

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

May 21st, 2019

2:00 P.M.

Directors Present: Diane Yates, Marsha Maraviov, Don Williams and Kenneth Wiley

Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: None

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Marsha Maraviov at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the April 16th, 2019 Regular Board Meeting:

MSC by Directors Don Williams, Diane Yates and carried (4-0). The Board approved the consent calendar as typed. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4, No votes-0, Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

a. Letter form Tina Theis: Craig explained to the Board Tina's concerns and has responded back to Tina answering her questions. No action taken.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. Update on Ewing Reservoir Pump: Craig showed the Board pictures of the newly installed pump at Ewing Reservoir that is now in service. Update only.

b. Update on Kingsbury Tank: Craig showed the Board photos of the tank drained and the spots that were cleaned and repainted. Tank will be drained in 2 years and reinspected. No action taken.

c. Elementary School Bore Report: Craig informed the Board that the bore at the Elementary School has run into some obstacles. Update only.

Minutes of the May 21st, 2019 Regular Board Meeting continued;

PROGRESS PAYMENT REQUEST:

d. MVUSD Geo Pipeline Update: The weather has been too wet to start on the pipeline as the ground is too muddy. Update only.

e. Sewer Application for APN 014-330-47-00: Craig has recommended connecting this parcel for a connection fee of \$2024.00 and an assessment fee of \$1776.00

MSC by Directors Diane Yates, Don Williams and carried (4-0). The Board approved the sewer connection for a total fee of \$3800.00. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4, No votes-0, Abstain-0.

f. Draft Budget Fiscal Year 2019/20: Craig presented the Board with the Budget committee's proposed budget for 2019/20.

MSC by Directors Kenneth Wiley, Diane Yates and carried (4-0). The Board adopted the budget as presented for the fiscal year 2019/20. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4, No votes-0, Abstain-0.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

a. SDRMA Report: SDRMA has sent a packet on the immunity/liability of trails and lakes.

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify May 2019 Bills:

MSC by Directors Diane Yates, Don Williams and carried (4-0). The Board reviewed and ratified the May bills. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4, No votes-0, Abstain-0.

b. Budget Transfers: None

c. Budget Report: None

OLD OR NEW BUSINESS:

a. Contract for Retirement Benefits: Craig presented the completed contract to the Board for signatures from the Chairman to Dennis Rourke and Oralynn Mulvey's contracts.

Minutes of the May 21st, 2019 Regular Board Meeting continued:

OLD OR NEW BUSINESS:

b. PERS Cola Raises: Craig informed the Board that PERS gave both Mrs. Mulvey and Mr. Rourke a 2% Cola. TCWW will also give a cola to Mrs. Mulvey and Mr. Rourke.

c. Thomas Lewis Board Resignation: Craig read Mr. Lewis' letter of resignation to the Board. The Board will start advertising for a vacancy.

d. Cannabis Retail Scoping Meeting Hayfork: Craig informed the Board that he attended the meeting. The purpose was to obtain input from the community to formulate a policy later. No action taken.

e. Trinity County Fairgrounds Payments: A letter was received from Mike Fillette Fair manager. Item has been tabled.

f. Mitchell Connor Test Results: Mitchell has passed his Water Distribution Grade 1 test.

g. Revised Rates & Fees Policy 18-92-05: Brandy presented the Board with an updated policy of the rates and fee schedule.

MSC by Directors Don Williams, Kenneth Wiley and carried (4-0). The Board adopted the revised Rates & Fees Policy 18-92-05-19 as typed. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4, No votes-0, Abstain-0.

h. Online Portal Access Policy Draft: Brandy presented a draft to the Board for the Online Portal Access Policy.

MSC by Directors Diane Yates, Don Williams and carried (4-0). The Board adopted the Online Portal Access Policy 26-05-21-19 as typed. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates and Kenneth Wiley- Yes votes-4, No votes-0, Abstain-0.

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

Minutes of the May 21st, 2019 Regular Board Meeting continued;

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:51 P.M.

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD#1