

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF  
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

January 18<sup>th</sup>, 2022

2:00 p.m.

Directors Present: Diane Yates, Kenneth Wiley, Daniel Bowman

Directors Absent: None

District Manager: Craig J. Hair, Jr. – Present

Guests: Mary Bowers, Melody McLearn

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the December 21<sup>st</sup>, 2021, Regular Board Meeting:

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. Board Member Vacancy: The Board met with Melody McLearn and Mary Bowers.

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board recommended appointing Mary Bowers to the vacant seat of Marsha Maravirov expiring on 12/31/2022. Chairman Diane Yates, Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

Minutes of the January 18<sup>th</sup>, 2022, Board Meeting continued:

PROGRESS PAYMENT REQUEST:

b. Update Water Treatment Plant Planning Grant: Craig informed the Board that the progress payments were approved. Craig will be meeting with Chris from the USFS on Friday to discuss a road on USFS property. Craig is still discussing the placement of new treatment plant with PACE Engineering. No action taken.

c. Fencing the USFS Property: Craig would like to purchase fencing if Chris from the USFS approves fencing the lot.

MSC by Directors Kenneth Wiley, Danial Bowman and carried (3-0). The Board authorized Craig to purchase fencing pending USFS approval. Chairman Diane Yates, Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

d. Update Wastewater Planning Grant: Craig informed the Board that the PACE Engineering will be coming out with the drone and surveying the sewer plant tomorrow. No action taken.

e. Update Ewing Recreation Grant: Craig informed the Board that the progress payment was approved. The first load of rock has been delivered. The crew will start setting corner posts for fencing and Craig is looking at concrete picnic tables in Redding. No action taken.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify January 2022 Bills:

MSC by Directors Kenneth Wiley, Daniel Bowman, and carried (3-0). The Board reviewed and ratified the January bills. Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Kenneth Wiley, Daniel Bowman and carried (3-0). The Board approved the budget report. Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

Minutes of the January 18<sup>th</sup>, 2022, Board Meeting continued:

OLD OR NEW BUSINESS:

a. History of the Critical Water Resources Overlay Zone: Craig explained the genesis of the zone to the Board. No action taken.

b. Update on the “Place of Use” Water Right’s Application: Craig informed the Board that everything has been submitted with fees and now we are awaiting a response. No action taken.

c. Ordinance on Water Use Within the District: Craig recommended that the Board adopt the ordinance on water use within the district as written and advertised.

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board adopted the Ordinance on Water Use Within the District as advertised. Craig will advertise the adopted Ordinance for 60 days for finalization and will mass mail the ordinance to the 96041-zip code. Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

d. Policy on Emergency Use of Water Outside of the TCWW District Boundary: Craig presented the policy and asked for the Board’s input. No action taken.

e. Draft Application for Emergency Use of Water Outside of the TCWW District Boundary: Craig presented the draft application to the Board. The Board discussed the draft. No action taken.

f. Application Fee for Emergency Use of Water: The Board discussed the for the emergency use of water.

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board approved an application fee of \$150 for emergency use of water. The fee will consist of \$36 for administrative fee and \$114 for the on-site visit. Chairman Diane Yates, Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

g. Discussion on “Will Serve” Letter Requests from Cannabis Farms: Craig informed the Board that we have been asked to provide “Will Serve” letters to customers in the district. Craig recommends prior counsel’s advice of not providing “Will Serve” letters. No action taken.

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

Minutes of the January 18<sup>th</sup>, 2022, Board Meeting continued:

OTHER BUSINESS:

1. COMMENTS BY:
  - A. Public
  - B. Consultants
  - C. Staff
  - D. Management
  - E. Directors

The meeting was adjourned at 3:54 P.M.

Respectfully submitted,

Brandy Perrone  
Secretary, TCWWD#1