures)

**Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine to continue or not consider a noticed agenda item, or (3) Discussion/Action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2(b) (1) and GC 54956.5)*

- 6. CONSENT CALENDAR** – (Potential Action Item(s)) (*Note: The following items are generally limited to*

routine and non-controversial business matters can be approved by a single motion. Individual Board members may ask that any such items be pulled for separate discussion and potential action.)

- a) Approval of minutes of the Board meeting of October 15, 2024 (Potential Action Item)
- b) Approval of the minutes of the Special Board meeting of October 22, 2024 (Potential Action Item)
- c) Approval of the October Profit and Loss (Potential Action Item)
- d) Approval and Ratification of the November 2024 warrants (Potential Action Item)

7. REGULAR CALENDAR

- a) Separately consider Item(s) Pulled from the Consent Calendar, if any. (Potential Action Item)
- b) Verizon Land Lease Contract for Cell Tower (Potential Action Item)
- c) Review Letters of Interest and make Recommendations for three expiring Directors' seats. (Potential Action Item)
- d) Request Approval for New Billing Software (Potential Action Item)
- e) Draft Audit Report (Potential Action Item)

8. POLICY UPDATES

- a) Benefits Package Update (Discussion Only)
- b) Meter Policy (Discussion Only)
- c) Review of Policy for Emergency Water (Potential Action Item)
- d) Discussion for Reviewing Policies (Potential Action Item)

9. GENERAL MANAGER REPORT (Note: Items listed below are for status reporting only, with no Board action to be requested or taken, and no direction to be given.)

- a) Retirement Trust Update (Discussion Only)
- b) New Cross Connection Mandate (Discussion Only)

10. OFFICE MANAGER REPORT (Note: Items listed below are for status reporting only, with no Board action to be requested or taken, and no direction to be given.)

- a) Septage Dumping Fee Update (Discussion Only)

11. CORRESPONDENCE

- a) Email from Ryan Tarbell

12. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any) (Note: Members of the public are permitted to address the Board at this time regarding any item scheduled for closed session consideration by the Board. The Board Chair may limit comments to six (6) minutes per, or another specified time, unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.)

13. CLOSED SESSION: Brown Act 54957- The board may convene to closed session on matters of personnel or litigation. [**NOTE: CLOSED SESSION ITEMS, AND A PRECEDING PUBLIC COMMENT OPPORTUNITY, CAN BE LISTED PRIOR TO CONSENT AGENDA CONSIDERATION IF DESIRED.**]

14. PUBLIC ANNOUNCEMENT(S) FOLLOWING CLOSED SESSION (Note: Only reportable actions taken by the Board need to be announced in an open session after a closed session is completed.)

15. ADJOURNMENT