

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

November 15th, 2022

2:00 p.m.

Directors Present: Diane Yates, Melody McLearn, Daniel Bowman, Mary Bowers

Directors Absent: Kenneth Wiley

District Manager: Craig J. Hair, Jr. – Present

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the October 18th, 2022, Regular Board Meeting:

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board approved the consent calendar. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Melody McLearn: Yes-4; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

Craig received an email from Trinity County Planning Department today requesting a response on an application before December 2nd. Craig requests that we put the email on the agenda for discussion.

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board approved adding the Trinity County Planning Department email to the agenda. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Melody McLearn: Yes-4; No-0; Abstain-0.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

None

CONFERENCE/EDUCATION SCHEDULE:

None

Minutes of the November 15th, 2022, Regular Board Meeting continued:

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify November 2022, Bills:

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board reviewed and ratified the November bills. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Melody McLearn: Yes-4; No-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board approved the budget report. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Melody McLearn: Yes-4; No-0; Abstain-0.

OLD OR NEW BUSINESS:

Trinity County Planning Department Email: Craig informed the Board that the TC Planning Department has asked us for comments on an application for retail cannabis in Hayfork. The Board has concerns about production by-products going into the sewer, distance from the grammar school, and the timeframe for comments.

MSC by Directors Mary Bowers, Melody McLearn, and carried (4-0). The Board directed Craig to respond to the Trinity County Planning Department with comments and questions. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Melody McLearn: Yes-4; No-0; Abstain-0

a. Emergency Water Application New & Renewals: The Board reviewed the emergency water applications.

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board approved the emergency water application renewals for November 15th thru December 15th. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Melody McLearn: Yes-4; No-0; Abstain-0

b. District Steel Pipe Replacement Project: Craig updated the Board on the project. No action taken.

Minutes of the November 15th, 2022, Regular Board Meeting continued:

OLD OR NEW BUSINESS:

c. CalTrans Improvement Project 2025: Craig talked with Mark Darnell about working on the engineering for the CalTrans project. Mark has submitted a contract for the proposed work. Craig recommends finalizing and signing the contract

MSC by Directors Melody McLearn, Mary Bowers, and carried (4-0). The Board approved Craig signing the contract with Mark Darnell for the CalTans Improvement Project. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Melody McLearn: Yes-4; No-0; Abstain-0

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 2:31 P.M.

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD#1