

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

November 15th, 2016

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov (late), Don Williams and Kenneth Wiley

Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: Al Reich (2:28 p.m.)

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:00 p.m.

CONSENT CALENDAR:

a. Minutes of the October 18th, 2016 Regular Board Meeting:

MSC by Directors Thomas Lewis, Don Williams, and carried (4-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. Ordinance 2016-01 Final Reading: Craig and the Board discussed the Ordinance 2016-01. The Board decided to waive the reading of the Ordinance in its entirety.

MSC by Directors Marsha Maraviov, Thomas Lewis, and carried (5-0). The Board approved waiving the complete reading of Ordinance 2016-01. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0: Abstain-0.

Minutes of the November 15th, 2016 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

- a. The Board of Directors approved the Ordinance 2016-01. The Board of Directors of Trinity County Waterworks District No. 1 hereby ordains as follows:

MSC by Directors Marsha Maraviov, Don Williams and carried (5-0). The Board approves the Ordinance 2016-01 as written. Chairman Diane Yates- Yes, Director Marsha Maraviov- Yes, Director Thomas Lewis- Yes, Director Don Williams- Yes and Director Kenneth Wiley-Yes.

- b. Corrected Draft 2015/16 Audit for Trinity County Waterworks: The Board discussed the corrected draft.

MSC by Directors Marsha Maraviov, Don Williams and carried (5-0). The Board accepted the corrected draft 2015/16 audit as a final draft. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0: Abstain-0.

- c. Application for Emergency use of water outside the District: Craig discussed cost of non-refundable application fee, site visits and authorization of emergency water. Craig will present the Board with a draft of the application next month. No action was taken.

- d. Point of Use Water Rights licenses and permits: Craig informed the Board that the reason we are needing an application for emergency water use is to keep us in compliance with the SWRCB but also to provide water to parcels outside our district for those in need. No action was taken.

- e. Mission Statement/Long Range Planning: Craig and the Board discussed the impact of Prop 64 on the water department. No action was taken.

- f. Recommendation for Vacancies for the Board of Directors: Trinity County Waterworks District No. 1 received no letters of interest. Craig asked the current Board members if they were agreeable to another term. By acclamation Thomas Lewis, Don Williams and Kenneth Wiley agree.

MSC by Directors Marsha Maraviov, Don Williams and carried (5-0). Board Chairman Diane Yates recommends Directors Thomas Lewis, Don Williams and Kenneth Wiley for another term on the Board of Directors for Trinity County Waterworks District No. 1. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0: Abstain-0.

Minutes of the November 15th, 2016 Regular Board Meeting continued:

Minutes of the November 15th, 2016 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

g. Usage Report from January 2004-October 2016: Craig explained the water report to the Board. No action taken.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Ratify bills:

MSC by Directors Thomas Lewis, Don Williams and carried (5-0). The Board ratified the monthly bills. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0: Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Marsha Maraviov, Thomas Lewis, and carried (5-0). The Board approved the budget report. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Don Williams and Kenneth Wiley- Yes votes-5, No votes-0: Abstain-0.

OLD OR NEW BUSINESS:

Craig has hired Jeff Tremayne to start working January 1st, 2017.

SEWER:

Craig informed the Board that Shane MacDonald has passed his Grade III Distribution, Grade III Water and Grade I Waste Water.

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

Respectfully submitted,

Oralynn Mulvey/Brandy Perrone
Secretary, TCWWD#1