Janitorial Supplies Requisition Form 26-27

Supply Item	Units	Quantity Requested
FACIAL TISSUE	Each	
PAPER TOWELS – Multi-Fold	Roll	
PAPER TOWELS – White	Pack	
TOILET TISSUE – Small	Roll	
BROOM	Each	
DUSTPAN	Each	
MOP HANDLE - Sponge	Each	
MOP HEAD - Sponge	Each	
TRASH LINERS - 30 GALLON	Roll	
TRASH LINERS - 56 GALLON	Roll	
SAFETY CATCHES - Cabinets/Drawers	Each	
SAFETY PLUGS - Outlets	Each	

Supply Item	Units	Quantity Requested
AIR FRESHENER	Can	
BLEACH - 40 oz	Each	
BLEACH MEASURING SPOON	Each	
CLEANER - Floor	Gallon	
CLEANER - Foaming	Can	
CLEANER - Lemon Disinfectant	Gallon	
CLEANER - Toilet Bowl	Each	
CLEANER - Window	Can	
DISINFECTANT SPRAY	Can	
HAND SANITIZER - 8 oz	Each	
HAND SOAP	Gallon	
HAND SOAP - PUMP	Each	
VOMIT ABSORBENT	Bag	
SPRAY BOTTLE WITH SPRAYER	Each	
SPRAY BOTTLE WITHOUT SPRAYER	Each	
SPRAYER - Blue	Each	
SPRAYER - Orange	Each	
SPRAYER - White	Each	
SPRAYER - Green	Each	
SPRAY BOTTLE LABEL - Blue (Sanitizer)	Each	
SPRAY BOTTLE LABEL - Orange (Disinfectant)	Each	
SPRAY BOTTLE LABEL - White (Soap)	Each	
SPRAY BOTTLE LABEL - Green (Lice)	Each	

Classroom:	**Date Needed:**

Program Manager Signature:	**Date Approved:**

- **ARMSTRONG - Send to Program Manager for approval - Program Manager send to Jeff for Fulfillment**
- **BON AIRE - Send to Program Manager for approval - Program Manager send to Dale for Fulfillment**
- **BUTLER - Send to Program Manager for approval - Program Manager send to Dan for Fulfillment**
- **INDIANA - Send to Program Manager for approval - Program Manager send to Jeff for Fulfillment**

Updated 6/18/26