

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

December 15, 2015

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov, and Don Williams

Directors Absent:

District Manager: Craig J. Hair, Jr. - Present

Guests: None

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:00 p.m...

CONSENT CALENDAR:

a. Minutes of the November 17, 2015 Regular Board Meeting:

MSC by Directors Marsha Maraviov, Thomas Lewis, and carried (4-0) the Board approved the consent calendar as typed. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, and Don Williams-Yes votes, No votes-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE;

a. Dept. of Water Resources: Basically the letter was to inform the district to keep our spillway clear and unplugged and prepare for rain.

b. Dam Security Information: Craig updated the Board: No action needed.

c. Preparation for Winter Letter: Craig updated the Board: No action needed

d. Drinking Water Fee Schedule: Craig updated the Board: No action needed

e. Letter form Greg Deming: The Board reviewed Mr. Deming's comments.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

Minutes of the December 15, 2015 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

- a. Billing Format Options: The Board reviewed the various options and chose option #4 which includes the graph and payment due date.
- b. Final hearing on water rates 2016 through 2019: The meeting was open for the public hearing for comments and questions at 2:25 p.m. The public hearing was closed at 2:26 p.m. as there was no public present. The Board directed Craig to proceed with the water/sewer rate increase.
- c. Pipeline Issues: Craig informed the Board the pipeline going up to Highland Drive has separated. The pipeline has been fixed.
- d. Hyampom Road Loop: Craig informed the Board he will loop Highland Drive to Hyampom Road.
- e. Kingsbury Rd.-Pine St. Loop: Loop is located across the Bailey house on Kingsbury.
- f. CRWA Workshop Dates: Craig will get the workshop dates and report back at the next meeting.
- g. PUD offer for 3 phase power to PS#5: The quote from the PUD was \$2505.00.

MSC by Directors Thomas Lewis, Marsha Maraviov, carried (4-0) the Board directed Craig to contact the Trinity PUD and have them proceed with the project. Chairman Diane Yates, Directors Thomas Lewis, Marsha Maraviov and Don Williams- Yes votes; No votes-0; Abstain-0.

- h .USFS Payment for services on fires-summer of 2015: Craig informed the Board he has not received all funds.

- i. Water Service application for APN 14-43-57 380 Oak St.: Craig informed the Board he had sent the same letter that he sent the others who were interested with the cost.

MSC Directors Marsha Maraviov, Thomas Lewis, carried (4-0) the Board authorized the water service pending outcome of cost from Craig. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, and Don Williams – Yes votes; No votes-0; Abstain-0.

Minutes of the December 15, 2015 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

j. Applications for Clerk Position: Craig recommended hiring Brandy Perrone to fill the temporary clerk position at \$12.50/her until the position becomes permanent. Benefits will be added at a later time.

MSC by Directors Marsha Maraviov, Thomas Lewis, carried (4-0) the Board agreed to hire Brandy Perrone to fill the temporary position at a pay rate of \$12.50 an hour effective Jan. 1, 2016. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis and Don Williams – Yes votes; No votes-0; Abstain-0

k. Water Usage Report: Craig informed the Board usage is down since 2013 by 25%.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

a. SDRMA Report: None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify Bills:

MSC by Directors Marsha Maraviov, Thomas Lewis, carried (4-0) the Board approved the monthly bills. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis and Don Williams-Yes votes; No votes -0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Marsha Maraviov, Thomas Lewis carried (4-0) the Board approved the Budget Report as presented. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, and Don Williams-Yes votes; No votes-0; Abstain-0

OLD OR NEW BUSINESS:

None

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:38 p.m.

Respectfully submitted,

Oralynn Mulvey
Secretary, TCWWD#1