

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

February 21st, 2017

2:00 p.m.

Directors Present: Diane Yates, Marsha Maraviov (late 2:20p.m.), Don Williams and Kenneth Wiley

Directors Absent: Thomas Lewis

District Manager: Craig J. Hair, Jr. - Present

Guests: Josh Smith, Audrey Williamson

1. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:04 p.m.

2. CONSENT CALENDAR:

a. Minutes of the November 15th, 2016 Regular Board Meeting:

MSC by Directors Kenneth Wiley, Don Williams and carried (3-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Directors Don Williams and Kenneth Wiley- Yes votes-3, No votes-0: Abstain -0.

3. COMMUNICATIONS/CORRESPONDENCE:

a. Margaret Friesen: Thank you letter.

b. William Green water leak letter: Letter never received.

c. Trinity Little League Letter: Debt Forgiveness:

MSC by Directors Kenneth Wiley, Marsha Maraviov and carried (0-4). The Board denied forgiveness of debt for the Trinity Little League Association for their water bill. Chairman Diane Yates, Directors Marsha Maraviov, Don Williams and Kenneth Wiley- Yes votes-0, No votes-4: Abstain-0.

d. Randy Harrison: Rate restructuring:

MSC by Directors Kenneth Wiley, Don William and carried (0-4). The Board denied proposal to restructure water rates at this time. They will reevaluate the idea when the adopted rates increases are completed. Chairman Diane Yates, Directors Marsha Maraviov, Don Williams and Kenneth Wiley- Yes votes-0, No Votes- 4: Abstain -0.

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4. PUBLIC COMMENT/PUBLIC DISCUSSION:

None

5. PROGRESS PAYMENT REQUEST:

a. PERS Update: Craig updated the Board on PERS. He would like another month to calculate other options. Discussed funding of retirements out of the payment that is no longer made to PERS

MSC by Directors Marsha Maraviov, Kenneth Wiley and carried (4-0). The Board agreed to supplement Ora Mulvey's retirement if PERS cuts benefits. Chairman Diane Yates, Marsha Maraviov, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain-0.

b. Management Improvements: Craig updated the Board.

c. Ferric Chloride/Mixing Motor/Clarifier Painting/Treatment Plant Upgrade: Craig informed the Board of the flushing of the reservoir and the pros and cons of the ferric chloride. Craig explained the benefits of a Wi-Fi network for the water/treatment/sewer plant and asked the Board to approve the quote from Jeremiah.

MSC by Directors Marsha Maraviov, Kenneth Wiley and carried (4-0). The Board approves the closed network for the water/treatment/sewer plant. Chairman Diane Yates, Directors Marsha Maraviov, Don Williams and Kenneth Wiley-Yes votes-4, No votes-0: Abstain-0.

Shane needs new pumps at the treatment plant. Craig asked the Board for all new chemical pumps and tank supplies.

MSC by Directors Kenneth Wiley, Don Williams and carried (4-0). The Board approved the purchase of new pumps and tank supplies. Chairman Diane Yates, Directors Marsha Maraviov, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain-0.

d. Bi-Annual Conflict of Interest Code Review:

MSC by Directors Marsha Maraviov, Don Williams and carried (4-0). The Board readopted the Conflict of Interest Cods as is. Chairman Diane Yates, Directors Marsha Maraviov, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain-0.

Minutes of the February 21st, 2017 Regular Board Meeting continued:

5. PROGRESS PAYMENT REQUEST:

e. Board Re-appointments: The Board of Supervisors voted to reappoint Directors Don Williams, Thomas Lewis and Kenneth Wiley to the Trinity County Waterworks District #1 Board of Directors for another four year term ending in 12/31/2020.

f. LAFCO annexation of the Watershed property: The Watershed Research & Training Center has been annexed into the Water District boundaries. Craig decided to not bring the sewer plant into the Water District boundaries at this time.

g. CUPA: Craig informed the Board that since we no longer have gas chlorine that CUPA no longer applies to us.

h. New Treatment Plant Operator Trainee: Craig introduced Jeff Tremayne to the Board and informed them of his progress and upcoming schooling.

i. Ora's vacation time: Ora had asked the Board of Directors to put her owed vacation pay into her deferred comp account.

MSC by Directors Marsha Maraviov, Kenneth Wiley and carried (4-0). The Board agreed to put Ora's owed vacation into her deferred comp account. Chairman Diane Yates, Directors Marsha Maraviov, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain-0.

j. Water/Sewer Rate increase Jan 1st, 2017: Craig updated the Board that the water/sewer rate increases were put into effect as of January 1st, 2017.

k. Storm Report: Craig informed the Board that with all the rain we have been having that the roads at the sewer plant need to be repaired. The spillway and dam are doing fine at this point.

l. Mid-Year Budget Review: Craig informed the Board that Trinity County Waterworks is doing well with their budgeting.

m. Update Workman's Comp Claims 2010-13: Craig explained to the Board why our rates for Workman's Comp had increased over the last couple years and that they would start to decline this year.

n. Water Usage Report 2016: The water plant has sold 140 million gallons in 2016.

Minutes of the February 21st, 2017 Regular Board Meeting continued:

5. PROGRESS PAYMENT REQUEST:

o. Trail Building around Ewing: Josh Smith and Audrey Williamson presented a power point presentation for a proposed trail around Ewing Reservoir for bikers and hikers. They discussed the pros and cons for such a trail as well as who would be financially liable for accidents.

p. Emergency Water Use Application for outside of District: The Board reviewed the application and the information that would be needed on it. Board would like another month for Craig to work on changes.

q. Application Fee for Emergency Water Use: Craig and the Board discussed the proposed fees for the application and site visit if it is required.

MSC by Marsha Maraviov, Don Williams and carried (4-0). The Board approved the application fee of \$36 and site inspection fee of \$114 for the Emergency Water Use Application. Chairman Diane Yates, Directors Marsha Maraviov, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain 0.

r. Lead Testing for Schools: Craig asked the Board permission to allow him to send a letter to the schools in our district offering our assistance in testing for lead in the water and incurring the cost of the testing up to several hundred dollars.

MSC by Directors Marsha Maraviov, Kenneth Wiley and carried (4-0). The Board will allow Craig to offer our assistance to the schools for lead testing in the water and incur the cost of it. Chairman Diane Yates, Directors Marsha Maraviov, Don Williams and Kenneth Wiley- Yes votes- 4, No votes-0: Abstain- 0.

6. EDUCATION SCHEDULE:

None

7. COMMITTEE REPORTS:

a. SDRMA Report: Craig would like to send Brandy to an SDRMA workshop in Sacramento on the 28th of March, 2017.

MSC by Directors Marsha Maraviov, Kenneth Wiley and carried (4-0). The Board agrees to send Brandy to a SDRMA Workshop in Sacramento. Chairman Diane Yates, Directors Masha Maraviov, Don Williams and Kenneth Wiley- Yes

votes-4, No votes-0: Abstain-0.

Minutes of the February 21st, 2017 Regular Board Meeting continued:

8. BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify Bills December 2016:

MSC by Directors Kenneth, Marsha Maraviov and carried (4-0). The Board ratified the bills for December 2016. Chairman Diane Yates, Directors Masha Maraviov, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain-0.

b. Review & Ratify Bills for January 2017:

MSC by Directors Kenneth Wiley, Don Williams and carried (4-0). The Board ratified the bills for January 2017. Chairman Diane Yates, Directors Masha Maraviov, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain-0.

c. Budget Transfers: None

d. Budget Report December 2016:

MSC by Directors Kenneth Wiley, Marsha Maraviov and carried (4-0). The Board approved the budget for December 2016. Chairman Diane Yates, Directors Masha Maraviov, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain-0.

e. Budget Report for January 2017:

MSC by Directors Kenneth Wiley, Marsha Maraviov and carried (4-0). The Board approved the budget for January 2017. Chairman Diane Yates, Directors Masha Maraviov, Don Williams and Kenneth Wiley- Yes votes-4, No votes-0: Abstain-0.

9. OLD OR NEW BUSINESS:

a. Wiebe water/sewer application: Craig informed the Board that the charges for Wiebe would be \$10,500 for assessments plus water/sewer hookups. The Board approves the application.

MSC by Directors Don Williams, Kenneth Wiley and carried (4-0). The Board approves the water/sewer application for Wiebe for \$10,500. Chairman Diane Yates, Directors Masha Maraviov, Don Williams and Kenneth Wiley- Yes votes-

4, No votes-0: Abstain-0.

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10. SEWER: None

11. CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

12. OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

13. Adjournment: The meeting was adjourned at 4:45 p.m. by Chairman Diane Yates.

Respectfully submitted,

Brandy Perrone
Secretary, TCWWD#1