

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING MINUTES

February 17, 2026

**Chairman John C. (Chris) Semer
Vice Chair Angenett Taft
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

- 1. CALL MEETING TO ORDER AT 10:14 a.m. by Chairman Chris Semer due to weather**
- 2. PLEDGE OF ALLEGIANCE**
- 3. BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM**

John C. (Chris) Semer – Chairman – Present
Angenett Taft – Vice Chair – Present
Melody McLearn – Director – Present
Diane Yates – Director – Present
Arnold Bridges – Director – Present

- 4. PUBLIC COMMENT: None**

5. AGENDA ADOPTION

- a) Agenda Additions/Changes – None
- b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

6. CONSENT CALENDAR (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Regular Board meeting of January 20, 2026
- b) Approval and ratification of February 2026 warrants
- c) Approval of the January 2026 Profit and Loss Report

Director Melody McLearn made a motion to approve the consent calendar as presented. The motion was seconded by Director Diane Yates and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

7. REGULAR CALENDAR

a) General Manager Shane McDonald informed the Board that the Water Treatment Construction Grant was sent to the wrong department because of the title. To improve our chances of receiving funding for the pipeline replacement, Jessica from PACE Engineering has requested that we change the project name and the signing resolution to Manganese Mitigation Waterline Replacement Project. Vice Chair Angenett Taft made a motion to accept the title change and the new authorizing Resolution No. 02172026, Manganese Mitigation Waterline Replacement Project. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

b) The Board reviewed the California laws and requirements for state and county entities regarding fleets. The district has to comply with Clean Truck Check (CTC), Advanced Clean Fleets (ACF), Off-Road Diesel (ORD), and Zero-Emission Forklifts (ZEF). The district has two trucks (1993 and 2004) that are subject to CTC. In 2027, the district will no longer be able to purchase any vehicle that is not 100% electric. The tractors will be based on hours (under 200 hrs/year). The two propane forklifts must be phased out by 2029. The Board directed Shane to get bids to replace our Low-use vehicles.

c) General Manager Shane McDonald informed the Board that he was approached about purchasing a Kubota R630 Tractor and Freightliner parts truck. The Kubota R630 has two

buckets, an enclosed cab with heating/ac, articulates, 1 owner, and 1700 hours. Owner is requesting \$43,000 for the tractor and \$1000 for the parts truck. A budget amendment is needed for the purchase of the Kubota R630 and Freightliner. Vice Chair Angenett Taft made a motion to scrap the forklift, surplus the newer forklift, purchase the Kubota R630 for \$43000, the Freightliner for parts for \$1000 and make a budget amendment for the purchase. The motion was seconded by Director Melody McLearn and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

- d) General Manager Shane McDonald updated the Board that the cell tower is being held up at the Planning Commission, which postponed it until sometime in March.
- e) General Manager Shane McDonald reported to the Board that progress is being made on the Wastewater Grant.
The grant for the new water treatment plant is gaining ground.
Renaming the Steel Waterline Replacement Project Grant to include the emerging contaminant manganese will direct it to the appropriate funding stream. No cap has been set on the emerging contaminant grants.
- f) The Board reviewed and discussed an updated Employee Benefits Package Policy No: 29-26. The updated policy outlines eligibility, health care benefits, sick leave, vacation leave, and paid holidays. Director Melody McLearn made a motion to adopt the Employee Benefits Package Policy No: 29-26. Chair Chris Semer amended the policy to employees' years of service instead of the date of hire for those current employees who were contracted to the District before being hired. The motion was seconded by Director Arnold Bridges and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

8. GENERAL MANAGER REPORT

- a) A call was received from N. Vista at closing time. The property owner ran over their water meter, breaking the water line on both sides of the meter. Shane and Mitchell

were called out to repair the pipe. The repair took over two hours to complete, and the property owner was billed for the cost.

9. OFFICE MANAGER REPORT

- a) The changeover from the office landline to a cell was helpful during the waterline repair. The office manager was able to go home and take customer calls without water during the repair.
- b) No update on the purchase of 101 Riverview.

10. CORRESPONDENCE – None

11. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS – None

12. CLOSED SESSION – None

13. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION – None

14. ADJOURNMENT 12:00 p.m.