

**TRINITY COUNTY WATERWORKS DISTRICT #1  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
320 Reservoir Road  
Hayfork, CA**

**MEETING MINUTES**

**May 21, 2024**

**Chairman Diane Yates  
Director Melody McLearn  
Director Angenett Taft  
Director Arnold Bridges**

**Shane McDonald – General Manager  
Brandy Perrone – Office Manager/Clerk of the Board**

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- 1. CALL MEETING TO ORDER at 2 p.m. by Chairman Yates**
  - 2. PLEDGE OF ALLEGIANCE**
  - 3. BOARD OF DIRECTORS ROLL CALL-DETERMINATION OF BOARD QUORUM**

Diane Yates- Chairman – present  
Melody McLearn- Director – present  
Angenett Taft- Director – present  
Arnold Bridges- Director – present

- 4. PUBLIC COMMENT:** No public comments were received.

- 5. AGENDA ADOPTION**

- a. Agenda Additions/Changes – No agenda changes.
- b. Business/Campaign Conflict Disclosures – No disclosures presented.

*\*Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine to continue or not consider a noticed agenda item, or (3) Discussion/Action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2(b) (1) and GC 54956.5)*

- 6. CONSENT CALENDAR** – (Potential Action Item(s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such items be pulled for separate discussion and potential action.)
  - a) Approval of minutes for the Board meeting of April 16, 2024
  - b) Approval and ratification of the May 2024 warrants

c) Approval of the April Budget 2024

- a. The Board approved the consent agenda by motion of Board member Melody McLearn and seconded by Board member Angenett Taft and approved unanimously without changes by the following vote:

AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
NOES: None  
ABSTAIN: None  
ABSENT: None

**7. REGULAR CALENDAR**

- a. The Board separately considered the following item pulled from the Consent Calendar: None
- b. Board member Angenett Taft made a motion to accept the letter of resignation from Board member Kenneth Wiley. Board member Melody McLearn seconded, and the motion was approved unanimously by the following vote:

AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
NOES: None  
ABSTAIN: None  
ABSENT: None

- c. Board member Melody McLearn made a motion to advertise the vacant seat in the Trinity Journal. The motion was seconded by Angenett Taft and approved unanimously by the following vote:

AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
NOES: None  
ABSTAIN: None  
ABSENT: None

- d. The Watershed Research & Training Center presented the Salt Creek Project to the board. Josh Smith and Bridger Cohan informed the Board of plans to raise the level of Salt Creek below the Tule Creek bridge and divert the river away from the southwestern bank, which is eating into the bank that holds the bridge. Watershed will later request a letter of support for grant purposes. Questions from the Board and audience were taken.

- e. The Board reviewed the emergency water policy and Trinity County Cannabis Ordinance. Cannabis Division Director Drew Plebani explained the County's stance on hauling water to commercial grows and requested that any grows asking for water delivery be directed to the Cannabis Department.

- f. The Board reviewed emergency water applications for APNs 014-300-029-000, 014-440-040-000, and 014-440-041-000. Based on the emergency water policy and the County's Cannabis Ordinance, Board member Melody McLearn made a motion to deny all three applications for emergency water. The motion was seconded by Board member Angenett Taft and passed unanimously by the following vote:

AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
NOES: None  
ABSTAIN: None  
ABSENT: None

g. Office Manager Brandy Perrone informed the Board of a request for the leak policy forgiveness. The Board reviewed the letter and the leak policy criteria. Board member Angenett Taft made a motion to approve the bill reduction for account #10640 for \$357.36. The motion was seconded by Arnold Bridges and approved unanimously by the following vote:

AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
NOES: None  
ABSTAIN: None  
ABSENT: None

h. Tax-defaulted property 101 Riverview Road is going up for auction. The sewer lift station is housed on the corner of the property, and the sewer assessment fee for this parcel is also in arrears. Board member Melody McLearn made a motion to purchase parcel 101 Riverview Road from the County in the tax auction. Craig Hair Jr. suggested a title search on the property. Board member Arnold Bridges seconded the motion with the inclusion of a title search, and the motion was approved unanimously by the following vote:

AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
NOES: None  
ABSTAIN: None  
ABSENT: None

i. General Manager Shane McDonald recommended approving a new water service meter set for 51 Brady Road for \$1200.00. The property is not within the sewer district. Board member Angenett Taft made a motion to approve the water meter service to 51 Brady for \$1200.00. The motion was seconded by Board member Melody McLearn and approved unanimously by the following vote:

AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
NOES: None  
ABSTAIN: None  
ABSENT: None

j. PERS has given a 2% COLA to retirees. Per our contract with PERS, TCWW will match any raises given to former employees. Craig Hair Jr and Dennis Rourke have provided documentation of their COLA increases. Documentation is still needed from Oralynn Mulvey. Board member Angenett Taft made a motion to match the PERS COLA increase of 2%. The motion was seconded by Board member Arnold Bridges and approved unanimously by the following vote:

AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
NOES: None  
ABSTAIN: None  
ABSENT: None

k. CPA Mike Celentano has requested that the Board formalize the termination of the Golf Course Fund, which is still active on the books. Board member Melody McLearn made a motion to formally terminate the Gold Course Fund. The motion was seconded by Board member Angenett Taft and approved unanimously by the following vote:

AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
NOES: None  
ABSTAIN: None  
ABSENT: None

- l. Ad hoc committee of Angenett Taft and Arnold Bridges worked on the 2024/25 budget. Board member Melody McLearn made a motion to accept the 2024/25 proposed budget. The motion was seconded by Board member Arnold Bridges and approved unanimously by the following vote:  
 AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None
- m. General Manager Shane McDonald updated the board on the water quality and quantity at Ewing Reservoir. The reservoir is full and overflowing. Water quality in the reservoir has improved since last year. Discussion only.
- n. Office Manager Brandy Perrone has requested to put the monthly Trinity PUD and Frontier bill on autopay. Board member Melody McLearn made a motion to put Trinity PUD and Frontier on autopay. The motion was seconded by Arnold Bridges and approved unanimously by the by following vote:  
 AYES: Angenett Taft, Melody McLearn, Diane Yates, Arnold Bridges  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None

**8. GRANT UPDATES**

- a. GM Shane McDonald updated the Board that the extension contract has finally been signed, and they should release the funds for the progress payments.
- b. GM Shane McDonald has been in contact with PACE Engineering, and the grant has transitioned to a floating timeline. The grant is still making progress.
- c. The LWCF Ewing Recreation grant is completed, and we are waiting for a check in the mail.

**9. GENERAL MANAGER REPORT:** None

**10. OFFICE MANAGER REPORT:** None

**11. CORRESPONDENCE:** No correspondence was received.

**12. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any) –** No public comments were received.

**13. CLOSED SESSION:** Brown Act 54957- The Board Chairman announced that the Board would not meet in closed session.

**14. PUBLIC ANNOUNCEMENT(S) FOLLOWING CLOSED SESSION (If any reportable actions were taken):**  
None

**15. ADJOURNMENT –** The Chairman adjourned the meeting at 3:04 p.m.