

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

December 18th, 2018

2:00 p.m.

Directors Present: Diane Yates, Marsha Maraviov, and Don Williams

Directors Absent: Thomas Lewis and Kenneth Wiley

District Manager: Craig J. Hair, Jr. - Present

Guests: None

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Marsha Maraviov at 2:05 p.m.

CONSENT CALENDAR:

A. Minutes of the October 16th, 2018 Regular Board Meeting:

MSC by Directors Don Williams, Diane Yates and carried (3-0). The Board approved the consent calendar as written. Chairman Marsha Maraviov, Directors Don Williams and Diane Yates- Yes votes-3; No votes-0; Abstain-0.

B. Minutes of the November 13th, 2018 Special Board Meeting:

MSC by Directors Don Williams, Diane Yates and carried (3-0). The Board approved the consent calendar as written. Chairman Marsha Maraviov, Directors Don Williams and Diane Yates- Yes votes-3; No votes-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

A. Roderick Senior Center Letter: The Board read and acknowledged a thank you letter from the Roderick Senior Center. No action taken.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

A. LAFCO: Craig informed the Board that the hearing for LAFCO was held on December 4th. There is a 45 day waiting period then the annexation is complete. No action taken.

Minutes of the December 18th, 2018 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

B. PERS: Craig updated the Board and the drafted policy. He is waiting on PERS for one more piece of information before he presents the policy to the Board. No action taken.

C. Elementary School: Craig should have the permit back from Cal-Trans in about 60 days to bore the lines at the school. There are some issues with the fire line backflow preventer. Craig is working with the school to get that fixed. No action taken.

D. High School: Craig presented the MOU to the Board.

MSC by Directors Diane Yates, Don Williams and carried (3-0). The Board approved the MOU as presented. Chairman Marsha Maraviov, Directors Don Williams and Diane Yates- Yes votes-3; No votes-0; Abstain-0.

E. GHD: No contract for the inundation mapping has been received. We are still waiting. No action taken.

F. Wastewater Treatment Plant Upgrade Grant Application: Craig informed the Board that our grant process is about 2/3 of the way completed. No action taken.

G. Water Treatment Plant Grant Application: The grant is now complete and might be received before the January meeting. No action taken.

H. Ewing Reservoir Grant Application: McConnell Foundation is still willing to donate \$60,000. Craig has received the deed from BLM. No action taken.

I. Ewing Reservoir Leash Law Regulation: Brandy updated the Board. The Board directed Craig to continue to apply pressure to County Counsel for a written statement. No action taken.

J. New Pump Installation Ewing Reservoir: We have received the new pump. When weather permits we will be installing the new pump, hopefully before spring. No action taken.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

Minutes of the December 18th, 2018 Regular Board Meeting continued:

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

A. Review & Ratify Bills Nov:

MSC by Directors Diane Yates, Don Williams and carried (3-0). The Board reviewed and ratified the Nov. bills. Chairman Marsha Maraviov, Directors Don Williams and Diane Yates- Yes votes-3; No votes-0; Abstain-0.

B. Review & Ratify Bills Dec:

MSC by Directors Diane Yates, Don Williams and carried (3-0). The Board reviewed and ratified the Dec. bills. Chairman Marsha Maraviov, Directors Don Williams and Diane Yates- Yes votes-3; No votes-0; Abstain-0.

C. Budget Transfers: None

D. Budget Report: None

OLD OR NEW BUSINESS:

A. USFS Letter: The Forest Service has instructed Craig to do some maintenance on the property. Craig will need to purchase an excavator to do the work. No action taken.

B. 2019 Ewing Dam Fee Increase: Craig informed the Board of the State's plan to increase the dam fees again. No action taken.

C. 2019 Rate Increases Basic Laboratory: The fees at Basic Lab will be increasing significantly. No action taken.

D. Water/Sewer 2019 Rate Increases: The Board discussed the impact of postponing the scheduled increases.

MSC by Directors Diane Yates, Don Williams and carried (3-0). The Board adopted to postpone the previously scheduled rate increase until 2020. Chairman Marsha Maraviov, Directors Don Williams and Diane Yates- Yes votes-3; No votes-0; Abstain-0.

E. Property Tax for Disabled Veterans: Based upon the finding of the District the Board has granted two veterans' forgiveness of the assessment billing for the calendar year 2018/19. The Board has directed Craig to write a Veteran's Assessment Policy before the next assessment billing.

MSC by Directors Diane Yates, Don Williams and carried (3-0). The Board approved debt forgiveness for parcels 014-440-20-00 and 014-172-12-00 for year 2018/19. Chairman Marsha Maraviov, Directors Don Williams and Diane Yates- Yes votes-3; No votes-0; Abstain-0.

Minutes of the December 18th, 2018 Regular Board Meeting continued:

OLD OR NEW BUSINESS continued:

F. New Building at Wastewater Treatment Plant: Craig presented the Board with the potential

opportunity to purchase a metal building at a reduced priced. Board directed Craig to negotiate the price. No action taken.

G. Operator License Updates: Craig updated the Board on the licenses held by TCWW and Craig Hair Construction employees. Craig will be OITing Brandy and Mitchell at multiple plants.

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:33 p.m.

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD#1