

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

January 21st, 2020

2:00 p.m.

Directors Present: Marsha Maraviov, Diane Yates, Kenneth Wiley, Don Williams and Keith Wright

Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the November 19th, 2019 Regular Board Meeting:

MSC by Directors Don Williams, Diane Yates and carried (5-0). The Board approved the consent calendar as typed. Chairman Marsha Maraviov, Directors Diane Yate, Don Williams, Keith Wright and Kenneth Wiley: Yes-5; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. Keith Wright Swearing In: Keith Wright was sworn in as Director to the unexpired term of Thomas Lewis.

b. Lot Line Adjustment for TCWW & Big Creek Ranch: Hayfork Land Surveying has agreed to do the mapping for the lot line since the Big Creek Ranch is not part of the Williamson Act. No action taken.

c. Website & Computer Update: Craig informed the Board that the computers are still working well. Brandy informed the Board that our website will no longer be supported by GoDaddy and needs to be rebuilt. No action taken.

Minutes of the January 21st, 2020 Regular Board meeting continued:

PROGRESS PAYMENT REQUEST:

d. Printer/Copier & Folding Machine Purchases: Brandy informed the Board that she purchased a new printer/copier and folding machine for the office. No action taken.

e. Service Agreement with Underwood Law Offices: Mr. Underwood has agreed to represent TCWW at an hourly rate. Craig recommends that we move into an agreement with Mr. Underwood.

MSC by Directors Diane Yates, Don Williams and carried (5-0). The Board authorizes Marsha Maraviov to sign the agreement retaining the Underwood Law Offices. Chairman Marsha Maraviov, Directors Diane Yates, Don Williams, Keith Wright and Kenneth Wiley: Yes votes-5; No votes-0; Abstain-0.

f. Watershed Sanitary Survey Completion: Jesse Lawson droned the entire watershed. The completed survey was presented to the Board. No action taken.

g. Water Service Application for APN 014-180-64-00 on 355 Pine Street: The application for a 3” water meter on 355 Pine Street was discussed by the Board.

MSC by Directors Keith Wright, Diane Yates and carried (5-0). The Board approved a 2” water meter on APN 014-180-64-00 with a cost set at \$3000-\$5000 depending on placement of meter. Chairman Marsha Maraviov, Directors Diane Yates, Don Williams, Keith Wright and Kenneth Wiley: Yes votes-5; No votes-0; Abstain-0

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify January Bills:

MSC by Directors Kenneth Wiley, Keith Wright and carried (5-0). The Board reviewed and ratified the January bills. Chairman Marsha Maraviov, Directors Diane Yates, Don Williams, Keith Wright and Kenneth Wiley: Yes votes-5; No votes-0; Abstain-0

b. Budget Transfers: None

c. Budget Reports: None

OLD OR NEW BUSINESS:

a. 2018/2019 Audit: The Board was presented with the 2018/19 audit.

MSC by Directors Diane Yates, Kenneth Wiley and carried (5-0). The Board reviewed and adopted the 2018/2019 audit ratifying the date to December 10th, 2019. Chairman Marsha Maraviiov, Directors Diane Yates, Don Williams, Keith Wright and Kenneth Wiley: Yes votes-5; No votes-0; Abstain-0

b. Accounting for MVUSD Projects: Craig presented to the Board the accounting for MVUSD projects. No action taken.

c. Pace Engineering Contract Amendment: Pace has requested the Board amend the contract asking for another \$7000 to finish the application for funding for a new water treatment plant. The Board discussed the request. No action taken.

d. Grants:

d1. Ewing Reservoir: Craig informed the Board and we should know something by the next meeting. Craig has been informed that we should have a signed contract by the next meeting. No action taken.

d2. Water Treatment Plant Replacement: Craig informed the Board that in order to not delay the progress we have agreed to absorb the cost to Pace Engineering. No action taken.

d3. Waste Water Contract Amendment: The Regional Board has informed Craig that the application is 100% complete and just awaiting a signature. No action taken.

e. Contract Renewal for Craig Hair Construction:

e1. Mitchell Connor Grade II Treatment Plant Operator: Mitchell has passed his test and is now a Grade II Treatment Plant Operator.

e2. Brandon Mead: Craig has asked the Board to think about adding Brandon to the contract at the next renewal.

e3. Trucks/Purchase of Vactor Truck: Craig informed the Board that he purchased a new truck at the Ritchie Brothers Auction. The truck has been converted into a Vactor truck and Craig is now looking for a crane to put on the truck to assist with moving hoses.

f. Potential Future Pipeline Projects: Craig discussed with the Board the aging pipelines in the distribution system and the order in which he would like to replace them. No action taken.

Minutes of the January 21st, 2020 Regular Board meeting continued:

OLD OR NEW BUSINESS:

g. Form 700 Conflict of Interest: Brandy had the Board fill out the yearly Conflict of Interest Form 700. No action taken.

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD