

**TRINITY COUNTY WATERWORKS DISTRICT #1  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
320 Reservoir Road  
Hayfork, CA**

**MEETING MINUTES**

**May 20, 2025**

**Chairman Angenett Taft  
Vice Chair John C. (Chris) Semer  
Director Melody McLearn  
Director Diane Yates  
Director Arnold Bridges**

**Shane McDonald – General Manager  
Brandy Perrone – Office Manager/Clerk of the Board**

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**1. CALL MEETING TO ORDER AT 2 p.m. by Chairman Angenett Taft**

**2. PLEDGE OF ALLEGIANCE**

**3. BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM**

Angenett Taft – Chairman – Present  
John C. (Chris) Semer – Vice Chair – Present  
Melody McLearn – Director – Present  
Diane Yates – Director – Present  
Arnold Bridges – Director – Present

**4. PUBLIC COMMENT:** No public comment received.

**5. AGENDA ADOPTION**

- a) Agenda Additions/Changes – None
- b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

- 6. CONSENT CALENDAR** (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Regular Board meeting of April 15, 2025
- b) Approval of minutes for the Special Board meeting of May 9, 2025
- c) Approval and Ratification of May 2025 warrants
- d) Approval of the April 2025 Profit and Loss Report

Director Chris Semer made a motion to accept the Consent Calendar. The motion was seconded by Director Melody McLearn and passed unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Angenett Taft, Chris Semer, Melody McLearn  
NOES: None  
ABSENT: None  
ABSTAIN: None

**7. REGULAR CALENDAR**

- a) The Board reviewed and discussed the 2023/24 audit. Director Chris Semer made a motion to adopt the 2023/24 audit. The motion was seconded by Director Diane Yates and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Angenett Taft, Chris Semer, Melody McLearn  
NOES: None  
ABSENT: None  
ABSTAIN: None

- b) The Board reviewed and edited the 2025/26 budget. Director Melody McLearn made a motion to adopt the 2025/26 budget as edited. The motion was seconded by Director Diane Yates and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Angenett Taft, Chris Semer, Melody McLearn  
NOES: None  
ABSENT: None  
ABSTAIN: None

**8. POLICY REVIEW**

- a) The Board reviewed the Meeting Times & Dates Policy and discussed changing the time of the meeting from 2:00 PM to 10:00 AM. Director Chris Semer made a motion to change the policy's meeting time from 2:00 PM to 10:00 AM. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Angenett Taft, Chris Semer, Melody McLearn  
NOES: None  
ABSENT: None  
ABSTAIN: None

**9. GENERAL MANAGER REPORT**

- a) General Manager Shane McDonald informed the Board that the new bucket is working well in removing tules from the sewer ponds and that Mitchell and Bryan are making progress.
- b) General Manager Shane McDonald informed the Board that he has placed a deposit on a truck, and we are awaiting notification of a production date.

**10. OFFICE MANAGER REPORT**

- a) Office Manager Brandy Perrone informed the Board that both annexations have been filed with the state and are now complete.
- b) Office Manager Brandy Perrone informed the Board that the new septage fee increase is now in effect.
- c) Office Manager Brandy Perrone updated the Board that outsourcing the bills is saving the district approximately \$50 per month and saving her about 2 days of time spent stuffing and sorting envelopes.

**11. CORRESPONDENCE – None**

**12.**

**13. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS – None**

**14. CLOSED SESSION – No Closed Session.**

**15. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION – None**

**16. ADJOURNMENT 3:12 p.m.**