

# Cultural Center Of India (CCI)

## Rental Form

Date: \_\_\_\_\_  
Entire Facility: \_\_\_\_\_ Kitchen: \_\_\_\_\_ Dining Hall: \_\_\_\_\_

Applicants Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_  
(Cell) \_\_\_\_\_ (Fax) \_\_\_\_\_

Type of Event: \_\_\_\_\_

Organization: \_\_\_\_\_

Representative: \_\_\_\_\_

Alternative Representative: \_\_\_\_\_

Type of Event: \_\_\_\_\_

I hereby agree to rent the above facility for the following date(s):

DAY	DATES	TIME	RATE	COST

SECURITY DEPOSIT: \$ 500.00

TOTAL FEE: \$ \_\_\_\_\_

RECEIVED ON ACCOUNT: \$ \_\_\_\_\_

BALANCE DUE: \$ \_\_\_\_\_

SPECIAL FACILITY ARRANGEMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

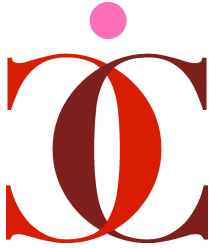
\_\_\_\_\_

I, the undersigned, have read, understand and agree to the terms and conditions  
(see attached) in this contract.

Applicants Signature: \_\_\_\_\_

**DEPOSITE NON-REFUNDABLE**

Approved by <CCI manager>: \_\_\_\_\_ Date: \_\_\_\_\_



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**FAILURE TO COMPLY WITH THE ATTACHED TERMS AND CONDITIONS MAY RESULT IN THE CANCELLATION OF THIS AGREEMENT**

### **TERMS AND CONDITIONS:**

- 1) The Management reserves the right, entirely at its discretion to accept or reject any application for use of this facility.
- 2) The applicant will be responsible for reimbursing the CCI for any damage caused by improper use of the facility due to direct negligence on the part of anyone connected with the rental or attending the function.
- 3) All bookings will be secured contractually. The applicant is personally responsible for payment of the rental fee.
- 4) All accounts are **payable in advance**.
- 5) The Management shall settle all disputes and be the final authority and may cancel rentals at any time. In such a case, advance notice will be given, if possible.
- 6) Liquor may be sold or served only in facilities under the authority of a special occasion permit. Persons renting the premises are responsible for obtaining this permit. Permits shall not extend beyond 1:00 a.m.
- 7) All evidence of the service and consumption of liquor shall be removed within 45 minutes after the expiry of the permit.

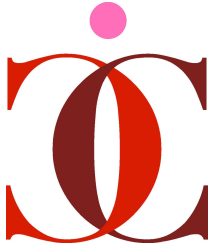
**MUSIC MUST STOP AT 12:00 A.M. AND ALL PERSONS IN ATTENDANCE MUST VACATE THE BUILDING BY 1:00 A.M. (After 1:30 A.M. Additional rental fee will be charged at the rate of \$250.00 per hour)**

- 8) The applicant is responsible for cleaning charges; the lessee agrees to pay the cleaning charge as determined by the Management.
- 9) It is the contact person's responsibility to notify his/her group of the above terms.

**We are not able to rent to individuals under 21 years of age.  
No smoking is permitted in any area.**

### **Main Hall, Dining Hall, Kitchen Facilities**

**Condition for return of deposit:** - Kitchen, banquet room, and classrooms must be free of damage and brought back to cleaned condition for full deposit refund. Please allow 21 days for refund of deposits.



# **Cultural Center Of India (CCI)**

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**\$500.00 damage deposit may be collected prior to rental if liquor is used. Renters shall be responsible for any damage to the property.**