

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

**MEETING AGENDA
October 21, 2025
10:00 AM**

**Chairman John C. (Chris) Semer
Vice Chair Angenett Taft
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

- 1. CALL MEETING TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. BOARD OF DIRECTORS ROLL CALL– DETERMINATION OF BOARD QUORUM**

John C. (Chris) Semer- Chairman
Angenett Taft- Vice Chair
Melody McLearn- Director
Diane Yates- Director
Arnold Bridges- Director

- 4. PUBLIC COMMENT** (Note: Members of the public are invited to address the Board at this time regarding any item not scheduled for discussion as part of this agenda and that is within the jurisdiction of the district. The Board Chair may limit comments to six (6) minutes per, or another specified time, unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.)
- 5. AGENDA ADOPTION**
 - a) Agenda Additions/Changes (Potential Action Item)
 - b) Business/Campaign Conflict Disclosures (Potential Action Item)

* Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine whether to continue or not consider a noticed agenda item, or (3) discussion/action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2 (b) (1) and GC 54956.5).

- 6. CONSENT CALENDAR** (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)
- a) Approval of minutes for the Regular Board meeting of September 16, 2025 (Potential Action Item)
 - b) Approval and Ratification of October 2025 warrants (Potential Action Item)
 - c) Approval of the September 2025 Profit and Loss Report (Potential Action Item)
- 7. REGULAR CALENDAR**
- a) Capital Improvement Plan (Potential Action Item)
 - b) Purchase of Flow Meter for Water (Potential Action Item)
 - c) Treatment Plant Grant Update (Potential Action Item)
 - d) Water Quality Update (Potential Action Item)
 - e) Schedule of Brown Act and Ethics Training for Board (Potential Action Item)
- 8. POLICY REVIEW**
- a) Policy for the Office of Chairman (Potential Action Item)
 - b) Credit and Debit Card Attempt Limitation Policy (Potential Action Item)
 - c) Update Fee Schedule (Potential Action Item)
- 9. GENERAL MANAGER REPORT**
- a) Sewer Plant Tule Update
 - b) Triannual Water System Inspection
 - c) Purchase of Pressure Tanks
- 10. OFFICE MANAGER REPORT**
- a) Dam Loan Payoff Update
 - b) Audit Update
- 11. CORRESPONDENCE**
- 12. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any):** (Note: Members of the public are permitted to address the Board at this time regarding any item scheduled for closed session consideration by the Board. The Board Chair may limit comments to six (6) minutes per, or another specified time, unless additional time is requested of and permitted by the Board Chair. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.)
- 13. CLOSED SESSION** Brown Act 54957- The Board may convene to closed session on matters of personnel or litigation. (Note: CLOSED SESSION ITEMS AND A PRECEDING PUBLIC COMMENT OPPORTUNITY CAN BE LISTED PRIOR TO CONSENT AGENDA CONSIDERATION IF DESIRED.)
- 14. PUBLIC ANNOUNCEMENT (S) FOLLOWING CLOSED SESSION** (Note: Only reportable actions taken by the Board need to be announced in an open session after a closed session is completed.)
- 15. ADJOURNMENT**