

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

September 20th, 2016

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Don Williams and Kenneth Wiley
Directors Absent: Marsha Maraviov

District Manager: Craig J. Hair, Jr. - Present

Guests: None

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:00 p.m..

CONSENT CALENDAR:

a. Minutes of the August 16th, 2016 Regular Board Meeting:

MSC by Directors Thomas Lewis, Kenny Wiley, and carried (4-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenny Wiley- Yes votes-4, No votes-0: Abstain -0.

COMMUNICATIONS/CORRESPONDENCE:

a. Response to Grand Jury. Craig and Wes, the manager for the WCSD, combined answers with both District's letterhead and Chairman's signatures.

b. Acknowledgement Awards from SDRMA for having no "paid" liability claims and no worker's compensation claims.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROCESS PAYMENT REQUEST:

a. Water/Sewer Service: Application for APN 014-310-05-00 Highland Drive: Craig recommends approving the water/sewer service application for APN 014-310-05-00 on Highland Drive.

MSC by Directors Don Williams, Kenny Wiley, and carried (4-0). The Board approved the water/sewer application. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenny Wiley- Yes votes-4, No votes-0: Abstain-0.

Minutes of the September 20th, 2016 Regular Board Meeting continued:
PROGRESS PAYMENT REQUEST:

Pursuant to posting of the agenda, Woraphak Vang submitted water/sewer application APN 014-200-38-00.

MSC by Directors Kenny Wiley, Thomas Lewis, and carried (4-0). The Board approved adding application to agenda. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenny Wiley- Yes votes-4, No votes-0: Abstain-0.

Craig recommends approving the water/sewer application for APN 014-200-38-00 at 1510 Morgan Hill Road.

MSC by Directors Thomas Lewis, Kenny Wiley, and carried (4-0). The Board approved the water/sewer application. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenny Wiley- Yes votes-4, No Votes-0: Abstain-0.

b. PERS Termination of Contract: Craig recommends signing termination.

MSC by Directors Don Williams, Kenny Wiley, and carried (4-0). The Board approved terminating the contract with PERS. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenny Wiley- Yes votes-4, No votes-0: Abstain-0.

c. Ordinance Update: Craig recommends approving amended Ordinance. Ordinance will become final after 30 days of advertising.

MSC by Directors Thomas Lewis, Don Williams, and carried (4-0). The Board approved the motion. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenny Wiley- Yes votes-4, No votes-0: Abstain-0.

d. Mission Statement and Long Range Planning: Discussion was made on developing an emergency water application for use of water outside the District boundary. Chairman directed Craig to start drafting an application.

e. Point of Use for Water Rights: No action taken.

f. North Oak Pipeline update: Still road work to be done. Customers will getting refund of overpayment.

g. Truck Purchase: Craig informed the Board he had purchased a Ford F250 Truck for \$26410.25 out the door. He will be putting the utility bed on this truck from the F150.

MSC by Directors Kenny Wiley, Don Williams, and carried (4-0). The Board approved the one time amendment to Craig Hair Construction to add the \$26410.25 for services rendered. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenny Wiley- Yes votes-4, No votes-0: Abstain-0.

Minutes of the September 20th, 2016 Regular Board Meeting:

PROGRESS PAYMENT REQUESTS:

h. County Auditor Correspondence regarding Fiscal Year 2014/15: The issue is a 2014/2015 Audit. The District requested an actuarial study from PERS as a requirement from GASB68. PERS took a while to respond. Craig sent an email to County Auditor whether to comply with GASB68. Craig asked Don Reynolds (CPA) to state if not for this one paragraph in the audit it would be a qualified opinion.

Craig informed the Board that three Directors terms will expire in December 2016. The Directors affected are Thomas Lewis, Don Williams and Kenny Wiley. All Directors affected are interested in reapplying. Craig directed to advertise vacancies in the month of October. Letters of Interest will be due on November 5th, 2016.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

a. SDMRA: None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify Bills:

MSC by Directors Kenny Wiley, Don Williams and carried (4-0). The Board ratified the monthly bills. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenny Wiley- Yes votes-4, No votes-0: Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Kenny Wiley, Don Williams and carried (4-0). The Board approved the budget report. Chairman Diane Yates, Directors Thomas Lewis, Don Williams and Kenny Wiley- Yes votes-4, No notes-0: Abstain-0.

OLD OR NEW BUSINESS:

None

SEWER: Duckweed problem in Primary Pond B.

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:35 p.m.

Respectfully submitted,

Oralynn Mulvey/Brandy Perrone
Secretary, TCWWD#1