

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF  
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

November 16th, 2021

2:00 p.m.

Directors Present: Diane Yates, Kenneth Wiley, Daniel Bowman

Directors Absent: None

District Manager: Craig J. Hair, Jr. – Present

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the October 19<sup>th</sup>, 2021, Regular Board Meeting:

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Directors Daniel Bowman and Kenneth Wiley: Yes-3; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. Fiscal Year 2020/21 Audit: Don Reynolds rewrote a paragraph on page 2 of the audit. Craig recommends approving audit.

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board approves the 2020/21 Audit as presented. Chairman Diane Yates, Directors Kenneth Wiley, and Daniel Bowman: Yes-3; No-0; Abstain-0.

b. Application for Additional 1' Flash Board: Mickey from DSOS called and informed Craig that the application would be approved on the 17<sup>th</sup> and that we would need to follow up with Cal OES. No action taken.

Minutes of the November 16<sup>th</sup>, 2021, Board Meeting continued:

PROGRESS PAYMENT REQUEST:

c. Ratify Purchase of 2 Used Trucks from TC Road Dept: Craig purchased 2 used trucks with cranes from the County. The cost for both trucks was \$17,696.25.

MSC by Directors Kenneth Wiley, Daniel Bowman and carried (3-0). The Board ratified the purchase of 2 trucks from Trinity County Road Department for \$17,696.25. Board Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

d. Ratify Transfer of Funds to LAIF: Craig transferred \$225,000.00 to LAIF.

MSC by Directors Kenneth Wiley, Daniel Bowman and carried (3-0). The Board ratified the transfer of \$225,000.00 to LAIF. Board Chairman Diane Yates, Directors Daniel Bowman, and Kenneth MSC Wiley: Yes-3; No-0; Abstain-0.

e. Action on Application of “Place of Use” Listed on Water Rights for TCWW: The Board discussed expanding the boundaries for our “Place of Use.”

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board authorized Craig to pursue expanding the “Point of Use” to include the Hayfork Fire Protection District. Board Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

f. Draft of Water Use Ordinance: The Board reviewed the draft of the Water Use Ordinance.

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board approved the draft as amended and authorized Craig to send to Mr. Underwood. Board Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify November 2021 Bills:

MSC by Directors Kenneth Wiley, Daniel Bowman and carried (3-0). The Board reviewed and ratified the November 2021 bills. Board Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

Minutes of the November 16<sup>th</sup>, 2021, Board Meeting continued:

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Kenneth Wiley, Daniel Bowman and carried (3-0). The Board approved the budget report. Board Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0

OLD OR NEW BUSINESS:

a. Water/Service Application for APN 014-310-18-00: Craig recommends approving the water/sewer application for \$8,500.00

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board approved water/sewer application for APN 014-310-18-00 for \$8,500.00. Board Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

b. Payment from CDF for Use of Ewing Reservoir: The payment from CDF was received and deposited. No action taken.

c. Water Tank (Drain & Overflow) Pipe and Relocation: Craig explained to the Board that the overflow pipe from the tank has collapsed and will need to be replaced. The cost of the repair will be about \$10,000.00.

MSC by Directors Kenneth Wiley, Daniel Bowman and carried (3-0). The Board authorized \$10,000.00 for Craig to replace the drain and overflow at the water tank. Board Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

d. Discussion of Purchase of Parcel APN 014-330-56-00: The Board discussed with Craig the pros and cons of purchasing the parcel below the water plant.

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board authorized Craig to negotiate with the owners of APN Board Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

e. Progress Payment Requested from

Land Water Conservation Fund	\$206,679
SWRCB Water Planning Grant	\$112,067
SWRCB Wastewater Planning Grant	\$3700:

Craig is going to keep the Board informed on a monthly basis of the funds requested and when they are received. No action taken.

Minutes of the November 16<sup>th</sup>, 2021, Board Meeting continued:

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:42 P.M.

Respectfully submitted,

Brandy Perrone  
Secretary, TCWWD#1