

SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

March 21, 2016

9:00 a.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov, Don Williams

Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: Angela Weindele

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 9:00 a.m.

NEW BUSINESS:

A. Sustainable Management of Rural & Small Systems Workshop: Angela Weindele introduced herself to the Board of Directors. She handles issues that districts may be having. She informed the Board the advantages of being a member of the California Rural Water Association is that the district has the opportunity to attend classes for free, preferred providers at a reduced rate, and provides insurance, classroom equipment pertaining to water, smoke testers, and leak detection.

Some of the common challenges for districts are aging infrastructure, rate issues (prioritize demands for utility expenditures and long-term adequacy strategy), customer satisfaction and confidence with services and rates.

Common challenges for management are operational issues (labor and material costs, regulatory compliance, and new regiments), workforce complexities (attracting and keeping reliable and competent staff), and successor planning, knowledgeable and engaged board members.

Angela impressed on the Board that making a mission statement a priority and placing it in front of the Board, on bills, etc.

The following items were discussed:

Product Quality: Clean and safe water, produce potable water, treated effluent and process residuals. Full compliance and regulation and reliability requirements; Consistent with customers, public health and ecological needs; Consistent with local economic development and business needs. Angela informed the Board they should have the Emergency Packet with them.

Minutes of the March 21, 2016 Special Board Meeting continued:

NEW BUSINESS:

Other Topics covered in the workshop:

Customer Satisfaction

Employer Leadership & Development

Operational Optimization

Financial Viability (ensure revenues are adequate to recover costs, fund timely maintenance and repairs).

Infrastructure Stability

Operational Resiliency

Community Sustainable & Economic Development

Water Resource Adequacy

Stakeholder Understanding & Support

Job description for Board members

The Board members and staff engaged in a few exercises regarding topics discussed.

The next workshop is scheduled for April 21, 2016 at 9:00 a.m.

The meeting was adjourned at 3:27 p.m.

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

A. Public

B. Consultants

C. Staff

D. Management

E. Directors

Respectfully submitted,

Oralynn Mulvey
Secretary, TCWWD#1