

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING MINUTES

July 21st, 2026

**Chairman John C. (Chris) Semer
Vice Chair Angenett Taft
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

1. CALL MEETING TO ORDER AT 10:00 a.m. by Chairman Chris Semer

2. PLEDGE OF ALLEGIANCE

3. BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM

John C. (Chris) Semer – Chairman – Present
Angenett Taft – Vice Chair – Present
Melody McLearn – Director – Present
Diane Yates – Director – Absent
Arnold Bridges – Director – Present

4. PUBLIC COMMENT: Victoria Scheolen made comments regarding the cell tower and the old Maraviov place that adjoins the Reservoir.

5. AGENDA ADOPTION

- a) Agenda Additions/Changes – None
- b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

- 6. CONSENT CALENDAR** (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Regular Board meeting of June 16 , 2026
- b) Approval and ratification of July 2026 warrants
- c) Approval of the June 2026 Profit and Loss Report

Director Angenett Taft made a motion to approve the consent calendar as presented. The motion was seconded by Director Melody McLearn and carried by the following vote:

AYES: Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: Diane Yates
ABSTAIN: None

7. REGULAR CALENDAR

- a) General Manager Shane McDonald informed the board that the cell tower is making progress. The forms were poured last week for the mono-slab. Folsom Concrete was the company hired to provide the concrete, and they left a concrete line from Highway 3 up to the top of Reservoir Road, leading to the job site. Everest crew mostly cleaned up the mess. Update only.
- b) General Manager Shane McDonald contacted Fire Chief Leroy Warshawer. Leroy reviewed the Memorandum of Understanding and will present it to his board. Update only.
- c) General Manager Shane McDonald informed the Board that they still have not found a company to perform the rate study for the office. He will continue to work with PACE Engineering on the matter. Update only.
- d) General Manager Shane McDonald informed the Board that the main line extension on Dirt Road should be done by the end of the day. Brandy will take BacT water samples to the lab on Thursday before letting the line go live. The CalFire water line still needs adjustment. CAO Trent Tuthill has sent Shane a list of corrections that need to be made in order for the BOS to adopt the easement. Shane will be sending that to Mike Wines for changes requested by the County. Update only.
- e) General Manager Shane McDonald presented the Sanitary Sewer Management Plan (SSMP) to the Board. The symbol has been updated to reflect Trinity County Waterworks instead of County of Trinity. The Board reviewed and discussed SSMP. Director Melody

McLearn made a motion to adopt the Sanitary Sewer Management Plan. The motion was seconded by Director Angenett Taft and carried by the following vote:

AYES: Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None

ABSENT: Diane Yates

ABSTAIN: None

- f) General Manager Shane McDonald informed the Board that Ewing Reservoir has a lower iron and manganese level than last year. Even with improved water quality, the plant itself is struggling to meet the town's water demand. Information only.

8. POLICIES

- a) The Board discussed a standing practice of not billing Public Authorities connected to the irrigation system when not in use. In the past, the irrigation line was shut off during winter, but it is now on year-round. The Board discussed charging standby fees and whether the accounts will need to request standby. The Board directed staff to amend the current policy to direct staff to monitor usage on Public Authority irrigation meters and, when there is zero usage, change the meter to standby without the accounts having to request that service. Amended policy to be reviewed at next meeting.

9. GRANTS

- a) The Water Treatment Construction Grant is still moving forward. Trinity County Waterworks is now on the fundable list and we are expected to go to contract in January.
- b) The Manganese Mitigation Pipeline Replacement Planning Grant is also on the fundable list with an expected signing date of October.
- c) The Wastewater Treatment Plant Upgrade is progressing. The Sanitary Sewer Management Plan (SSMP) has been adopted and PACE Engineering has been surveying the pump stations. There is talk of possibly eliminating Pump Station 5.
- d)

10. GENERAL MANAGER REPORT

- a) The Data Logger for the water treatment plant has arrived but we are still missing the port for the wiring.

11. OFFICE MANAGER REPORT

- a) The gWorks accounting software is still being onboarded. They did not complete the HR side to run payroll for July. We are still waiting for a starting date for the program.

12. CORRESPONDENCE – None

13. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS – None

14. CLOSED SESSION – None

15. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION – None.

16. ADJOURNMENT 11:42 a.m.