

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF  
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

January 16<sup>th</sup>, 2018

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov (late 2:09 p.m.), Don Williams and Kenneth Wiley

Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: None

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:01 p.m.

CONSENT CALENDAR:

A. Minutes of the December 19<sup>th</sup>, 2017 Regular Board Meeting:

MSC by Directors Don Williams, Kenneth Wiley and carried (4-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0, Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

A. Somi Hoffman Water Leak: Board discussed our leak policy and Somi's request for a reduction in his bill. Somi's bill does not meet the policy.

MSC by Directors Thomas Lewis, Kenneth Wiley and carried (4-0). The Board directed to follow the leak policy. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0, Abstain-0.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

A. 2016/17 Final Audit:

MSC by Directors Marsha Maraviov, Kenneth Wiley and carried (5-0). The Board adopts 2016/17 draft as the final audit. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0, Abstain-0.

Minutes of the January 16<sup>th</sup>, 2018 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST CONTINUED:

B. Water Sales Report 2004-2017: Craig updated the Board on our water sales. No action taken.

C. Lead Testing of Schools: The State has mandated the testing for lead in schools. Craig will be testing the Hayfork Elementary, Hayfork High, Mattole and SDA schools next week. No action needed.

D. Letter from MVUSD: Craig received a letter from Karl Fisher about using our water in a Geo-Thermal HVAC system for the High School. There is no precedent set for using potable water for this. Craig has calls out to the Health Department for their input. Craig will update Board when he hears back from the Health Department. No action taken.

E. CSDA Dues: The CSDA dues totally \$1277.00 is due. Without a CSDA membership TCWW cannot have SDRMA insurance.

MSC by Directors Marsha Maraviov, Don Williams and carried (5-0). The Board approved paying CSDA dues. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0, Abstain-0.

F. CRWA Dues: The CRWA dues totally \$583 is due. CRWA provides TCWW with online and on site continuing education credits.

MSC by Directors Marsha Maraviov, Don Williams and carried (5-0). The Board approved paying CSDA dues. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0, Abstain-0.

G. Water Service Application for Shawn Hill APN 14-31-01: Shawn Hill is eligible for water/sewer service.

MSC by Directors Marsha Maraviov, Thomas Lewis and carried (5-0). The Board approved water/sewer service for Shawn Hill at a fee of \$7775.00. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0, Abstain-0.

H. Planning Grant App for Water Treatment Plant: Craig updated the Board on the water plant. The application with PACE Engineering is complete less the Debt Management Policy. No action taken.

I.1 Signs: Craig showed the Board the proposal from Jordan Cruz for signs for Ewing Reservoir. No action taken.

I.2 Parking Lot Lights: Craig presented costs of lights for parking lot at Ewing Reservoir. No action taken.

Minutes of the January 16<sup>th</sup>, 2018 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST CONTINUED:

I.3 DWR Grant Application: Craig informed the Board of a DWR grant that would cost match projects at the Reservoir.

MSC by Directors Thomas Lewis, Kenneth Wiley and carried (5-0). The Board directs Craig to apply for the DWR grant for fencing and signs at Ewing Reservoir. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0, Abstain-0.

I.4 Inundation/Evacuation Plan Update: Craig has left messages with the Engineer. Craig will keep the Board updated on progress. No action taken.

J. Contract Extension for Craig Hair Construction: Craig informed the Board of their contract options with Craig Hair Construction. No action taken.

K. Potential Pipeline Projects Summer 2018: Craig asked the Board for approval to start pipeline projects in the order that Craig set.

MSC by Directors Tomas Lewis, Don William and carried (5-0). The Board approved Craig to do the pipeline projects. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0, Abstain-0.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

A. Review & Ratify Bills:

MSC by Directors Kenneth Wiley, Thomas Lewis and carried (5-0). The Board reviewed and ratified the January bills. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0, Abstain-0.

B. Budget Transfers: None

Minutes of the January 16<sup>th</sup>, 2018 Regular Board Meeting continued:

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID CONTINUED:

C. Budget Reports:

MSC by Directors Kenneth Wiley, Thomas Lewis and carried (5-0). The Board approved the budget report. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0, Abstain-0.

OLD OR NEW BUSINESS:

A. Debt Management Policy:

MSC by Directors Marsha Maraviov, Kenneth Wiley and carried (5-0). The Board adopted the Debt Management Policy. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0, Abstain-0.

B. PERS Retirement Updates: Dan Conway has applied to PERS to withdraw his deposits from PERS. Craig is still working with Jeri Romeo on Dennis Rourke's benefit reductions. No action taken.

C. PEBP: Craig has not completed a policy on the Post Employee Benefit's. Waiting on PERS for more information. No action taken.

SEWER: None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was terminated at 3:24p.m.

Respectfully submitted,

Brandy Perrone  
Secretary, TCWWD#1