

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING MINUTES

April 16, 2024

**Chairman Diane Yates
Director Melody McLearn
Director Kenneth Wiley
Director Angenett Taft
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

1. CALL MEETING TO ORDER at 2 p.m. by Chairman Yates

2. PLEDGE OF ALLEGIANCE:

3. BOARD OF DIRECTORS ROLL CALL-DETERMINATION OF BOARD QUORUM:

Diane Yates- Chairman Present
Melody McLearn- Director Present
Kenneth Wiley- Director Present
Angenett Taft- Director Present
Arnold Bridges- Director Present

4. PUBLIC COMMENT: The following individuals made comments to the Board:

a. Scott Murrison updated the Board on the water quality, water levels at Ewing Reservoir, and how much longer it will take to fill the reservoir.

5. AGENDA ADOPTION

a. Agenda Additions/Changes – No agenda changes.
b. Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

**Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine to continue or not consider a noticed agenda item, or (3) Discussion/Action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2(b) (1) and GC 54956.5)*

6. CONSENT CALENDAR – (Potential Action Item(s)) (Note: The following items are generally limited to

routine and non-controversial business matters, and can be approved by a single motion. Individual Board members may ask that any such items be pulled for separate discussion and potential action.)

- a) Approval of minutes from the Board meeting of March 19, 2024
 - b) Approval and ratification of the April 2024 warrants
 - c) Approval of the March Budget 2024
- a. The Board approved the consent agenda by motion of Board member Angenett Taft and seconded by Board member Melody McLearn and approved unanimously without changes by the following vote:
- AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges, Kenneth Wiley
 - NOES: None
 - ABSTAIN: None
 - ABSENT: None

7. REGULAR CALENDAR:

- a. Separately consider Item(s) Pulled from the Consent Calendar, if any: None
- b. General Manager Shane McDonald informed the Board that he had to purchase a new turbidimeter for the water treatment plant. State regulations require the monitoring of influent and effluent turbidities. Shane purchased one turbidimeter with two heads to meet the requirements. The cost of the new equipment was \$13,569.39.
- c. CalFire Hayfork Station #62 submitted an Exhibit A application for their Conversion to Dormitory. It will require a 6" fire connection. General Manager Shane McDonald recommended approving the application and allowing CalFire to contract the work under Shane's direct supervision. Board member Arnold Bridges made a motion to approve CalFire's 6" fire connection with Shane McDonald's oversight and the cost of covering Shane's time for inspection. Motion seconded by Board member Melody McLearn and approved unanimously by the following vote:
 - AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges, Kenneth Wiley
 - NOES: None
 - ABSTAIN: None
 - ABSENT: None
- d. The Board reviewed and discussed the items challenged in the CEQA Documentation. Board member Melody McLearn made a motion to adopt Resolution 2024-0416, adopting a mitigated negative declaration and mitigation monitoring and reporting program for the Hayfork Water Treatment Plant Upgrade Project. Motion seconded by Board member Arnold Bridges and adopted unanimously by the following vote:
 - AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges, Kenneth Wiley
 - NOES: None
 - ABSTAIN: None
 - ABSENT: None
- e. CPA Michael Celentano is progressing on the 2022/23 Audit and has requested a meeting with two board members. Angenett Taft and Melody McLearn have been appointed to an ad hoc committee to meet with Mr. Celentano at a future date.

- f. General Manager Shane McDonald informed the Board that he purchased new media for the filters. The filters require new anthracite about every two years. The cost of the new media is \$4400.65.
- g. General Manager Shane McDonald informed the Board that he has been diverting hard for the last two weeks. The level is about 1' from spilling over. The water quality coming into the reservoir is good, with little nitrogen and phosphorus. Iron and manganese levels are also low. Board member Kenneth Wiley inquired if the fish in the reservoir affected the quality of the drinking water.

8. GENERAL MANAGER REPORT:

- a. This year's flushing schedule is April 29th through May 2nd. An ad will be placed in the Trinity Journal, and the schedule will be posted on the website.
- b. We are still waiting on the check from LWCF for the Ewing Recreation Grant. The mapping had to be updated, and now we are just waiting.
- c. The Wastewater Planning Grant Change of Scope has been submitted, and we are waiting for a response from the State.

9. OFFICE MANAGER REPORT:

- a. The 2023 CCR has been completed and approved by our regulator. Notification of the CCR is being sent out in April's billing and posted to the website. Once the billing is completed, the CCR Certification will be sent to the State.
- b. ABS has been contacted and will help us transition from four bill cycles a month to one. Mailings have been sent out in all the bills. The new route will be set to go on May 2nd.

10. CORRESPONDENCE: The following correspondence was received.

- a. Board member Kenneth Wiley submitted a letter of resignation to the Board.

11. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any) – No public comments were received.

12. CLOSED SESSION: Brown Act 54957- The Board did not go into closed session.

13. PUBLIC ANNOUNCEMENT(S) FOLLOWING CLOSED SESSION (If any reportable actions were taken):
No announcements.

14. ADJOURNMENT – The Chairman adjourned the meeting at 2:45 p.m.