

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF  
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

April 21, 2015

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov, Don Williams and Pat Arnold  
Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: David Gooding

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:00 p.m.

CONSENT CALENDAR:

- a. Minutes of the March 17, 2015 Regular Board Meeting
- b. Minutes of the April 14, 2014 Budget Committee Meeting

MSC by Directors Marsha Maraviov, Don Williams, carried (5-0) the Board approved the consent calendar. Chairman Diane Yates, Directors Marsha Maraviov, Don Williams, Thomas Lewis and Pat Arnold-Yes votes; No votes: none; abstain: None

COMMUNICATIONS/CORRESPONDENCE:

- a. Duane Sceper: Craig informed the Board he received an email from Mr. Sceper. Craig responded to email informing Mr. Sceper that the District cannot determine what is legal or illegal regarding cannabis.
- b. PERS Billing changes-mail: Craig informed the Board PERS will be breaking up the monthly and unfunded liability payments. We will receive a bill once a year for the unfunded liability payment.

PUBLIC COMMENT/PUBLIC DISCUSSION:

- a. Mr. Gooding informed the Board that he has read a book called "The Big Thirst" by Charles Fishman which deals with water shortages and suggested the members of the Board read it as it is a good reference guide.

Minutes of the April 21, 2015 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

a. Update of water situation: Craig informed the Board the reservoir is full. The district will deal with the water issue in the summer. Craig will be monitoring and tracking the reservoir level. If the reservoir dips below the line on the chart then the district will take appropriate action. Craig will start plotting information starting on May 15, 2015.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

a. SDRMA Report: None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify Bills:

MSC by Directors Marsha Maraviov, Thomas Lewis, carried (5-0) the Board ratified the monthly bills. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Pat Arnold and Don Williams- Yes votes: No votes: none; abstain: none

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Marsha Maraviov, Thomas Lewis, and carried (5-0) the Board approved the budget report as presented. Chairman Diane Yates, Directors Marsha Maraviov, Thomas Lewis, Pat Arnold, and Don Williams- Yes votes; No votes: none; abstain: none.

OLD OR NEW BUSINESS:

a. Water Rates: Craig informed the Board income is down \$40,000 this year and that the district will have to look at raising rates. Craig suggested forming a committee to discuss rates.

b. California Executive Order #B-20-15: Craig informed the Board the district is exempt.

OLD OR NEW BUSINESS:

c. Water Service Application for 705 Hyampom Rd. #14-43-61 Ossie Balbini:

MSC by Directors Don Williams, Pat Arnold, carried (5-0) the Board approved the water service application for Ossie Balbini on 705 Hyampom Rd. Chairman Diane Yates, Directors Don Williams, Pat Arnold, Marsha Maraviov, and Thomas Lewis-Yes votes; No votes: none; Abstain: none

d. Water Service Application for 186 Ryan Lane #17-37-354 Seng Lee: Craig and Director Thomas Lewis recused themselves from this item. The Board was informed that there is currently no easement on this property for utilities. The Board directed the Board secretary to send a letter to Mr. Lee informing him he needs to submit easement information. The county will have to be contacted to verify whether statement on their form is correct that only two cannabis plants can be grown on site. Pictures need to be taken of what is going on now and send it to the county.

MSC by Directors Pat Arnold, Marsha Maraviov, and carried (5-0) the Board directed Ora to write a letter Mr. Lee for easement information and contact the county. Send cc of letter to county as well. Chairman Diane Yates, Directors Pat Arnold, Marsha Maraviov, and Don Williams- Yes votes; No votes: none; Abstain: Director Thomas Lewis

e. Ewing Reservoir Level: Craig informed the Board the reservoir is an inch from spilling. This item will be on the agenda every month.

f. Filter Maintenance: Craig informed the Board he ordered \$2500 of anthracite to add three inches on top of the filter.

g. Budget Committee Update: Craig informed the Board the committee made preliminary findings and will bring the information back at the May meeting.

h. SRF Application for Planning Money for Treatment Plant Renovation: Craig informed the Board the application has been submitted. Craig has talked to George from the State Water Board regarding rates survey.

i. Point of Use for Yearly Water Rights Reports: Craig informed the Board the State has changed the report. The report is due June 1, 2015.

PROGRESS PAYMENT REQUEST:

j. Contract amendment with Craig Hair Construction: Craig informed the Board his contract will be \$10,000 lower as the trucks have been paid off. Craig also suggested using the district's equipment when doing business project and changing his contract to every two years.

MSC by Directors Don Williams, Thomas Lewis, carried (5-0) the Board changed Craig Hair Construction to a two-year contract, approved Craig Hair Construction to use district equipment when doing district projects, and lowering the contract by \$10,000. Chairman Diane Yates, Directors Don Williams, Thomas Lewis, Marsha Maraviov, and Pat Arnold – Yes votes; No votes: none; Abstain: none.

k. American Business Software Billing Program: Ora informed the Board that this billing program was the most economic compared to the others researched. Currently the district is using this software so it will be updated.

MSC by Directors Thomas Lewis, Marsha Maraviov, carried (5-0) the Board approved the purchase of the American Business Software Billing Program. Chairman Diane Yates, Directors Thomas Lewis, Marsha Maraviov, Pat Arnold, and Don Williams-Yes votes; No votes-none; Abstain-none.

SEWER:

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:
  - A. Public
  - B. Consultants
  - C. Staff
  - D. Management
  - E. Directors

The meeting adjourned at 3:27 p.m.

Respectfully submitted,

Oralynn Mulvey  
Secretary, TCWWD#1