

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

July 21, 2015

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov (arrived at 2:27 p.m.), Don Williams and Pat Arnold

Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: Jim Jungwirth, Cindy Blackburn, David Gooding, and Mike Wear

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:05 p.m.

CONSENT CALENDAR:

a. Minutes of the June 16, 2015 Regular Board Meeting:

MSC by Directors Pat Arnold, Don Williams, and carried (4-0) the Board approved the consent calendar as typed. Chairman Diane Yates, Directors Pat Arnold, Don Williams, and Thomas Lewis – Yes votes; No votes-0; Abstain- 0

COMMUNICATIONS/CORRESPONDENCE:

a. Director Don Williams gave Craig an article which he will make copies for the Board to read.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. Water Usage for June 2015 to July 2015: The Board reviewed the spreadsheet. Information only.

b. Reservoir Level July 15, 2015: Craig informed the Board the level is at 2426.89 feet. The level in 2014 was 2423.00 feet.

c. PERS New Policy on Unfunded Liabilities: Craig informed the Board the side funds and unfunded liability funds have been separated.

d. Audit FY 2014/2015: Craig informed the Board Donald Reynolds will be up in a few weeks.

PROGRESS PAYMENT REQUEST:

e. Water Rates: Minimum water usage; Standby/Non-use policy: Discussion occurred regarding water rates. No action taken. This item will be up for future discussion. Craig will bring back a proposal for the Board to review and take action.

f. Water Meter Service Application Diane Carroll-Morgan Hill Rd. Craig informed the Board this was a standard hookup at a cost of \$1200.00.

MSC by Directors Thomas Lewis, Marsha Maraviov, carried (5-0) the Board approved the water meter installation at a cost of \$1200.00. Chairman Diane Yates, Directors Thomas Lewis, Marsha Maraviov, Pat Arnold, and Don Williams- Yes votes; No votes-0; Abstain-0.

g. Water Meter Service Application Robert Labarbera Dirt Road #14-44-56: Craig updated the Board on the Dirt Rd. group. David Brown opted out and he hasn't heard from the other party. Evelyn Haynes is still in.

MSC by Directors Marsha Maraviov, Pat Arnold, carried (4-0) the Board approved the main extension Mr. Labarbera's two parcels and Evelyn Haynes' property.

h. Water Use-SPI/May/Melchisedek/Upstream 21/Watershed Center Tule Creek Rd.: Jim Jungwirth informed the Board a section of the boundary goes through their parcel. The Watershed Center is building a bundled fire wood factory. They will be shipping the fire wood to the grocery stores. They are asking for temporary use of water for 60 days while waiting for the LAFCO process to go through. Craig suggested giving them a year from Aug. 1, 2015. The District needs to receive at least the LAFCO application. The District will install a ¾ x 5/8" meter.

MSC by Directors Don Williams, Pat Arnold, carried (5-0) the Board approved temporary water use for a year starting from Aug. 1, 2015 to the Watershed based upon LAFCO approval. Chairman Diane Yates, Directors Don Williams, Pat Arnold, Marsha Maraviov and Thomas Lewis- Yes votes; No votes-0; Abstain-0.

i. Use Permit request Tom Xiong Hyampom Rd: Mission Statement for Trinity County Waterworks: Information only. No action needed.

j. Use Permit request Tong Vue Kingsbury Rd: No action needed.

k. Mission Statement for Trinity County Waterworks: No action needed. This item will be up for future discussion.

PROGRESS PAYMENT REQUEST:

l. Employee Compensation: The Board adjourned to closed session at 3:45 p.m. and reconvened back at 4:15 p.m.

MSC by Directors Marsha Maraviov, Pat Arnold, carried (5-0) the Board approved a 5% increase in salary effective July 1, 2015 for Oralynn Mulvey. Chairman Diane Yates, Directors Marsha Maraviov, Pat Arnold, Thomas Lewis, and Don Williams- Yes votes; No votes- 0; Abstain- 0.

m. Review draft letter to the Board of Supervisors:

MSC by Directors Pat Arnold, Thomas Lewis, carried (5-0) the Board approved the letter with the changes. Chairman Diane Yates, Directors Pat Arnold, Thomas Lewis, Marsha Maraviov, and Don Williams- Yes votes; No votes-0; Abstain-0.

n. Review proposal from River City Drug Testing: Craig informed the Board there has to be a DER (Designated Employee Representative). Craig recommended the Board form a committee to oversee Craig Hair Construction as the DER. Directors Marsha Maraviov and Don Williams volunteered from the Safety Committee to serve as DER.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

a. SDRMA Report: None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify Bills:

MSC by Directors Thomas Lewis, Marsha Maraviov, carried (5-0) the Board ratified the monthly bills. Chairman Diane Yates, Directors Thomas Lewis, Marsha Maraviov, Pat Arnold, and Don Williams- Yes votes; No votes-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Thomas Lewis, Marsha Maraviov, and carried (5-0) the Board approved the budget report as presented. Chairman Diane Yates, Directors Thomas Lewis, Marsha Maraviov, Pat Arnold and Don Williams- Yes votes; No votes-0; Abstain-0.

Minutes of the July 21, 2015 Regular Board Meeting continued

OLD OR NEW BUSINESS:

None

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

The Board adjourned to closed session at 3:45 p.m. to discuss employee evaluation. The Board reconvened to open session at 4:15 p.m.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 4:22 p.m.

Respectfully submitted,

Oralynn Mulvey
Secretary, TCWWD#1