

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING AGENDA

June 18, 2024

2:00 PM

**Chairman Diane Yates
Director Melody McLearn
Director Angenett Taft
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

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- 1. CALL MEETING TO ORDER**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. BOARD OF DIRECTORS ROLL CALL-DETERMINATION OF BOARD QUORUM**

Diane Yates- Chairman
Melody McLearn- Director
Angenett Taft- Director
Arnold Bridges- Director

- 4. PUBLIC COMMENT** (*Note: Members of the public are invited to address the Board at this time regarding any item that is not scheduled for discussion as part of this agenda, and that is within the jurisdiction of the district. The Board Chair may limit comments to six (6) minutes per, or another specified time unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.*)

- 5. AGENDA ADOPTION**

- a. Agenda Additions/Changes (Potential Action Item)
- b. Business/Campaign Conflict Disclosures (Potential Board Member disclosures)

**Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine to continue or not consider a noticed agenda item, or (3) Discussion/Action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2(b) (1) and GC 54956.5)*

- 6. CONSENT CALENDAR** – (Potential Action Item(s)) (*Note: The following items are generally limited to*

routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such items be pulled for separate discussion and potential action.)

- a. Approval of minutes for the Board meeting of May 21, 2024
- b. Approval and ratification of the June 2024 warrants
- c. Approval of the May 2024 profit and loss report

7. REGULAR CALENDAR

- a. Separately consider Item(s) Pulled from Consent Calendar, if any. (Potential Action Item)
- b. Appointment of New Chairman. (Potential Action Item)
- c. Review Letters of Interest for Possible Recommendation for Board Vacancy for Term Expiring 12-31-2024. (Potential Action Item)
- d. Progress Update on 2022/23 Audit. (Potential Action Item)
- e. Approval of Journal Entries for the 2022/23 Audit made by Mike Celentano, CPA. (Potential Action Item)
- f. Potential Hiring for Actuarial Study for Retirees. (Potential Action Item)
- g. Accrued Vacation Hours Report and Liability. (Potential Action Item)
- h. Form an Ad Hoc to update the Employee Benefit Package. (Potential Action Item)
- i. Minimum Salary Requirements per the California Law. (Potential Action Item)
- j. Hiring of a New Hourly Employee. (Potential Action Item)
- k. 24-hour Shut-Off Notice Fees. (Potential Action Item)
- l. Gateway and ACH Fee Increase. (Potential Action Item)
- m. Ewing Water Quality Update. (Discussion Only)

8. GRANT UPDATE

- a. Ewing Reservoir Recreation Grant Update. (Discussion Only)
- b. Water Treatment Planning Grant Update. (Discussion Only)
- c. Wastewater Planning Grant Update. (Discussion Only)

9. GENERAL MANAGER REPORT (Note: Items listed below are for status reporting only, with no Board action to be requested or taken and no direction to be given.)

- a. Town Hall Meeting on June 12th (Discussion Only)

10. OFFICE MANAGER REPORT (Note: Items listed below are for status reporting only, with no Board action to be requested or taken and no direction to be given.)

- a. Update on Change Over in Billing Cycle. (Discussion Only)
- b. Sewer Assessment Update (Discussion Only)
- c. Purchase of 101 Riverview Update (Discussion Only)
- d. LAFCO Applications (Discussion Only)

11. CORRESPONDENCE None

12. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any) (Note: Members of the public are permitted to address the Board at this time regarding any item scheduled for closed session consideration by the Board. The Board Chair may limit comments to six (6) minutes per, or another specified time unless additional time is requested of and permitted by the Chairman of the Board. No

action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.)

13. CLOSED SESSION: Brown Act 54957- The board may convene to closed session on matters of personnel or litigation.

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Property: 320 Reservoir Road; Negotiating parties: Verizon/Motus; Under negotiation: Terms of Possible Lease Agreement.

14. PUBLIC ANNOUNCEMENT(S) FOLLOWING CLOSED SESSION (Note: Only reportable actions taken by the Board need to be announced in an open session after a closed session is completed.)

15. ADJOURNMENT