

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

December 20th, 2022

2:00 p.m.

Directors Present: Diane Yates, Kenneth Wiley, Daniel Bowman, Mary Bowers, Melody McLearn

Directors Absent: None

District Manager: Craig J. Hair, Jr. – Present

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the November 15th, 2022, Regular Board Meeting:

MSC by Directors Mary Bowers, Melody McLearn and carried (4-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Melody McLearn: Yes-4; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. 2021/22 Draft Audit: Craig informed the Board that Don Reynolds has passed his peer review. Craig proposes adopting the 2021/22 Audit.

MSC by Directors Melody McLearn, Daniel Bowman and carried (5-0). The Board approved the 2021/22 Draft audit as a 2021/22 Final audit. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, Kenneth Wiley, and Melody McLearn: Yes-5; No-0; Abstain-0. (Kenneth Wiley arrived at 2:05 P.M.)

Minutes of the December 20th, 2023, Regular Board meeting continued:

PROGRESS PAYMENT REQUEST:

b. 2022/23 Request for Quote for Audit: Craig requested the Board's permission to request quotes from different auditors.

MSC by Directors Mary Bowers, Daniel Bowman and carried (5-0). The Board authorized Craig to advertise and request proposals for the 2022/23 audit. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, Kenneth Wiley, and Melody McLearn: Yes-5; No-0; Abstain-0.

c. OUTSTORM Scooter: Craig has purchased a scooter to read routes with. No action taken.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify December 2022, Bills:

MSC by Directors Mary Bowers, Daniel Bowman, and carried (5-0). The Board reviewed and ratified the December bills. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, Melody McLearn, and Kenneth Wiley: Yes-5; No-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Mary Bowers, Daniel Bowman, and carried (5-0). The Board approved the budget report. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Melody McLearn, Kenneth Wiley: Yes-5; No-0; Abstain-0.

OLD OR NEW BUSINESS:

a. Update on Letter to Planning Dept Regarding "Request for Comments": The Planning Department informed Craig that if he needs more time for comments to just inform them. No action.

b. Update on Ewing Reservoir Recreation Grant: Craig informed the Board that he had to redo all the progress payment requests. We will be receiving about \$20,000 less than we were expecting in reimbursements. No action taken.

Minutes of the December 20th, 2023, Regular Board meeting continued:

OLD OR NEW BUSINESS:

c. Update on Water Treatment Plant Planning Grant: Craig informed the Board that Jessica had submitted the 90% last Friday. We are about ready to go the financing. Craig would like direction to file application with SWRCB.

MSC by Directors Daniel Bowman, Melody McLearn, and carried (5-0). The Board directed Craig to file an application with SWRCB for financing to build a new water treatment plant. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Melody McLearn, Kenneth Wiley: Yes-5; No-0; Abstain-0.

d. Update on Wastewater Treatment Plant Grant: Craig informed the Board that nothing has happened with the wastewater treatment plant grant in 3 months. No status report received since September. No action taken.

e. Update on ISO Rating of Hayfork Fire and TCWW: Craig informed the Board that he got the new fire chief up to speed on the ISO rating and the importance of it. He will be working with Leroy Warshawer. No action taken.

f. Update for Wastewater Discharge/Sanitary Overflow Permit Fees: Craig informed the Board that the yearly fees have increased by \$1031. No action taken.

g. Mid-Year Budget: Craig informed the Board that he doesn't think there is a need for a rate increase this year. No action taken.

h. Potable Water Sales Out of District: Mary Bowers requested that the potable water applications for use outside of district be added to the agenda.

MSC by Directors Mary Bowers, Kenneth Wiley, and carried (5-0). The Board approved adding the potable water applications for use outside of the district to the agenda. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Melody McLearn, Kenneth Wiley: Yes-5; No-0; Abstain-0.

i. Potable Water Sales Applications for Use Out of District: The Board reviewed the applications.

MSC by Directors Mary Bowers, Danial Bowman, and carried (5-0). The Board approved the water applications for use outside of the district from 12/15/2022-12/31/2022. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Melody McLearn, Kenneth Wiley: Yes-5; No-0; Abstain-0.

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:
 - A. Public
 - B. Consultants
 - C. Staff
 - D. Management
 - E. Directors

The meeting was adjourned at 3:35 P.M.

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD#1