

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF  
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

April 16<sup>th</sup>, 2019

2:00 p.m.

Directors Present: Diane Yates, Marsha Maraviov, Don Williams and Kenneth Wiley

Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Marsha Maraviov at 2:00 p.m.

CONSENT CALENDAR:

A. Minutes of the March 19<sup>th</sup>, 2019 Regular Board Meeting:

MSC by Directors Don Williams, Kenneth Wiley and carried (4-0). The Board approved the minutes. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4; No votes-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

A. Bashaw Leak: Craig explained to the Board that Brandy reduced the bill per the leak policy and asked if they wanted to further action. No action taken.

B. Dunsmore Leak: Craig explained to the Board that Brandy reduced the bill per the leak policy and asked if they wanted further action. No action taken.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

A. Final Review and Adoption of PERS Policy with past employees: Craig presented final draft to the Board.

MSC by Directors Diane Yates, Don Williams and carried (4-0). The Board approved the Withdraw from the Public Employees Retirement System Resolution 3-1-2019. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4; No votes-0; Abstain-0.

Minutes of the April 16<sup>th</sup>, 2019 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST CONTINUED:

B. Final Review and Adoption of PERS Contract with past employees: Craig presented final Contract Draft to the Board.

MSC by Directors Diane Yates, Kenneth Wiley and carried (4-0). The Board approved the PERS Contract Draft. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4; No votes-0; Abstain-0.

C. Purchase of used/new building from Angelo Cattaneo: Craig presented the Board with Mr. Cattaneo's offer.

MSC by Directors Don Williams, Kenneth Wiley and carried (4-0). The Board approved the building purchase from Angelo Cattaneo for \$45,000.00. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4; No votes-0; Abstain-0.

D. Water Service Application APN: 17-35-55: Craig presented application to the Board.

MSC by Directors Kenneth Wiley, Diane Yates and carried (4-0). The Board approved the water service application for APN 17-35-55 for the cost of \$1200.00. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4; No votes-0; Abstain-0.

F. Sewer Service Application APN: 17-35-55: Craig presented application to the Board.

MSC by Directors Kenneth Wiley, Diane Yates and carried (4-0). The Board approved the sewer service application for APN 17-35-55 for the cost of \$8526.00. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4; No votes-0; Abstain-0.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

Minutes of the April 16<sup>th</sup>, 2019 Regular Board Meeting continued:

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

A. Review & Ratify April Bills:

MSC by Directors Don Williams, Diane Yates and carried (4-0). The Board reviewed and ratified the April bills. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4; No votes-0; Abstain-0.

B. Budget Transfers: None

C. Budget Report: None

OLD OR NEW BUSINESS:

A. Letter of Resignation from Thomas Lewis: Item was tabled until next Board meeting.

B. Operator In Training License Mitchell Connor: Craig informed the Board that Mitchell has obtained his Waste Water OIT License and will begin fulfilling his hours. No action taken.

C. Operator In Training License Brandy Perrone: Craig informed the Board that Brandy has obtained her Waste Water OIT License and will begin fulfilling her hours. No action taken.

D. Raises for Craig Hair Construction Staff: Craig informed the Board that he gave all his staff raises. They have all recently passed State exams.

F. Employee Evaluations: The Board reviewed Brandy Perrone's performance. No action taken.

G. Employee Compensation: Craig discussed with the Board various ideas for Brandy's compensation. Item was tabled to a later date.

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

Minutes of the April 16<sup>th</sup>, 2019 Regular Board Meeting continued:

The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Craig J. Hair, Jr.  
Secretary, TCWWD#1