

**TRINITY COUNTY WATERWORKS DISTRICT #1**  
**BOARD OF DIRECTORS**  
**REGULAR BOARD MEETING**  
320 Reservoir Road  
Hayfork, CA

**MEETING AGENDA**  
**October 17th, 2023**  
**2:00 PM**

**Director Diane Yates**  
**Director Melody McLearn**  
**Director Kenneth Wiley**  
**Director Angenett Taft**

**Shane McDonald – Operations Manager**  
**Brandy Perrone – Office Manager/Clerk of the Board**

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**1. CALL MEETING TO ORDER**

Call to order by \_\_\_\_\_ at \_\_\_\_\_ p.m.

Individuals present may ask questions regarding agenda items **at the time the Board considers the item.**

**2. ROLL CALL-ESTABLISHMENT OF QUORUM**

Board of Directors

Operations Manager

Diane Yates- Chairman

Shane McDonald

Melody McLearn- Director

Office Manager/Clerk of the Board

Kenneth Wiley- Director

Brandy Perrone

**3. SWEARING IN OF ARNOLD BRIDGES TO THE BOARD OF DIRECTORS AT TRINITY COUNTY WATERWORKS DISTRICT #1**

The Clerk of the Board will swear in Arnold Bridges to the Trinity County Waterworks Board for the remaining term expiring on December 31, 2024.

**4. PUBLIC COMMENT/DISCUSSION**

This time is for information from the public on matters not appearing on this agenda. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this board. When addressing the board please state your name for the record and address the board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda.

**5. COMMUNICATIONS/CORRESPONDENCE**

Any communications received after the board packet is distributed will be given to the Board Chairman for presentation.

**6. CONSENT AGENDA**

Any request by the board to discuss a consent agenda item must be made at this time. Motion to approve the consent agenda as submitted:

1. Approve the minutes of the September 19<sup>th</sup>, 2023, regular board meeting as presented.
2. Review and ratify October 2023 warrants.
3. Budget Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Public Comment:

Vote: Yates: \_\_\_ McLearn: \_\_\_ Wiley: \_\_\_ Taft: \_\_\_ Arnold: \_\_\_\_\_

Vote: \_\_\_\_\_

**7. REQUEST FROM SCOTT MURRISON TO ADDRESS THE BOARD**

Scott Murrison has requested to address the board.

**8. OFFICE MANAGER REPORT**

1. Report from Office Manager.
2. Request approval for emergency water applications for use outside of the district boundaries.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Public Comment:

Vote: Yates: \_\_\_ McLearn: \_\_\_ Wiley: \_\_\_ Taft: \_\_\_ Arnold: \_\_\_\_\_

Vote: \_\_\_\_\_

3. New signature cards for bank accounts at Tri Counties Bank.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Public Comment:

Vote: Yates: \_\_\_ McLearn: \_\_\_ Wiley: \_\_\_ Taft: \_\_\_ Arnold: \_\_\_\_\_

Vote: \_\_\_\_\_

4. CPA Don Reynolds update on 2022/23 Audit.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Public Comment:

Vote: Yates: \_\_\_ McLearn: \_\_\_ Wiley: \_\_\_ Taft: \_\_\_ Arnold: \_\_\_\_\_

Vote: \_\_\_\_\_

5. Proposal from CPA Mike Celentano for 2022/23 Audit.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Public Comment:  
Vote: Yates: \_\_\_ McLearn: \_\_\_\_\_ Wiley: \_\_\_\_\_ Taft: \_\_\_\_\_ Arnold: \_\_\_\_\_  
Vote: \_\_\_\_\_

**9. OPERATIONS MANAGER REPORT**

1. Report from Operations Manager.
2. Application from Solid Rock for a new water/sewer service for building proposal.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Public Comment:  
Vote: Yates: \_\_\_ McLearn: \_\_\_\_\_ Wiley: \_\_\_\_\_ Taft: \_\_\_\_\_ Arnold: \_\_\_\_\_  
Vote: \_\_\_\_\_

3. Davis-Grunsky Act contract close out for Ewing Reservoir.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Public Comment:  
Vote: Yates: \_\_\_ McLearn: \_\_\_\_\_ Wiley: \_\_\_\_\_ Taft: \_\_\_\_\_ Arnold: \_\_\_\_\_  
Vote: \_\_\_\_\_

4. TPUD estimate for power to 8997 State Highway 3 pumphouse.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Public Comment:  
Vote: Yates: \_\_\_ McLearn: \_\_\_\_\_ Wiley: \_\_\_\_\_ Taft: \_\_\_\_\_ Arnold: \_\_\_\_\_  
Vote: \_\_\_\_\_

5. Possible hiring for Ewing Reservoir bathrooms.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Public Comment:  
Vote: Yates: \_\_\_ McLearn: \_\_\_\_\_ Wiley: \_\_\_\_\_ Taft: \_\_\_\_\_ Arnold: \_\_\_\_\_  
Vote: \_\_\_\_\_

6. Craig Hair, Jr., contract for grant finalization and email address with Trinity County Waterworks.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Public Comment:  
Vote: Yates: \_\_\_ McLearn: \_\_\_\_\_ Wiley: \_\_\_\_\_ Taft: \_\_\_\_\_ Arnold: \_\_\_\_\_  
Vote: \_\_\_\_\_

7. Policy for public speaking time limits during meetings.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Public Comment:

Vote: Yates: \_\_\_\_\_ McLearn: \_\_\_\_\_ Wiley: \_\_\_\_\_ Taft: \_\_\_\_\_ Arnold: \_\_\_\_\_

Vote: \_\_\_\_\_

8. Office building and deck maintenance.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Public Comment:

Vote: Yates: \_\_\_\_\_ McLearn: \_\_\_\_\_ Wiley: \_\_\_\_\_ Taft: \_\_\_\_\_ Arnold: \_\_\_\_\_

Vote: \_\_\_\_\_

10. **CLOSED SESSION:** Brown Act 54957- The board may convene to closed session on matters of personnel or litigation.

11. **ADJOURNMENT**

Resolve that the meeting be adjourned.

Adjournment by \_\_\_\_\_ at \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Vote: Yates \_\_\_\_\_ McLearn \_\_\_\_\_ Wiley \_\_\_\_\_ Taft \_\_\_\_\_ Bridges \_\_\_\_\_