

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

February 19, 2015

1:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov, Don Williams (arrived at 2:00 p.m.) and Pat Arnold

Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: Jim Taft

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 1:00 p-.m.

CONSENT CALENDAR:

- a. Minutes of the December 16, 2014 Regular Board Meeting
- b. Minutes of the December 30, 2014 Special Board Meeting

MSC by Directors Pat Arnold, Thomas Lewis, and carried (4-0) the Board approved the consent calendar as typed. Chairman Diane Yates, Directors Pat Arnold, Thomas Lewis, and Marsha Maraviov-Yes votes; No votes-0; Abstain-0; absent: Director Don Williams

COMMUNICATIONS/CORRESPONDENCE:

- a. Reappointments of Diane Yates & Marsha Maraviov: Craig informed the Board the Board of Supervisors reappointed Chairman Diane Yates and Director Marsha Maraviov to serve another four years effective January 1, 2015. Director Donald Williams wanted it noted he approved of the reappointments.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

- a. Drought continues from Trinity County Supervisors and the Governor:
Craig informed the Board there was a meeting held in Weaverville a few weeks ago. Utility companies, OES, and the Water Shed were invited to attend. OES stated even if it rained the Governor will not rescind the drought declaration. The Trinity County Board of Supervisors will not rescind the drought declaration as well.

Minutes of the February 19, 2015 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

b. Reservoir Level/Water Use 2015/Water Rates/Water Outside the District: Craig informed the Board the reservoir is full and overflowing. He is trying to drain some of the dirty water. The Board discussed water usage for 2015, water rates, and selling water to people who reside outside of the district. There will be future discussion on these items.

c. Point of Use for Water Rights: The Board discussed the district's boundary, Hayfork Fire District boundary, and the Greater Hayfork Recreation boundary.

MSC by Directors Thomas Lewis, Marsha Maraviov, carried (4-0) the Board authorized Craig to look into changing or defining the point of use for the district. Chairman Diane Yates, Directors Thomas Lewis, Marsha Maraviov, and Pat Arnold – Yes votes; No votes-0; Absent: Director Don Williams

d. NPDES for Flushing Fire Hydrants: Craig informed the Board the NPDES has told the district we needed a permit to flush the hydrants. The State figured out if your population is under 10,000 a certain kind of permit is in force already. This year the fee is \$100.00 a year.

e. Flushing: Craig informed the Board flushing will be early this year.

f. Accounts Receivables Policies: Ora updated the Board on the procedures and policies.

g. Letter to Customers about Water Usage/Rates: Conservation of last year's water: Craig suggested sending out a letter thanking our customers for conserving water last year. He would also like to inform the customers flushing will begin in March 2015. Craig would like to send a letter in April 2015 informing customers of a potential to raise rates and water usage inside and outside the district. Craig will investigate creating a website for the district so we can post our CCR for people to read on the website.

h. Amendment to Contract with Craig Hair Construction: Renewal for 2014/2015. Craig would like to remove the statement where the district needs to have (2) Grade II Operators as Shane has passed his test for Grade II Water. Director Marsha Maraviov requested Craig update the Board on what happened during the month at each Board meeting.

MSC by Directors Pat Arnold, Don Williams, carried (5-0) the Board agreed to revert back to the original contract. Chairman Diane Yates, Directors Pat Arnold, Don Williams, Thomas Lewis, and Marsha Maraviov-Yes votes; No votes-0; Abstain-0

i. Shane McDonald Progress with Water & Sewer classes: Craig informed the Shane has passed his Grade II. He can now progress from TII to TIII.

j. Pump Station #5 Pump Installation: Craig informed the Board he and Shane pulled both pumps out and cleaned them. They received the new pump so pump station 2 & 5 have a spare pump.

Minutes of the February 19, 2015 Regular Meeting continued:

PROGRESS PAYMENT REQUEST:

k. Alarms: Craig updated the Board on the alarm system.

l. CDBG Workshop in Red Bluff: Craig informed the Board the CDBG program has changed. Planning and tech grants cannot stand alone. You can combine a general assistance loan from somewhere in the study. It will take one year from now.

m. Long Term File Storage and the Back Room: Craig informed the Board he cleaned up five years of past files.

n. EPA Training in Redding: Craig attended two day training. They are stressing T1, TII, and Tier II water rates.

o. Long Range Planning (Oak St.-Kingsbury-Morgan Hill Road from Madrone to Locust): Craig updated the Board on long range planning for these areas. Craig will put together information for plans to repair these locations and come back to the Board next month. He will prioritize locations.

p. Anthracite Update-Filter Condition-Pre-Chlorination of Filters: Craig went back to the study from last year. In Dec. 2014 he did what PACE engineering did. Filters were good but not that good. He started pre-chlorination 1st of January and mud is not sticking now. Pre-chlorination does affect the life of the plant.

q. Camping Ordinance Sent to County Counsel: Craig informed the Board he has sent the ordinance to county counsel and have not received any response to date.

r. Murrison Trial: Craig informed the Board he received a subpoena to the Murrison trial regarding water rights to the ranch. Updated the Board on his court session.

The Board took a break from 3:00 p.m. to 3:22 p.m. to tour the water plant.

s. Conflict of Interest Code: Craig informed the Board the Board of Supervisors approved the district's revised conflict of interest code. The Board was handed their Form 700 to fill out and return by next month's meeting.

t. Water Service Papadopoulos (Riverview Rd) 14-080-17:

MSC by Directors Pat Arnold, Marsha Maraviov, carried (5-0) the Board approved the water meter application for Mr. Papadopoulos at a cost of \$1000.00. Chairman Diane Yates, Directors Pat Arnold, Marsha Maraviov, Thomas Lewis, and Don Williams-Yes votes; No votes-0; Abstain-0

Minutes of the February 19, 2015 Regular Board Meeting continued:

PROGRESS PAYMENT REQUEST:

u. State Revolving Fund Application: Craig informed the Board the Health Dept. is paying California Rural Water to fill out the pre-application for the district. Craig informed Mei he just wanted to apply for \$200,000 to fund the planning portion. The Board has three options: 1) Agree to 3.8 million dollar loan, 2) Send Craig to meet with Tony & Mei or vice versa to better define the problem, and 3) Skip Mei and go for an RFP and take it to her for review.

MSC by Directors Pat Arnold, Don Williams, carried (5-0) the Board agreed to send Craig to meet with Mei from the Health Dept. Chairman Diane Yates, Directors Pat Arnold, Don Williams, Thomas Lewis, and Marsha Maraviov – Yes votes; No votes-0; Abstain-0.

v. 2014 Consumer Confidence Report (CCR) Possible web site for the District: The State wants to see it on a web page.

MSC by Directors Marsha Maraviov, Pat Arnold, and carried (5-0) the Board authorized Craig to create a web site for the district. Chairman Diane Yates, Directors Marsha Maraviov, Pat Arnold, Thomas Lewis, and Don Williams – Yes votes; No votes-0; Abstain-0/

w. Flood Report Sewer Life Stations 1 and 2: Craig informed the Board they found rocks in the pumps from the road construction when they raised the manholes.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

a. SDRMA Report: None

Director Marsha Maraviov had to leave at 4:00 p.m.

Minutes of the February 19, 2015 Regular Meeting continued:

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify Bills:

MSC by Directors Pat Arnold, Thomas Lewis, carried (4-0) the Board ratified the bills. Chairman Diane Yates, Directors Pat Arnold, Thomas Lewis, and Don Williams- Yes votes; No votes-0; Abstain-0

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Pat Arnold, Thomas Lewis, carried (4-0) the Board approved the Budget Report: Chairman Diane Yates, Directors Pat Arnold, Thomas Lewis, and Don Williams – Yes votes; No votes-0; Abstain-0

OLD OR NEW BUSINESS:

None

SEWER:

Craig informed the Board the ponds are full and twenty geese have moved in.

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Oralynn Mulvey
Secretary, TCWWD#1