

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

July 21st, 2020

2:00 p.m.

Directors Present: Marsha Maraviov, Diane Yates, Keith Wright

Directors Absent: Kenneth Wiley

District Manager: Craig J. Hair, Jr. – Present

Guests: Dwayne Sceper, Morgan Rourke

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the May 19th, 2020 Regular Board Meeting: The item has been tabled for correction.

b. A motion to amend the agenda adding a review of the last year's minutes.

MSC by Directors Diane Yates, Keith Wright and carried (3-0). The Board directs Brandy to review the last 12 months of minutes. Chairman Marsha Maraviov, Directors Diane Yates, and Keith Wright: Yes-3; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

Dwayne Sceper and Morgan Rourke addressed the Board on the Board vacancies.

PROGRESS PAYMENT REQUEST:

a. Set Backflow Protection Testing and Repair Fees: Section 8.8D of the Ordinance gives TCWW the authority to bill for charges accrued for testing and maintaining backflow preventers. Craig recommends adopting a \$3 per month per inch fee to offset costs.

MSC by Directors Keith Wright, Diane Yates and carried (3-0). The Board approves a \$3 per month per inch for backflow devices. Chairman Marsha Maraviov, Directors Diane Yates, and Keith Wright: Yes-3; No-0; Abstain-0.

Minutes of the July 21st, 2020 Board Meeting continued:

PROGRESS PAYMENT REQUEST:

b. Lot Line Adjustment Big Creek Ranch & Trinity County Waterworks: Craig informed the Board that the lot line adjustment is moving forward. The Planning Department might require prepayment of property taxes before completion. No action taken.

c. Conflict of Interest Review & Re-Adoption: Craig advises no changes to be made to the Conflict of Interest Codes and recommends re-adopting the Conflict of Interest Code as typed.

MSC by Directors Diane Yates, Keith Wright and carried (3-0). The Board re-adopts the Conflict of Interest Code as typed. Chairman Marsha Maraviov, Directors Diane Yates, and Keith Wright: Yes-3; No-0; Abstain-0.

d. Equivalent Dwelling Unit (EDU) Evaluation & Reassignment for Sewer Customers: Craig explained to the Board that the EDUs have not been updated in over 20 years. He requests authority re assign EDUs and to implement a ½ EDU as needed.

MSC by Directors Keith Wright, Diane Yates and carried (3-0). The Board authorizes Craig to reassign and implement ½ EDUs for sewer billing. Chairman Marsha Maraviov, Directors Diane Yates, and Keith Wright: Yes-3; No-0; Abstain-0.

e. Division of Dam Safety Flash Board Application: Craig updated the Board on the progress of the flash board application.

f. Ewing Reservoir Recreation Grant Contract (Project Manager Change): Craig informed the Board of a new manager in charge our grant. There is a Deed Restriction that needs to be recorded with the County before funds are released. No action taken.

g. Water Treatment Plant Planning Grant Contract with PACE Engineering: Craig updated the Board on the progress with PACE Engineering for the Water Treatment Plant. No action taken.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

Minutes of the July 21st, 2020 Board Meeting continued:

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify June & July Bills:

MSC by Directors Diane Yates, Keith Wright and carried (3-0). The Board reviewed and ratified the June and July bills. Chairman Marsha Maraviov, Directors Diane Yates, and Keith Wright: Yes-3; No-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report: None

OLD OR NEW BUSINESS:

aa. Water Service Applications for APN 014-440-(52,53)-00 on Dirt Road: Craig recommends a motion adding APNs 014-440-52-00 and 014-440-53-00 to the agenda for water service.

MSC by Directors Diane Yates, Keith Wright and carried (3-0). The Board approved the amended agenda for parcels 014-440-(52,53)-00. Chairman Marsha Maraviov, Directors Diane Yates, and Keith Wright: Yes-3; No-0; Abstain-0.

a. Water Service Applications for APN 014-440-(44,50,51)-00 on Dirt Road: Craig recommends approving the water applications for Dirt Road.

MSC by Directors Keith Wright, Diane Yates and carried (3-0). The Board approved the water application for APNs 014-440-44-00, 014-440-50-00, and 014-440-51-00. The cost for each parcel will be \$25,562.00. Chairman Marsha Maraviov, Directors Diane Yates, and Keith Wright: Yes-3; No-0; Abstain-0.

MSC by Directors Keith Wright, Diane Yates and carried (3-0). The Board approved the water application for APNs 014-440-44-00, 014-440-50-00, 014-440-51-00, 014-440-52-00, and 014-440-53-00. The cost for each parcel will be \$18,482. Chairman Marsha Maraviov, Directors Diane Yates, and Keith Wright: Yes-3; No-0; Abstain-0

b. Board Member Vacancies: The Board discussed the vacancy on the Board.

MSC by Directors Diane Yates, Keith Wright and carried (3-0). The Board directed Brandy to advertise for the expiring terms of Keith Wright and Kenneth Wiley. Chairman Marsha Maraviov, Directors Diane Yates, and Keith Wright: Yes-3; No-0; Abstain-0.

SEWER:

a. Metal Building Progress: Craig updated the Board on the progression of the metal building at the sewer plant. No action taken.

Minutes of the July 21st, 2020 Board Meeting continued:

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

a. Illegal Use of Water on Two Parcels: Craig updated the Board on his correspondence with Mr. Underwood regarding the dealing with customers in the water district. No action taken.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:25 p.m.

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD#1