TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA

MEETING MINUTES
August 19, 2025

Chairman John C. (Chris) Semer
Vice Chair Angenett Taft
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges

Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board

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1. **CALL MEETING TO ORDER AT 10 a.m. by Chairman Chris Semer**

2. **PLEDGE OF ALLEGIANCE**

3. **BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM**

   John C. (Chris) Semer – Chairman – Present
   Angenett Taft – Vice Chair – Present
   Melody McLearn – Director – Present
   Diane Yates – Director – Present
   Arnold Bridges – Director – Present

4. **PUBLIC COMMENT**:
   a) Public comment received from Victoria Schoelen regarding progress on the cell tower.

5. **AGENDA ADOPTION**
   a) Agenda Additions/Changes – None
   b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

6. **CONSENT CALENDAR** (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)
   a) Approval of minutes for the Regular Board meeting of July 15, 2025
   b) Approval and ratification of August warrants
   c) Approval of the July 2025 Profit and Loss Report

   Director Angenett Taft made a motion to approve the consent calendar as corrected. The motion was seconded by Director Melody McLearn and carried by the following vote:

AYES:	Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES:	None
ABSENT:	None
ABSTAIN:	None

7. **REGULAR CALENDAR**
   a) Office Manager Brandy Perrone informed the Board that the current Auditor will be retiring after this year's audit and that we need to start searching for a new auditor. The Board directed Brandy to send out RFPs for a new auditor.

   b) Office Manager Brandy Perrone requests permission to use online wire transfers through Tri Counties Bank to wire money into LAIF and the 115 Trust. Tri Counties Bank requires a Resolution for Acceptance of Treasury Management Services to be accepted and signed. Director Diane Yates made a motion to accept and sign the Resolution for Acceptance of Treasury Management Services. The motion was seconded by Director Angenett Taft and carried unanimously by the following vote:

AYES:	Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES:	None
ABSENT:	None
ABSTAIN:	None

   c) General Manager Shane McDonald updated the Board on the water level and quality at Ewing Reservoir. The district has ordered potassium permanganate to peroxidize the iron and manganese in the pond. The Board directed Shane to write a letter to the editor correcting several journal articles regarding water quality in the district.

   d) General Manager Shane McDonald updated the Board on the tule removal at the sewer ponds. Shane mapped out the size of the pond versus the area covered by tules, and we have lost about 2 acres to tules. The removal of the tules is improving the condition of the pond's health.

e) The Board discussed the letter to the Board of Supervisors and would like to note that fiber optics is at the junctions of Highway 3 and 36 mentioned in the letter. The Board would also like the letter sent to Supervisor Gogan. Director Angenett Taft made a motion to send the option B letter with an added footnote on the location of fiber optics to the Board of Supervisors and Supervisor Gogan. The motion was seconded by Director Arnold Bridges and carried unanimously by the following vote:
AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

8. POLICY REVIEW

a) Debt Policy item was tabled.

b) General Manager Shane McDonald presented the Board with a revised Meter Policy with a section for dealing with rentals and realtors. The Board reviewed the changes made. Director Angenett Taft made a motion to adopt the amended Policy 04152025A Water Meter Installation, Removal, and Deposits. The motion was seconded by Director Diane Yates and carried unanimously by the following vote:
AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

c) General Manager Shane McDonald presented the Board with a fee schedule for the district. Director Arnold Bridges made a motion to adopt the Fee Schedule. The motion was seconded by Director Angenett Taft and carried unanimously by the following vote:
AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

9. GENERAL MANAGER REPORT

a) General Manager Shane McDonald informed the Board of a leak on Highland Drive. The first leak caused the ground to soften and the pipeline to pull apart below the repair. The leak is temporarily fixed, and the men will be finishing the repair later this week.

10. OFFICE MANAGER REPORT

a) Office Manager informed the Board that the Auditor will be here in October to perform the audit.

11. CORRESPONDENCE – None

12. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS – None

13. CLOSED SESSION – No Closed Session.

14. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION – None

15. ADJOURNMENT 11:25 a.m.