

**BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING MINUTES

September 19, 2023

**Chairman Diane Yates
Director Melody McLearn
Director Kenneth Wiley
Director Angenett Taft**

**Shane McDonald – Operations Manager
Brandy Perrone – Office Manager/Clerk of the Board**

1. CALL MEETING TO ORDER at 2 p.m. by Chairman Diane Yates.

2. BOARD OF DIRECTORS ROLL CALL-DETERMINATION OF BOARD QUORUM

Diane Yates- Chairman- Present
Melody McLearn- Director- Present
Kenneth Wiley- Director- Present

3. SWEARING IN OF ANGENETT TAFT TO THE BOARD OF DIRECTORS AT TRINITY COUNTY WATERWORKS DISTRICT #1

The Clerk of the Board swore in Angenett Taft to the remaining term of Mary Bowers expiring on December 31, 2026.

4. PUBLIC COMMENT

(a) Scott Murrison and Dennis Rourke addressed the Board with comments about District management and operations.

5. CORRESPONDENCE

(a) The Board responded to a complaint received at the March 21, 2023, regular board meeting.

6. CONSENT CALENDAR – (Potential Action Item(s)) (Note: The following items are generally limited to routine and non-controversial business matters, and can be approved by a single motion. Individual Board members may ask that any such items be pulled for separate discussion and potential action.)

- (a) The Board approved the consent calendar by motion of Board member Melody McLearn, as seconded by Board member Kenneth Wiley. The Consent calendar included:
1. Approve the minutes of the August 15, 2023, regular board meeting
 2. Review and ratify September 2023 warrants
 3. Budget Report

Approved [unanimously] without changes by the following vote:

Ayes: Angenett Taft, Melody McLearn, Diane Yates, Kenneth Wiley
Noes: None
Absent: None
Abstain: None

7. BOARD VACANCY REPLACEMENT

- (a) Board member Kenneth Wiley made a motion to recommend Duane Sceper for the remaining term of Daniel Bowman expiring December 31, 2024. No second.

Board member Melody McLearn made a motion to recommend Arnold Bridges for the remaining term of Daniel Bowman expiring December 31, 2024. Motion seconded by Board member Angenett Taft and the recommendation was approved (3-1) by the following vote:

Ayes: Angenett Taft, Melody McLearn, Diane Yates
Noes: Kenneth Wiley
Absent: None
Abstain: None

Received public comments from Dennis Rourke and Arnold Bridges concerning the Board vacancy replacement.

8. ITEMS FOR DISCUSSION

1. The Board discussed crediting customers for filters and excess water use due to colored water in mainlines.

Public comment from Dennis Rourke and Scott Murrison regarding the proposed crediting customers for filters and excess water use.

9. OFFICE MANAGER REPORT

1. Report from Office Manager:

- a. The Office Manager gave a report to the Board regarding contracts with Craig Hair Construction. To date no District proposed services have been signed and returned by Mr Hair.
- b. The Office Manager gave a report to the Board regarding the audit update. To date no audit updates have been received from CPA Reynolds.
- c. The Office Manager gave a report to the Board regarding LAFCO applications. The application packets for Cattaneo and Petkov are still being assembled.

2. Board member Kenneth Wiley motioned to approve emergency water applications for use outside of the district boundaries for APNs 014-420-066-000 and 016-160-069-000 as requested. Motion seconded by Board member Angenett Taft and approved [unanimously] by the following vote:

Ayes: Angenett Taft, Melody McLearn, Diane Yates, Kenneth Wiley
Noes: None

Absent: None
Abstain: None

10. OPERATIONS MANAGER REPORT

1. The Operations Manager:
 - a. The Operations manager gave a report regarding a water leak on Highway 3. The condition of the pipeline was poor in the repaired area and Shane recommends replacing the mainline at some point.
 - b. The Operations manager gave a report on the Ewing grant update. Shane is working with Lydia to get the final payment submitted.
 - c. The Operations manager gave a report on the water/sewer treatment plant planning grant updates. The grants are in a holding pattern waiting on PACE.
 - d. The Operations manager gave a report on the new sewer connection at Hayfork High School. The school has built a new building and needed a sewer connection. The new building only has one sink. There was no need for an increase in EUD fees.

2. Board member Angenett Taft made a motion to accept Resolution #202309019 for Grant of Easement for 8060 State Highway 3. Motion seconded by Board member Kenneth Wiley and approved [unanimously] by the following vote:

Ayes: Angenett Taft, Melody McLearn, Diane Yates, Kenneth Wiley
Noes: None
Absent: None
Abstain: None

11. CONFERENCE/EDUCATION SCHEDULE

1. Brandy reminded the Board of required training.

12. ADJOURNMENT – The Chairman adjourned the meeting at 3:09 p.m.