

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING AGENDA

**Tuesday November 21, 2023
2:00 PM**

**Chairman Diane Yates
Director Melody McLearn
Director Kenneth Wiley
Director Angenett Taft
Director Arnold Bridges**

**Shane McDonald – Operations Manager
Brandy Perrone – Office Manager/Clerk of the Board**

1. CALL MEETING TO ORDER

2. BOARD OF DIRECTORS ROLL CALL-DETERMINATION OF BOARD QUORUM

Diane Yates- Chairman
Melody McLearn- Director
Kenneth Wiley- Director
Angenett Taft- Director
Arnold Bridges- Director

3. PUBLIC COMMENT (*Note: Members of the public are invited to address the Board at this time regarding any item that is not scheduled for discussion as part of this agenda, and that are within the jurisdiction of District. The Board Chair may limit comments to six (6) minutes per, or another specified time, unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.*)

4. AGENDA ADOPTION

- a. Agenda Additions/Changes (Potential Action Item)
- b. Business/Campaign Conflict Disclosures (Potential Board Member disclosures)

**Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine to continue or not consider a noticed agenda item, or (3) Discussion/Action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2(b) (1) and GC 54956.5)*

5. CONSENT CALENDAR – (Potential Action Item(s)) (*Note: The following items are generally limited to*

routine and non-controversial business matters, and can be approved by a single motion. Individual Board members may ask that any such items be pulled for separate discussion and potential action.)

- a. Approval and ratification of the November 2023 warrants
- b. Approval of the October 2023 budget report

6. REGULAR CALENDAR

- a. Separately consider Item(s) Pulled from Consent Calendar, if any. (Potential Action Item)
- b. Scott Murrison to address the Board regarding the Craig Hair Construction contract, 2022/2023 audit, new treatment plant and the public relations. (Discussion Only)
- c. Potential hiring of CPA for 2022/23 audit (Potential Action Item)
- d. Application for emergency use of water outside of district for parcel 017-450-022-000. (Potential Action Item)
- e. Approval to hire Trinity Tax & Bookkeeping for budget transfers and bookkeeping maintenance (Potential Action Item)
- f. Ewing Recreation Grant update. (Potential Action Item)
- g. Scheduling of future Ralph M. Brown Act "Open Meeting Law" training (Potential Action)
- h. Office building maintenance regarding new window and door. (Potential Action)

7. OPERATIONS MANAGER REPORT (Note: Items listed below are for status reporting only, with no Board action to be requested or taken, and no direction to be given.)

- a. Patch paving Highway 3 after leak repairs (Discussion Only)
- b. Wastewater Grant update (Discussion Only)
- c. Water Treatment Plant Grant update (Discussion Only)
- d. Coty Schraeder license (Discussion Only)

8. OFFICE MANAGER REPORT (Note: Items listed below are for status reporting only, with no Board action to be requested or taken, and no direction to be given.) - **NONE**

9. CORRESPONDENCE (**Information Only**)

- a. Letter and email from Don Reynolds received 11/1/2023

10. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any) (Note: *Members of the public are permitted to address the Board at this time regarding any item scheduled for closed session consideration by the Board. The Board Chair may limit comments to three (3) minutes per ,, or another specified time, unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.*)

11. CLOSED SESSION: Brown Act 54957- The following items will be considered in closed session by the Board:

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S): (i) Property: 017-460-031-000, 8997 State Highway 3, Hayfork, CA 96041 and 014-330-036-000, 320 Reservoir Road, Hayfork, CA 96041.
- b. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: No. of Cases: Two (2)

12. PUBLIC ANNOUNCEMENT(S) FOLLOWING CLOSED SESSION (Note: Reportable actions taken by the Board will be announced in open session after a closed session is completed.)

13. ADJOURNMENT