

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

September 18th, 2018

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov, Don Williams and Kenneth Wiley

District Manager: Craig J. Hair, Jr. - Present

Guests: Kevin Nolen- Project Manager for MVUSD

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 p.m.

CONSENT CALENDAR:

A. Minutes of the July 17th, 2018 Regular Board Meeting:

MSC by Directors Diane Yates, Don Williams and carried (5-0). The Board approved the minutes as typed. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

A. Carr Fire- Generator Usage & Fuel Bill from July: Craig updated the Board since there was no meeting in August. Craig informed the Board of the use of his personal generator to run the water plant during the power outages and the big generator at the reservoir. The generators used an extensive amount of fuel. Craig billed for the reimbursement of fuel. The Board thanked Craig for the use of his personal generator. No action taken

B. Generator- Office/Treatment Plant: Craig is looking for a mobile generator for the office/treatment plant. No action taken.

Minutes of the September 18th, 2018 Regular Board meeting continued:

PROGRESS PAYMENT REQUEST:

C. Generator- Ewing Reservoir: Craig informed the Board that he is considering moving the large generator permanently to the Ewing Reservoir pump station. Doing so would require modifying the building to protect the generator from vandals. No action taken.

D. Leak in Pipeline between Ewing Reservoir & Treatment Plant: Craig informed the Board that a leak occurred at the same time the Carr Fire started. The crew worked day and night to get it excavated and repaired. No action taken.

E. Ewing Reservoir Pipeline Flush & Drain Line: Craig extended the 15” culvert at the pump house out 80’ to keep the driveway drained properly. No action taken.

F. Extension & Remodel of Ewing Pump House Driveway: Craig informed the Board of cleaning the dam spillway. Craig did extensive regarding of the driveway to the pump house and the parking lot. He will be getting some base to put on it. No action taken.

G. Kingsbury Pipeline Completion: The Kingsbury loop is all new pipes and finished. No action taken.

H. Change Jetter over to newer truck: Craig showed the new jetter truck to the Board. No action taken.

I. Update on PERS Separation & Comments from Attorney: Craig informed the Board of where we are with the PERS update and discussed the emails with our attorney. No action taken.

CONFERENCE/EDUCATION SCHEDULE:

A. Misco Technology Workshop Oct 10 & 11: Craig, Haunalee and Brandy will be attending a free workshop in Folsom on water treatment plants. No action taken.

COMMITTEE REPORTS:

A. SDRMA Reports: Trinity County Waterworks was awarded the President’s Special Acknowledgement Award – Worker’s Compensation Program to recognize the member’s with no paid claims for the past 5 years.

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

A. Review & Ratify August Bills:

MSC by Directors Diane Yates, Kenneth Wiley and carried (5-0). The Board reviewed and ratified August’s bills. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

Minutes of the September 18th, 2018 Regular Board meeting continued:

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

B. Review & Ratify September Bills:

MSC by Directors Kenneth Wiley, Diane Yates and carried (5-0). The Board reviewed and ratified September's bills. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

C. Budget Transfers: The Board approved to move \$75,000 to LAIF

MSC by Directors Diane Yates, Kenneth Wiley and carried (5-0). The Board approved to move \$75,000 to LAIF. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

D. Budget Report:

MSC by Directors Diane Yates, Kenneth Wiley and carried (5-0). The Board approved the budget report as typed. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

OLD OR NEW BUSINESS:

A. Water Service Application Hanover/Dallas Dirt Road ¾": Craig explained that getting water to parcel would require 600-700' of mainline extension and a buyback to Labarbera. The cost to do so is \$35,000.

MSC by Directors Kenneth Wiley, Diane Yates and carried (5-0). The Board approved the water meter application to Hanover/Dallas at a price of \$35,000. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

B. Water Service Application Hayfork Elementary School 6": The original application has changed. The school is now requesting an 8" mainline running thru the campus that TCWW is to install with two 2" meters. Board to tentatively agree so Craig can finalize project with school.

MSC by Directors Diane Yates, Thomas Lewis and carried (5-0). The Board approved the concept for the Hayfork Elementary School with the price to be set at a later date. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

OLD OR NEW BUSINESS:

C. Water Service Application Woraphak Vang 2'': Craig recommends to the Board that the application for Woraphak Vang needs to be postponed until she provides the Board with a Water Retail/Water Hauling license from the state. Board advised Craig to notify Woraphak Vang of licensing needed.

MSC by Directors Diane Yates, Don Williams and carried (5-0). The Board approved sending Woraphak Vang a packet with letter providing her with the information she needs to get licensed to sell/transport water. Board will revisit application when presented with appropriate licenses. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

D. Child Care Policy First Draft: Brandy presented to the Board the first draft of a Child Care Policy. Revisions are to be made and Board will revisit policy at a later date. No action taken.

E. Ewing Reservoir Evaluation of Critical Infrastructure and Update of Inundation Map: Craig informed the Board that our inundation study is void. Craig has sent out grant applications to FEMA. Craig recommends that the Board approves the mapping thru GHD to the cost of about \$50,000.

MSC by Directors Kenneth Wiley, Don Williams and carried (5-0). The Board approved giving Craig the authority to piece out the inundation study as needed. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

F. Board Member Appointments/Reappointments: No letters of interest were received by Trinity County Waterworks for the Board. The Board recommends reappointing Marsha Maraviov and Diane Yates for another 4 year term.

MSC by Directors Don Williams, Kenneth Wiley and carried (5-0). The Board recommends Marsha Maraviov and Diane Yates for reappointment of another 4 year term on the Board of Directors of Trinity County Waterworks. Chairman Marsha Maraviov, Directors Don Williams, Diane Yates, Thomas Lewis and Kenneth Wiley- Yes votes-5; No votes-0; Abstain-0.

SEWER:

Craig informed the Board that the sewer plant upgrade is still progressing.

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

Minutes of the September 18th, 2018 Regular Board meeting continued:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

Meeting was terminated at 3:47p.m

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD#1