

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
SPECIAL BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING MINUTES

December 11, 2025

**Chairman John C. (Chris) Semer
Vice Chair Angenett Taft
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

- 1. CALL MEETING TO ORDER AT 10 a.m. by Chairman Chris Semer**
- 2. PLEDGE OF ALLEGIANCE**
- 3. BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM**

John C. (Chris) Semer – Chairman – Present
Angenett Taft – Vice Chair – Present
Melody McLearn – Director – Present
Diane Yates – Director – Present
Arnold Bridges – Director – Present

- 4. BROWN ACT TRAINING WORKSHOP**
All members of the Board and Office staff received Brown Act Training.
- 5. PUBLIC COMMENT:**
None
- 6. AGENDA ADOPTION**

- a) Agenda Additions/Changes – Director Angenett Taft made a motion to adopt the agenda as presented. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:
AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None
- b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

7. CONSENT CALENDAR (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Regular Board meeting of November 18, 2025
- b) Approval and ratification of December warrants
- c) Approval of the November 2025 Profit and Loss Report

Director Melody McLearn made a motion to approve the consent calendar as presented. The motion was seconded by Director Diane Yates and carried by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

8. REGULAR CALENDAR

- a) Office Manager Brandy Perrone informed the Board that the Auditor has completed his on-site review, and we should expect a draft audit sometime this month. No progress has been made on securing a new auditor for next year.
- b) General Manager Shane McDonald reported to the Board that he has been flushing the reservoir.
- c) General Manager Shane McDonald reported that he was notified by SWRCB that the previous management was still the signing representative for the Wastewater Grant. Shane presented the Board with a new Wastewater Grant Authorizing Signing Resolution. Director Angenett Taft made a motion to approve the Wastewater Grant Authorizing Signing Resolution No. 12112025. The motion was seconded by Director Melody McLearn and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn

NOES: None
ABSENT: None
ABSTAIN: None

- d) California State minimum wage is set to increase on January 1, 2026. The state-mandated exempt employee salary is going from \$68640 to \$70304. Director Melody McLearn made a motion to raise exempt employees' wages to comply with the state-mandated minimum. The motion was seconded by Director Diane Yates and carried unanimously by the following vote:

AYES: Diane Yates, Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: None
ABSTAIN: None

9. GENERAL MANAGER REPORT

- a) Shane McDonald updated the Board on his MISCO training in Eldorado Hills.
- b) Shane McDonald reported that he has reached out to a company in Australia that deals with algae conditions found in Ewing Reservoir.

10. OFFICE MANAGER REPORT

- a) Brandy Perrone informed the Board that the new pressure tanks on North Vista have significantly reduced the TPUD power bill.
- b) Anthem Blue Cross open enrollment dates for the new members are around March for insurance.
- c) Trinity County Tax Collector is still working on finalizing the purchase of 101 Riverview.

CORRESPONDENCE – None

11. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS – None

12. CLOSED SESSION –

- a) Evaluation of Office Staff (Gov. Code Section 54957(b)).

13. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION – No reportable action taken.

14. ADJOURNMENT 12:30 p.m.