

# **UCOG BOARD OF TRUSTEES MEETING**

**FEBRUARY 26, 2025**

## **MEETING MINUTES**

The UCOG Board Meeting was held at the home of Ms. Finn. A Quorum of all board members were in attendance: Therese Finn, Claudia Robinson, Tom Horne, Shannon Pinkston, Bryan Mitchell.

Ms. Finn called the meeting to order at 2:52 pm. and conducted the opening prayer.

Ms. Pinkston requested approval of the minutes from the last meeting held on February 20. Ms. Finn asked for an addition of the word "largely" to further clarify legal spending of the prior board. With that inclusion to be made, Ms. Finn motioned to approve minutes, Ms. Robinson seconded. Motion carried.

Mr. Horne presented the Treasurers Report (attached.) The amounts remain the same from the prior week. The Spiritual Home Fund has \$50,419.46, and the UCOG Business Savings Account is at \$71,853.15, down from \$100,000 largely due to legal fees expended by the previous Board of Trustees. The Music Fund has \$7,114.10. The total available cash is \$137,009.67. Attendance was 63. Last Sunday's collection was \$563.37. A \$100 vanilla gift card was cashed out for \$17.37.

The board discussed tithing practices, deciding to review past distributions and defer current contributions. They also considered storing equipment in the atrium and addressed an unexpected auto payment to Unity School of Christianity. Part 1 of the meeting concluded with a motion to enter an Executive Session at 3:28pm.

Part 2 of the Board meeting resumed at 3:39pm and discussion centered around facilities booking, confirming the Legacy venue for April 27 and noting weekly bookings for the year. Sun City CA invoices are handled by accounts payable, with weekly payments.

Live stream sound issues were addressed, with a meeting planned by Mr. Horne to troubleshoot equipment. Different types of mic options, including headset mics, were discussed.

Volunteer coordination revealed a need for updated materials, which Ms. Pinkston will take on gratis. The need for updated welcome materials and a consistent branding across church communications was emphasized. 3 new volunteers this week: Michelle Adams, Phyllis Hanvey and Kay Camden

New member dedication is set for March 9. They will be given a nametag and booklet.

The board debated legal actions against Treaty Oaks, considering a demand letter to clarify financial responsibilities and the church's formation. Lawyer Brian Levy is being evasive and not forthcoming on retainer balance, invoices, prior board communications

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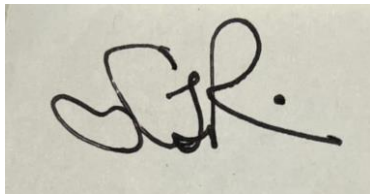
### ACTION ITEMS

- TH: Reach out to Unity School of Christianity to inquire about the \$257 check
- TH: Will make a list/chart of all monthly expenses
- TH: Will call Dunn Deal back to put church PO Box as address, instead of his
- TH: Will find the headset microphone and test it for use in the live stream
- TH: Will bring options for headset microphones to the next board meeting
- TH: Will research and provide a report on the church's past tithing practices and distribution at the next meeting
- SP: Will begin redesign and update of welcome materials, including envelopes, guest cards, and branding. New member info on card stock + order branded pen they can keep. Interim: plain envelope with sticker.
- SP: Will update Volunteer Ministry List prior to 3/2 member meeting
- TF: Will announce need for pin on the Vanilla gift card that was donated
- TF: Update corporate certificate of filing
- Who Will order Unity booklets to include in the new member packets??
- Pret Diffie needs a background check for Children's church
- Will hold off on making the next tithe payment until the group has reviewed the tithing practices
- Will consider sending a demand letter to Treaty Oaks regarding the remaining retainer balance
- Will consider holding a Zoom meeting with Pierce and the Board re: Treaty Oaks

The meeting concluded at 4:54 pm. Ms. Pinkston moved to adjourn the meeting. Ms. Robinson seconded. Ms. Finn adjourned this meeting of the Board.

Next meeting of the Board of Trustees is scheduled for WED 3/5/25 at 2:30 pm at the home of Ms. Finn.

Respectfully submitted,



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Shannon Pinkston, Secretary

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Dated: March 4, 2025