

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF  
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

February 16, 2016

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov, Don Williams  
Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: None

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:00 p.m.

CONSENT CALENDAR:

a. Minutes of the December 15, 2015 Regular Board Meeting:

MSC by Directors Thomas Lewis, Marsha Maraviov, and carried (4-0) the Board approved the consent calendar as typed: Chairman Diane Yates, Directors Thomas Lewis, Marsha Maraviov, and Don Williams- Yes -4; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. Discuss possible dates for long range planning workshop: The Board discussed a date to hold the workshop. It was agreed to set the date for March 21, 2016 at 9:00 a.m.

b. Shane McDonald Grade 3 Water Treatment Plant Operator License: Craig informed the Board Shane has passed his Grade 3 Water Treatment Plant Operator test.

c. Payments from the USFS: Craig informed the Board we received the last large payment from the USFS totaling approximately \$49,000; still waiting for the last \$3000 payment. The monies were deposited into Cal Trans account instead of the district's checking account.

Minutes of the February 16, 2016 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

d. PERS Termination and Lump Sum Payment Options: Craig recommended the district not send any money towards paying off the unfunded liability because it is too close to the contract termination. Funds will be moved to LAIF. No action needed.

e. Audit 2015: Craig informed the Board the audit is being held up because PERS has not provided the information that Don Reynolds needs.

f. Application to Dept. of Drinking Water for Treatment Plant Upgrades: Craig informed the Board the application is complete less the audit for 2015.

g. Form 700 Conflict of Interest: Craig informed the Directors that Form 700 needs to be filled out and given to Ora so she can send it to the Trinity County Clerk. Form is due by March 20, 2016.

h. Flint Michigan-lead issue overview: Craig gave the Board some information on lead. No action needed.

i. Billing Issue Book I for the first week of 2016: Craig informed the Board there was a billing issue on Book I of \$1.25, error has been fixed.

j. Water Service Hoffman, S. 14-43-60 N. Oak St.: Craig informed the Board the property is located behind the dam. Former applicant needed an easement from Mr. Hoffman.

MSC by Marsha Maraviov, Thomas Lewis, carried (4-0) the Board granted the application as long as access is granted to district as needed. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, and Don Williams-Yes-4, No-0; Abstain-0.

k. Inflow and Infiltration issue at Trinity County Fairgrounds: Craig informed the Board there was a problem with Pump Station #2 during the flood. An average flow is 75-100 gallons a day; during the flood it was 1300 gallons. Eighty percent of the infiltration was coming from the Fairgrounds. Craig and Shane did a smoke test. Craig will be sending a letter to the Fairgrounds.

l. State Water Board Extends Water Conservation Regulation: Craig informed the Board the State Water Board has extended the water conservation regulation until further notice.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

a. SDRMA Report: None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify Bills:

MSC by Directors Thomas Lewis, Marsha Maraviov, carried (4-0) the Board ratified the monthly bills. Chairman Diane Yates, Directors Thomas Lewis, Marsha Maraviov, and Don Williams-Yes-4; No-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC Directors Thomas Lewis, Marsha Maraviov, carried (4-0) the Board ratified approved the Budget Report. Chairman Diane Yates, Directors Thomas Lewis, Marsha Maraviov, and Don Williams-Yes-4; No-0; Abstain-0.

OLD OR NEW BUSINESS:

None

SEWER:

Craig informed the Board the Primary Pond is looking good.

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

Minutes of the February 16, 2016 Regular Board Meeting continued:

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:07 p.m.

Respectfully submitted,

Oralynn Mulvey  
Secretary, TCWWD#1