

**Unity Spiritual Center Georgetown  
Board of Trustees Meeting Minutes Final**

**Date & Time:** April 25, 2026; 1pm.

**Location:** Zoom Online. Hosted by Therese Finn

**Meeting Type:** Regular Board of Trustees Meeting

**1. Call to Order.** The meeting was called to order by President Therese Finn at 1:03pm.

**2. Roll Call /Quorum.** Therese Finn, Rita Casey, Bonnie Bartman, Kathi Harrison, Michele Adams, Rev. Tomas de Leon, Michele Adams, Tom Horne were present. Guests: None. A quorum was present.

**3. Opening Prayer:** Rita Casey led the opening prayer

**4. Review /Approval of March 29 Meeting Minutes.** The minutes of the March 29, 2026 meeting were reviewed with correction to spelling of Kathi's name. Motion: Bonnie Bartman moved to approve the minutes with correction. Second: Rev. Tommy de Leon Vote: Motion carried.

**5. Reports.** None.

**6. Unfinished Business.** Therese Finn provided status of the Unity Portal registration process, particular to Board members, and that she had completed it, but was still waiting for confirmation of her registration. Others confirmed they receive Unity announcements via email and agreed to complete their registration with updates/questions to Therese Finn as indicated.

Rev. Tommy de Leon will share an updated membership list next meeting. He suggested including monthly financial information in the newsletter, which will be discussed further at the next meeting.

The Board decided to postpone discussions about the spiritual home fund decision and updates from the volunteer and facilities coordinators to the next meeting.

**7. Board Communications.** The Board discussed updating the Unity website, with (Admin) Cary's daughter (a website designer) interest in the project. Rev de Leon agreed to speak with Cary re: her comfort / professionalism working with her daughter. In addition, Board agreed to get other bids for optimum review and value, including Unity Worldwide Ministries recommendation of OneEach Technologies. Michele Adams and Bonnie Bartman volunteered to lead and help evaluate the options, with Michele Adams creating a comparison chart. The Board decided to review the scope of work bids at the next board meeting in two weeks.

The Board discussed implementing a more secure document storage solution using Dropbox Business. They agreed to meet with Andres from Dropbox to discuss setup, with approximately 10 users needing access including board members and team leaders. Kathi Harrison to coordinate.

**8. New Business.** The Board decided on April tithe distributions: \$200 to Unity Headquarters, \$100 to Unity Regional, and \$200 Caring Place. Motion to approve: Michele Adams. Second: Bonnie Bartman. Motion carried. They also discussed honorarium for Reverend Steve as visiting minister May 3, 2026, given he is not a non-profit his fee would be regular expense/services.

**9. Next Meeting.** The next meeting will be via Zoom, Tuesday, May 12 from 6-8pm. Regular Board meetings will take place on the second Tuesday of the month from 6-8 pm via Zoom, with one meeting per quarter replaced by an in-person meeting on the second Saturday of the month.

**10. Closing Prayer.** Led by Tom Horne.

**11. Adjournment.** Motion to adjourn: Kathi Harrison. Second: Tom Horne. Vote: Motion carried.

Signed: Rita Casey, Secretary USCG, April 28, 2026