

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

October 20, 2015

2:00 p.m.

Directors Present: Diane Yates, Thomas Lewis, Don Williams

Directors Absent: Marsha Maraviov

District Manager: Craig J. Hair, Jr. - Present

Guests: None

CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Diane Yates at 2:00 p.m.

CONSENT CALENDAR:

a. Minutes of the September 15, 2015 Regular Board Meeting:

MSC by Directors Thomas Lewis, Don Williams, carried (3-0) the Board approved the consent calendar. Chairman Diane Yates, Directors Thomas Lewis and Don Williams- Yes votes; No votes – 0; Abstain- 0.

COMMUNICATIONS/CORRESPONDENCE:

a. Letter from the Hayfork Fire Protection District: The Board reviewed the letter.

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. Planning Grant Application State of California: Craig informed the Board the district will be receiving a grant to be used for planning of the replace of the clarifier. The state agency is requesting a copy of the 2014/2015 audit, 1970 original bond document. Craig will take the paperwork to the county recorder and have it recorded.

MSC by Directors Don Williams, Thomas Lewis, carried (3-0) the Board agreed to file a finding that the new construction will be in the same footprint as the existing one, therefore, not affecting the environment. Chairman Diane Yates, Directors Don Williams and Thomas Lewis – Yes votes; No votes- 0; Abstain: - 0.

b. Report on Water Use Sept. & Oct. 2015: Craig informed the Board the district did not make its 255 reduction due to the fires.

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PROGRESS PAYMENT REQUEST:

- c. Billing for Water and Sewer Usage on Fires: The board reviewed the spreadsheet. Craig will add in the expenses and bring it back to the Board at the November meeting.
- d. Application for Clerk Position: Craig suggested advertising for another month. Craig will draft a letter and send it to the applicants who submitted their resumes.
- e. Payment on Johnny Pumper: Craig informed the Board the account is paid in full.
- f. Oak Street Pipeline Project: Craig informed the Board the leaks have been fixed on Oak St.. The pipeline had to be replaced due to its age.
- g. Security Cameras Water/Sewer Plants: Craig informed the Board he ordered a new security camera system that will cover the water and sewer plants.
- h. Flow Meter Fairgrounds: Craig informed the Board he ordered a new flow meter for the fairgrounds as the old one quit operating.
- i. Flow Meters Water/Sewer Plant: Craig informed the Board he ordered the flow meters that Mei Bunte from the Health Dept. wanted installed.

CONFERENCE/EDUCATION SCHEDULE:

None

COMMITTEE REPORTS:

- a. SDRMA Report: None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

- a. Review & Ratify Bills:

MSC by Directors Don Williams, Thomas Lewis, carried (3-0) the Board ratified the monthly bills. Chairman Diane Yates, Directors Don Williams and Thomas Lewis – Yes votes; No votes-0; Abstain-0.

- b. Budget Transfers: None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

c. Budget Report:

MSC by Directors Don Williams, Thomas Lewis, carried (3-0) the Board approved the budget report as presented: Chairman Diane Yates, Directors Don Williams, and Thomas Lewis- Yes votes; No Votes-0; Abstain-0.

OLD OR NEW BUSINESS:

a. Board Vacancy: This item tabled.

b. Audit 2014-2015: Board of Directors names needed to be updated.

MSC by Directors Don Williams, Thomas Lewis, carried (3-0) the Board approved the audit for FY 2014-2015 with amendments. Chairman Diane Yates, Directors Don Williams and Thomas Lewis- Yes votes; No votes-0; Abstain-0.

c. Water/Sewer Rate Increase for 2016/2017/2018: Craig recommended the district adopt the new rates. Need to have a 60-day notice. Craig informed the Board the district can have the protest meeting at the December 15, 2015 regular Board meeting. This item will be on the November 2015 agenda.

MSC by Directors Don Williams, Thomas Lewis, carried (3-0) the Board adopted the water/sewer rate increases for 2016, 2017, and 2018. Chairman Diane Yates, Directors Don Williams and Thomas Lewis- Yes votes; No votes – 0; Abstain-0.

d. Mission Statement/Long Range Planning for District: No discussion.

SEWER:

None

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

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OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Oralynn Mulvey
Secretary, TCWWD#1