

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING AGENDA

February 20, 2024 2:00 PM

**Chairman Diane Yates
Director Melody McLearn
Director Kenneth Wiley
Director Angenett Taft
Director Arnold Bridges**

**Shane McDonald – Operations Manager
Brandy Perrone – Office Manager/Clerk of the Board**

1. CALL MEETING TO ORDER

2. BOARD OF DIRECTORS ROLL CALL-DETERMINATION OF BOARD QUORUM

Diane Yates- Chairman
Melody McLearn- Director
Kenneth Wiley- Director
Angenett Taft- Director
Arnold Bridges- Director

3. PUBLIC COMMENT *(Note: Members of the public are invited to address the Board at this time regarding any item not scheduled for discussion as part of this agenda, and that are within the jurisdiction of District. The Board Chair may limit comments to six (6) minutes per, or another specified time, unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.)*

4. AGENDA ADOPTION

- a. Agenda Additions/Changes (Potential Action Item)
- b. Business/Campaign Conflict Disclosures (Potential Board Member disclosures)

**Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine to continue or not consider a noticed agenda item, or (3) Discussion/Action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2(b) (1) and GC 54956.5)*

5. CONSENT CALENDAR – (Potential Action Item(s)) *(Note: The following items are generally limited to*

routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such items be pulled for separate discussion and potential action.)

- a) Approval of the minutes for the Board meeting of November 21, 2023
- b) Approval of the minutes for the Board meeting of January 16, 2024
- c) Approval and ratification of the February 2024 warrants
- d) Approval of the January budget 2024

6. REGULAR CALENDAR

- a) Separately consider Item(s) Pulled from Consent Calendar, if any. (Potential Action Item)
- b) Debt reduction/forgiveness request from Tony Russell regarding 294 Riverview Road. (Potential Action Item)
- c) Scott Murrison has requested to address the Board regarding water quality and the former Craig Hair Construction contract. (Discussion Only)
- d) Inquiries from customers about the appearance of Craig Hair driving district trucks. (Potential Action Item)
- e) Emergency water rates and renewal fees for water usage outside the district. (Potential Action Item)
- f) Possible new accountant for the district's sewer assessment billing. (Potential Action Item)
- g) North Coast Regional Water Quality Control Board letter regarding missing self-monitoring wastewater reports for TCWW. (Potential Action Item)

7. OPERATIONS MANAGER REPORT (Note: Items listed below are for status reporting only, with no Board action to be requested or taken, and no direction to be given.)

- a. Water Treatment Plant Planning Grant Update (Discussion Only)
- b. Ewing Reservoir Recreation Grant Update (Discussion Only)
- c. Wastewater Planning Grant Update (Discussion Only)

8. OFFICE MANAGER REPORT (Note: Items listed below are for status reporting only, with no Board action to be requested or taken, and no direction to be given.)

- a. Signature Cards for Tri-Counties Bank (Discussion Only)
- b. 2022/23 Audit Update (Discussion Only)

9. CORRESPONDENCE

- a) Letter from Mr. Russell regarding 294 Riverview Road bill.

10. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any) (Note: *Members of the public are permitted to address the Board at this time regarding any item scheduled for closed session consideration by the Board. The Board Chair may limit comments to six (6) minutes per, or another specified time unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.*)

11. CLOSED SESSION: Brown Act 54957- The board may convene to closed session on matters of personnel or litigation. [NOTE: *CLOSED SESSION ITEMS, AND A PRECEDING PUBLIC COMMENT OPPORTUNITY, CAN BE LISTED PRIOR TO CONSENT AGENDA CONSIDERATION IF DESIRED.*]

- I. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: No. of Cases: 2
- II. PUBLIC EMPLOYMENT: Title: Operations Manager

12. PUBLIC ANNOUNCEMENT(S) FOLLOWING CLOSED SESSION (Note: Only reportable actions taken by the Board need be announced in open session after a closed session is completed.)

13. ADJOURNMENT