

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

September 17th, 2019

2:00 p.m.

Directors Present: Don Williams, Marsha Maraviov, Diane Yates, Kenneth Wiley

Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: None

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the August 20th, 2019 Regular Board Meeting:

MSC by Directors Diane Yates, Don Williams and carried (4-0). The Board approved the consent calendar as typed. Chairman Marsha Maraviov, Directors Diane Yates, Don Williams, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

a. LAFCO: LAFCO has sent a letter requesting comments on the proposed ambulance district. The Board made no comments.

b. MVUSD Letter from Debbie Miller: The letter from Debbie Miller was received pursuant to posting of agenda. Craig read the letter to Board. No action taken.

c. Watershed Email: An email was received from the Watershed Center pursuant to posting of the agenda. The Watershed sent information offering assistance programs for water districts. No action taken.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

Minutes of the September 17th, 2019 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

- a. Status of Grant Application for Water Treatment Plant: Craig informed the Board that the grant for the evaluation and design of up to 50% submittal should be done soon. No action taken.
- b. Status of Grant Application for Waste Water Treatment Plant: Roy O'Connor will be coming up next week to tour the sewer plant. Grant application should be completed soon. No action taken.
- c. Status of Grant Application for Ewing Recreation/Trail: Jessica Boyt informed Craig that the grant was signed but still in Washington. There are still some details to be adjusted. No action taken.
- d. Hayfork High School Fire Line Request: The Board approved the fire line for HHS but did not set a fee. Craig informed the Board of the cost of the fire line installation and Board recommended the price.

MSC by Directors Diane Yates, Kenneth Wiley and carried (4-0). The Board the fire line for a fee of \$4500.00. Chairman Marsha Maraviov, Directors Diane Yates, Don Williams, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

- e. 2016 District Evaluation: Craig and the Board reviewed the 2016 evaluation. Craig advised the Board we are on track with the goals set in 2016. No action taken.
- f. Review of Income vs. Rates July 2012- July 2019: Craig and the Board reviewed the rate schedule. Craig recommends enacting the rate increase for 2019 in 2020.
- g. Evaluation of District Employee Brandy Perrone: Board went into closed session. No action taken.
- h. Compensation of Brandy Perrone: The Board discussed compensation for Brandy.

MSC by Directors Don Williams, Kenneth Wiley and carried (4-0). The Board gave Brandy a 3% COLA retro to July of 2019. Current salary goes from \$55000 to \$56650. Chairman Marsha Maraviov, Directors Diane Yates, Don Williams, and Kenneth Wiley: Yes-4; No-0; Abstain-0.
- i. Compensation of Brandy Perrone for Work Outside of Normal Duties: Mead & Hunt bid the EAP job at \$7000. The Board has offered to let Brandy do the work. Brandy presented compensation spreadsheet to the Board and will taking that in two payments. No action taken.

CONFERENCE/EDUCATION SCHEDULE:

None

Minutes of the September 17th, 2019 Regular Board Meeting continued:

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify September Bills:

MSC by Directors Kenneth Wiley, Diane Yates and carried (4-0). The Board reviewed and ratified the September bills. Chairman Marsha Maraviov, Directors Diane Yates, Don Williams, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report: None

OLD OR NEW BUSINESS:

a. Application for Connection to TCWW Irrigation System: Item has been tabled.

b. Irrigation Water-User Rates-Connection Fees: Craig explained to the Board that the irrigation rates were set to be at 70% of the potable rate. Craig will be asking for a rate increase for irrigation. No action taken.

c. Irrigation System: Roy O'Connor coming out next week and Craig will discuss with him using reclaimed water as some point the future. No action taken.

d. Review of Contract with Craig Hair Construction: Craig discussed with the Board several options that can discussed over the next few years to transition back to an employee-based operation. No action taken.

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

a. Real Estate Appraisal: The Board went into closed session. The Board directed Craig to take no action.

Minutes of the September 17th, 2019 Regular Board Meeting continued:

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting adjourned at 4:03 P.M.

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD#1