

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING MINUTES

May 19th, 2026

**Chairman John C. (Chris) Semer
Vice Chair Angenett Taft
Director Melody McLearn
Director Diane Yates
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

1. CALL MEETING TO ORDER AT 10:00 a.m. by Chairman Chris Semer

2. PLEDGE OF ALLEGIANCE

3. BOARD OF DIRECTORS ROLL CALL – DETERMINATION OF BOARD QUORUM

John C. (Chris) Semer – Chairman – Present
Angenett Taft – Vice Chair – Present
Melody McLearn – Director – Present
Diane Yates – Director – Absent
Arnold Bridges – Director – Present

4. PUBLIC COMMENT: None

5. AGENDA ADOPTION

- a) Agenda Additions/Changes – None
- b) Business/Campaign Conflict Disclosures (Potential Board Member disclosures) – No disclosures presented.

6. CONSENT CALENDAR (Potential Action Item (s)) (Note: The following items are generally limited to routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such item be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Regular Board meeting of March 17, 2026
- b) Approval of the minutes for the Special Board meeting of April 3, 2026
- c) Approval and ratification of May 2026 warrants
- d) Approval of the March 2026 Profit and Loss Report
- e) Approval of the April 2026 Profit and Loss Report

Director Melody McLearn made a motion to approve the consent calendar as presented. The motion was seconded by Director Arnold Bridges and carried by the following vote:

AYES: Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: Diane Yates
ABSTAIN: None

7. REGULAR CALENDAR

- a) Bridger Cohan and Josh Smith from the Watershed Research & Training Center presented the Board with the Implementation Grant Agreement. The Board discussed adding an indemnification clause that would not hold TCWW liable. Director Angenett Taft made a motion to proceed with signing the Implementation Grant Agreement contingent upon review and approval of our counsel and indemnification. The motion was seconded by Director Melody McLearn and carried by the following vote:

AYES: Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: Diane Yates
ABSTAIN: None

- b) Office Manager Brandy Perrone informed the Board that we received the deed for 101 Riverview in the mail on Monday. The Board discussed partnering with The Watershed Research & Training Center on a possible grant to make the property accessible to the public for river access. No action taken.
- c) A water service application for 590 Dirt Road (APN 014-440-045-000) was submitted for a mainline extension. The Board reviewed the application and customer cost estimate. Director Melody McLearn made a motion to accept the water service application for APN 014-440-045-000 for the estimated advance amount of \$33,502.84, including a buy-back

to the mainline for \$17589.60. The motion was seconded by Director Arnold Bridges and carried by the following vote:

AYES: Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: Diane Yates
ABSTAIN: None

- d) General Manager Shane McDonald presented the budget committee's proposed 2026/27 budget to the Board. The Board discussed and reviewed the proposal. Director Melody McLearn made a motion to accept the proposed 2026/27 budget. The motion was seconded by Director Arnold Bridges and carried by the following vote:

AYES: Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: Diane Yates
ABSTAIN: None

- e) Office Manager Brandy Perrone informed the Board that there was only one response from the four RFPs that were sent out. The Board reviewed and discussed the proposal from Blomberg & Griffin. Director Angenett Taft made a motion to accept the independent audit proposal from Blomberg & Griffin Accountancy Corporation for an estimated fee of \$7500.00. The motion was seconded by Director Melody McLearn and carried by the following vote:

AYES: Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: Diane Yates
ABSTAIN: None

- f) Office Manager Brandy Perrone informed the Board of her frustrations with QuickBooks Online. Office staff have researched better accounting software for small districts and found gWorks to be the only quality program in our price range, which is designed specifically for government accounting. Director Angenett Taft made a motion to contract with gWorks for our accounting software. The motion was seconded by Director Melody McLearn and carried by the following vote:

AYES: Arnold Bridges, Chris Semer, Angenett Taft, Melody McLearn
NOES: None
ABSENT: Diane Yates
ABSTAIN: None

- g) General Manager Shane McDonald was hoping to have information back on a firm for the district's rate study. No information has come in to date. Item tabled.
- h) General Manager Shane McDonal informed the Board that all the newly purchased trucks are working well. Mitchell's truck has lost its brakes, water pump, and hoses in the back of the engine over the last month. Information only.
- i) General Manager Shane McDonald informed the Board that the reservoir is overflowing and looks good. The inflow to the plant has a turbidity of 0.4. Shane will be taking PFAs, TTHMs, iron, and manganese water samples this month.
- j) General Manager Shane McDonald informed the Board that most of the tules in the primary ponds at the sewer plant have been removed and we can now start on other projects.

8. GRANTS

- a) The Water Treatment Construction Grant is moving along. All funding has to be spent by 2030 when we sign the contract.
- b) The Manganese Mitigation Pipeline Replacement Planning Grant will most likely be submitted with 30% plans for construction.
- c) The Wastewater Treatment Plant Upgrade is progressing. PACE Engineering will be here on Friday to map Mill Camp.

9. GENERAL MANAGER REPORT

- a) Flushing of the system went well this year. We were informed that next year we will be reported for failing to dechlorinate the water, but we are not in violation because only one hydrant is within range of needing dechlorination, and we will flush the hydrant next to it.
- b) Construction on the cell tower should begin at the end of this month or beginning of next month.

10. OFFICE MANAGER REPORT

- a) The Electronic Annual Report has been submitted and accepted by the state.

11. CORRESPONDENCE – None

12. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS – None

13. CLOSED SESSION – None

14. PUBLIC ANNOUNCEMENT FOLLOWING CLOSED SESSION – None.

15. ADJOURNMENT 12:00 p.m.