

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

October 19th, 2021

2:00 p.m.

Directors Present: Diane Yates, Kenneth Wiley, Daniel Bowman

Directors Absent: None

District Manager: Craig J. Hair, Jr. – Present

Guests: Clarence Day

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the September 21, 2021, Regular Board Meeting:

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Directors Kenneth Wiley, and Daniel Bowman: Yes-3; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. WWTP Planning Grant Progress Report: Craig informed the Board that there was a kickoff meeting on September 15th, 2021. Jessica Chandler from PACE will be working on the grant. No action taken.

b. WTP Planning Grant Progress Report: Craig informed the Board that PACE is still working on the planning grant. We are having difficulties getting payment. Craig will be submitting a progress payment report this week. No action taken.

c. Ewing Reservoir Grant Progress Report: Craig informed the Board that we have a new manager for our grant. We have resubmitted our request for a time extension and are still waiting for the bathroom, as the fire delayed delivery. No action taken.

Minutes of the October 19th, 2021, Board Meeting continued:

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify October 2021, Bills:

MSC by Directors Kenneth Wiley, Daniel Bowman, and carried (3-0). The Board reviewed and ratified the October bills. Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Kenneth Wiley, Daniel Bowman and carried (3-0). The Board approved the budget report. Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

OLD OR NEW BUSINESS:

a. Water Service Application for APN 014-420-25-00: Customer on North Vista would like a larger meter to help with water volume at their house.

MSC by Directors Kenneth Wiley, Daniel Bowman and carried (3-0). The Board approved a water meter up to 2” on APN 014-420-25-00 at the regular 2” meter fee. The larger water meter contract requires a backflow preventer, and a 36-gallon hydro pneumatic tank. Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

b. CalPERS Update on Retirement: Craig explained to the Board the history of our involvement with CalPERS and his status with the retirement benefits. No action taken.

c. Water/Sewer Rates for 2022: Craig informed the Board that we will be implementing the final rate increase that was approved in 2016 but has been stalled due to COVID pandemic. Increases will be in effect in January of 2022. No action taken.

Minutes of the October 19th, 2021, Board Meeting continued:

OLD OR NEW BUSINESS:

d. Outline of Ordinance on Transfer of Water from the Parcel Water Service was Granted to: Craig shared the emails received from customers in the water district with the Board. Chairman Diane Yates would like to the wording be more specific and Director Daniel Bowman wants “beneficial use” better defined. No action taken.

e. Discussion of Point of Use Listed on Water District Water Rights Permits and Licenses: The Board discussed expanding the Point of Use listed on our water rights.

MSC by Directors Daniel Bowman, Kenneth Wiley and carried (3-0). The Board directed Craig to bring back to the Board the process of expanding “Point of Use” on our water rights. Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

f. Audit for 2020/21: Craig presented the Board with the Audit draft for 2020/21. The Board will read and discuss at next meeting. No action taken.

g. Loss of Keith Wright: Director Keith Wright died September 23rd.

MSC by Directors Kenneth Wiley, Daniel Bowman and carried (3-0). The Board authorized Craig to advertise for vacant seat. Chairman Diane Yates, Directors Daniel Bowman, and Kenneth Wiley: Yes-3; No-0; Abstain-0.

SEWER:

Brandy received her Wastewater Grade 1 license.

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:42 P.M.

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD#1