

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF  
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

November 17, 2015

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Marsha Maraviov and Don Williams  
Directors Absent: None

District Manager: Craig J. Hair, Jr. - Present

Guests: David Gooding and Angela Wimberley

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:00 p.m.

CONSENT CALENDAR:

a. Minutes of the Oct. 20, 2105 Regular Board Meeting:

MSC by Directors Thomas Lewis, Don Williams, and carried (3-0) the Board approved the consent calendar as typed: Chairman Diane Yates, Directors Thomas Lewis, Don Williams-Yes votes; No votes-0; Abstain-0. Directors Marsha Maraviov arrived a couple of minutes late to the meeting.

COMMUNICATIONS/CORRESPONDENCE:

a. Chairman Diane Yates informed the Board and staff that she had a customer that could not understand the new billing. Chairman Diane Yates directed staff to printout different formats of the bills.

b. Letter from CAL-PERS: Craig informed the Board he did not get the yearly information to the auditor's on time.

c. Craig informed the Board the CSDA Handbook if available for Directors.

PUBLIC COMMENT/PUBLIC DISCUSSION:

There is a Sustainable Utility Workshop which is a 4-6 hour class regarding short term and long term goals. The class is free of charge.

PROGRESS PAYMENT REQUEST:

a. Audit 2014/2015 Update: Craig informed the Board he will get the complete audit from Don Reynolds. He is waiting for the PERS information.

PROGRESS PAYMENT REQUEST:

b. Planning Grant Application-Status Report: Craig informed the Board everything has been submitted and recorded at the county office. The agency wants the 2015 audit which we are waiting on.

c. Application for Clerk Position: Craig informed the Board he has closed the application acceptance process.

MSC by Directors Don Williams, Marsha Maraviov, carried (4-0) the Board closed the application process and tabled any action. Chairman Diane Yates, Directors Don Williams, Marsha Maraviov and Thomas Lewis-Yes votes; No votes-0; Abstain-0.

d. Flow Meters for Water Treatment Plant: Craig informed the Board the flow meters have been installed.

e. Flow meter Waste Water Treatment Plant: Craig informed the Board the meter has been installed.

f. Camera system for district facilities: Craig informed the Board he has moved the old cameras to the wastewater plant and purchased a new camera system for the water plant which is connected to Craig's phone.

g. Yearly Permit fees from the State: Craig informed the Board the fee for the Discharge Permit for the Wastewater Plant is approximately \$15,000. The Sanitary Overflow fee is \$2088.00

h. Resolution Water Rates 2016-2019: The Board reviewed the water rates for 2016-2019. Craig informed them it has to be posted and have a 30-day waiting period.

MSC by Directors Don Williams, Thomas Lewis, carried (4-0) the Board approved the Resolution for Water Rates 2016-2019: Chairman Diane Yate-yes vote; Director Don Williams-yes vote, Director Thomas Lewis-yes vote, and Director Marsha Maraviov-yes vote; No votes-0; Abstain-0.

i. Oak St. Pipeline Project: Craig informed the Board they eliminated 750 feet of old pipe on Oak St. and rebuilt services.

Minutes of the November 17, 2015 Regular Meeting continued:

PROGRESS PAYMENT REQUEST:

j. Emergency Meeting of the State Water Board:

MSC by Directors Marsha Maraviov, Don Williams, carried (4-0) the Board approved adding this item to the agenda as it came about pursuant to posting of the agenda.

Craig informed the Board the meeting was held on 11/4/15 at the City Council meeting in Redding. The State Water Board wants to change to monthly reporting and some daily reporting. They want to monitor data so everyone can get water. The requirement will take effect on 1/1/16. The law is already written.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

a. SDRMA Report: None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify Bills:

MSC by Directors Thomas Lewis, Don Williams, carried (4-0) the Board ratified the monthly bills. Chairman Diane Yates, Directors Thomas Lewis, Don Williams, and Marsha Maraviov-Yes votes, No votes-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Thomas Lewis, Don Williams, and carried (4-0) the Board approved the budget report as presented. Chairman Diane Yates, Directors Thomas Lewis, Don Williams, and Marsh Maraviov – Yes votes; No votes-0; Abstain-0.

OLD OR NEW BUSINESS:

a. Board Member Vacancy: Craig suggested advertising to fill the vacancy on the Board.

MSC by Directors Thomas Lewis, Marsha Maraviov, carried (4-0) the Board directed staff to start the advertising process beginning January 1, 2016.

Minutes of the November 17, 2015 Regular Board Meeting continued:

SEWER:

a. Interview of new Waste Water Treatment Plant Operator/Trainee: Craig interviewed an applicant; unfortunately he decided to move to Redding.

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management: Craig informed the Board Shane passed his Grade 1 for Wastewater and Grade II for Water Treatment and Grade II for Distribution.
- E. Directors

The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Oralynn Mulvey  
Secretary, TCWWD#1