TIME LOG TOOL: RECORDING HOURS/MINUTES DONE BEFORE LOGGING INTO CASE NOTE

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| --- | --- | --- | --- |
| Date | Time | Client or Diversitas | Description |
| EG:01.11.20 | 45mins | Joe Bloggs | Calls made for PBS, Focused Supports and case note. |
| EG01.01.20 | 1.5hrs | Diversitas  | Supervision |
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