

**TRINITY COUNTY WATERWORKS DISTRICT #1  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING  
320 Reservoir Road  
Hayfork, CA**

**MEETING MINUTES**

**December 11, 2025**

**Chairman John C. (Chris) Semer  
Vice Chair Angenett Taft  
Director Melody McLearn  
Director Diane Yates  
Director Arnold Bridges**

**Shane McDonald – General Manager  
Brandy Perrone – Office Manager/Clerk of the Board**

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**1. CALL MEETING TO ORDER AT 10 a.m. by Chairman Chris Semer**

**2. PLEDGE OF ALLEGIANCE**

**3. BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM**

John C. (Chris) Semer – Chairman – Present  
Angenett Taft – Vice Chair – Present  
Melody McLearn – Director – Present  
Diane Yates – Director – Present  
Arnold Bridges – Director – Present

**4. BROWN ACT TRAINING WORKSHOP**

All members of the Board and Office staff received Brown Act Training.

**5. PUBLIC COMMENT:**

None

**6. AGENDA ADOPTION**

- a) Agenda Additions/Changes – Director Angenett Taft made a motion to adopt the agenda as presented. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None

ABSENT: None

ABSTAIN: None

- b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

**7. CONSENT CALENDAR** (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Regular Board meeting of November 18, 2025

- b) Approval and ratification of December warrants

- c) Approval of the November 2025 Profit and Loss Report

Director Melody McLearn made a motion to approve the consent calendar as presented.

The motion was seconded by Director Diane Yates and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None

ABSENT: None

ABSTAIN: None

**8. REGULAR CALENDAR**

- a) Office Manager Brandy Perrone informed the Board that the Auditor has completed his on-site review, and we should expect a draft audit sometime this month. No progress has been made on securing a new auditor for next year.

- b) General Manager Shane McDonald reported to the Board that he has been flushing the reservoir.

- c) General Manager Shane McDonald reported that he was notified by SWRCB that the previous management was still the signing representative for the Wastewater Grant. Shane presented the Board with a new Wastewater Grant Authorizing Signing Resolution. Director Angenett Taft made a motion to approve the Wastewater Grant Authorizing Signing Resolution No. 12112025. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None  
ABSENT: None  
ABSTAIN: None

- d) California State minimum wage is set to increase on January 1, 2026. The state-mandated exempt employee salary is going from \$68640 to \$70304. Director Melody McLearn made a motion to raise exempt employees' wages to comply with the state-mandated minimum. The motion was seconded by Director Diane Yates and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn  
NOES: None  
ABSENT: None  
ABSTAIN: None

#### **9. GENERAL MANAGER REPORT**

- a) Shane McDonald updated the Board on his MISCO training in Eldorado Hills.
- b) Shane McDonald reported that he has reached out to a company in Australia that deals with algae conditions found in Ewing Reservoir.

#### **10. OFFICE MANAGER REPORT**

- a) Brandy Perrone informed the Board that the new pressure tanks on North Vista have significantly reduced the TPUD power bill.
- b) Anthem Blue Cross open enrollment dates for the new members are around March for insurance.
- c) Trinity County Tax Collector is still working on finalizing the purchase of 101 Riverview.

**CORRESPONDENCE** – None

#### **11. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS** – None

#### **12. CLOSED SESSION** –

- a) Evaluation of Office Staff (Gov. Code Section 54957(b)).

#### **13. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION** – No reportable action taken.

#### **14. ADJOURNMENT** 12:30 p.m.