

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF  
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

May 17th, 2022

2:00 p.m.

Directors Present: Diane Yates, Kenneth Wiley, Daniel Bowman, Mary Bowers

Directors Absent: None

District Manager: Craig J. Hair, Jr. – Present

Guests: Melody McLearn

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the April 19<sup>th</sup>, 2022, Regular Board Meeting:

MSC by Directors Daniel Bowman, Mary Bowers and carried (4-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

- a. Prepare for Drought 3/17/22: The Board discussed the notice. No action taken.
- b. Executive Order N-7-22: Craig presented the executive order to the Board. No action taken.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

- a. Ewing Lake Level: Ewing Reservoir is spilling over the top of our new flashboard and the reservoir is the fullest it has ever been. No action taken.
- b. Water Treatment Planning Grant: Craig updated the Board that PACE has agreed on a final placement of the water treatment plant. Everything will be in one, larger building. Jessica is back to full time. No action taken.

Continued Minutes of the May 17<sup>th</sup>, 2022, Regular Board Meeting:

PROGRESS PAYMENT REQUEST:

c. Wastewater Treatment Planning Grant: Craig informed the Board that Jessica has resumed working full time and will be working on the wastewater treatment planning project. No action taken.

d. Ewing Reservoir Recreation Project: Craig informed that Board that we have yet to receive a reimbursement check from the LWCF. We still have not received the time extensions on the project. No action taken.

e. Progress Payment for All Grants: Craig informed the Board that we have received three out of the five payment requests from the water treatment planning grant. The LWCF payment has not been received yet. Nothing back from the wastewater planning grant. No action taken.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify May 2022, Bills:

MSC by Directors Mary Bowers, Kenneth Wiley and carried (4-0). The Board reviewed and ratified the May bills. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Mary Bowers, Kenneth Wiley and carried (4-0). The Board approved the budget report. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

OLD OR NEW BUSINESS:

a. Water Service Application for APN 014-172-07-00: The application requests a larger water meter to install a sprinkler system. Craig recommends approving the application for \$4000.

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (4-0). The Board approved a 1” water meter to APN 014-172-07 for \$4000. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

Continued Minutes of the May 17<sup>th</sup>, 2022, Regular Board Meeting:

OLD OR NEW BUSINESS:

b. Emergency Water Use Application for Use Outside of District: The Board reviewed the old and new applications for water. The Board capped usage per parcel at 12,000 gallons for outside of the district boundaries.

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board approved the applications as requested with a cap at 12,000 gallons. The second application for parcel 17-44-29 was denied. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

c. Evaluation of Brandy Perrone: The Board convened for closed session. No action taken during closed session.

d. Compensation for Brandy Perrone: Craig recommended at 7.5% COLA increase for Brandy effective 7/1/2022.

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board approved a 7.5% COLA for Brandy Perrone starting 7/1/2022. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

e. Renewal of the Contract with Craig Hair Construction: The Board discussed Craig's amended contract.

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board approved the contract with Craig Hair Construction contract for \$334,129. The contract removes Brandon Mead (\$47,120), 10% COLA increase (\$30,375), and brings the contract back to 3 operators. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

f. Authorization for Purchasing a Used Forklift: Craig would like to purchase a forklift for inside the building at the new sewer plant.

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board approved the purchase of a used forklift for the sewer plant not to exceed \$12,000. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

g. Board Member Vacancy: The Board discussed the vacancy. No action taken.

SEWER:

Craig informed the Board that most of the wetlands might die this year. There was no water to move over. He has contacted the State and updated them.

Continued Minutes of the May 17<sup>th</sup>, 2022, Regular Board Meeting:

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters

of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:30 P.M.

Respectfully submitted,

Brandy Perrone  
Secretary, TCWWD#1