

No	Session Name	Track	Competance	Mode	Language	Duration	Certificate
1	Workforce Planning						
1	Workforce Planning Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
2	Workforce Analysis and Management Within the Organization.	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
3	Identifying Human Resources Needs and Aligning Them with Business Objectives	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
4	Recruitment and Development Strategies and Balancing Supply and Demand in the Labor Market	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
5	Workforce Planning and Budget Preparation	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
6	Strategic Workforce Planning in Organizations	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
7	Workforce Planning and Development	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
8	Strategic Workforce Planning	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
9	Organizational Structure Analysis	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
10	Workforce Strategy as a Tool for Institutional Support	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
11	Analyzing Job Gaps and Forecasting Future Needs	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
12	Using Data and Forecasting Tools to Improve Recruitment and Development	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
13	Data Analysis and Decision-Making in Workforce Selection	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
14	Designing Workforce Plans Based on Operational Objectives	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
15	Workforce Planning and Its Link to Organizational Process Performance	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
16	Performance Evaluation and Human Process Reengineering	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
2	Talent Management	Track	Competance	Mode	Language	Duration	Certificate
1	Talent Management Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
2	Strategies for Attracting Top Talent	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
3	Employee Evaluation and Performance	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
4	Capability Development and Succession Planning	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
5	Talent Management Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
6	Organizational Framework for Talent Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
7	Best Practices in Attracting and Developing Employees	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
8	Analytics in Talent Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
9	Measuring Performance and Talent Impact	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
10	Skills Gap Analysis	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving

11	Talent Management Strategies for Achieving Performance	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
3	Recruitment and Selection	Track	Competance	Mode	Language	Duration	Certificate
1	Building a Recruitment Strategy	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
2	Sourcing and Screening Candidates	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
3	Competency-Based Interviews and Candidate Verification	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
4	Recruitment Metrics, Analytics, and Their Tools	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
5	Understanding the Selection and Evaluation Process	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
6	Interview Techniques and Conducting Interviews	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
7	Recruitment and Selection Strategies	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
8	Assessing Recruitment Effectiveness and Avoiding Common Mistakes	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
9	Recruitment and Selection in Human Resources	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
4	Training and Development	Track	Competance	Mode	Language	Duration	Certificate
1	Fundamentals of Training and Development in Human Resources	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
2	Human Resources Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
3	Training Needs Analysis	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
4	Training Preparation	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
5	Performance Management and Development	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
6	Leadership and Development in Human Resource Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
7	Professional Development and Practical Training in HR.	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
8	Human Resource Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
9	Talent Management and Succession Planning Courses – HDTC	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
10	Workforce Planning, Analysis, and Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
11	Skills for Designing Effective Training Programs	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
12	Measuring Training Impact and Its Effect on Performance	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
13	Skills for Developing Workplace Learning Plans	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
14	Aligning Training with Organizational Goals and Growth Strategy	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
5	Performance Evaluation	Track	Competance	Mode	Language	Duration	Certificate
1	Designing and Implementing Performance Evaluation Systems	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
2	Periodic Reviews and Evaluations	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving

3	Big Employee Evaluation – All Types of Appraisal	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
4	Performance Evaluation forms	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
5	Performance Evaluation Systems and Their Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
6	Comprehensive Performance Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
7	Performance Evaluation and Career Path Identification	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
8	Techniques for Conducting Evaluations and Providing Constructive Feedback	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
9	Job Performance Evaluation and Artificial Intelligence	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
6	Institutional Culture	Track	Competance	Mode	Language	Duration	Certificate
1	Fundamentals of Organizational Culture and How to Measure and Improve It Within the Organiza	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
2	Certified Chief Culture Officer	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
3	Certified Corporate Culture Success Factors Professional CCCSF	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
4	Organizational Culture	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
5	Institutional Culture and Employee Engagement – Athar for Training and Consulting.	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
6	Change Management and Organizational Culture Development	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
7	Skills for Designing a Supportive Work Culture	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
8	Mental Health in the Workplace	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
9	Risk Factors and Psychological Stress in the Workplace	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
10	Signs and Symptoms of Psychological Problems	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
11	Concepts of Psychological Well-Being and Peer Support	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
12	Building a Psychologically Healthy Work Environment	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
13	Stress and Burnout Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
14	Improving Work-Life Balance	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
15	Effective Communication and Team Support	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
16	Recognizing Common Mental Health Disorders in the Workplace	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
17	Prevention and Early Intervention	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
18	Strategies for Reducing Burnout and Enhancing Resilience	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
19	How to Support Employees Effectively	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
20	Workplace Mental Health: A Manager's Ultimate Guide	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
21	Skills for Designing Comprehensive Well-Being Programs	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving

22	Practical Solutions for Improving Psychological Well-Being	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
23	Mental Health First Aid	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
24	How to Recognize Signs of Distress	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
25	Providing Initial Support Before Specialist Intervention	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
26	Building a Culture of Psychological Support and Safety in the Company	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
27	Leadership and Learning	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
28	Concepts of Mental Health and Their Impact in the Workplace.	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
29	Healthy Communication Between Employees and Leaders	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
30	Enhancing Employee Well-Being and Stress Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
31	Building a Work Culture That Reduces the Stigma Around Mental Health	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
7	Employability	Track	Competance	Mode	Language	Duration	Certificate
1	Mobile Phone Repairing	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
2	Residential Conveyancing Paralegal	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
3	Air Conditioning & Refrigeration (AIRC)	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
4	Mastering Coffee Artistry	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
5	Housing Officer	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
6	Vacuum Packing Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
7	Bespoke Jewellery Design	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
8	Creative Face Painting	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
9	Efficient Data Entry Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
10	Port Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
11	Executive Personal Assistance Techniques	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
12	Call Centre Training and Operations	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
13	Guidelines for Employee Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
14	Printing Worker	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
15	Chinese Cooking	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
16	The Fundamentals of British Cooking	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
17	Football Referee Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
18	Efficient Freight Broker Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving

19	Block management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
20	Introduction to Barista and Coffee Brewing	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
21	Tailoring and Alterations	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
22	Social Events Planning	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
23	Skills for Remote Jobs Complete Bundle	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
24	Online Earning & Freelancing Exclusive Bundle	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
25	Freelance Masterclass — Become An Expert	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
26	Nail Technician	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
27	Deputy Manager Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
28	Employee Recruitment and Onboarding	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
29	Effective Remote Working Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
30	HR Management and Effective Recruitment	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
31	Motorbike Mechanic Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
32	Car Mechanic Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
33	Level 2 certificate in Warehousing and Storage	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
34	Property Investment	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
35	Store Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
36	Mandatory Training For Care Assistants & Care Staff	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
37	Surveying Basics	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
38	Care Home	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
39	Support Worker	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
40	CEO — Chief Executive Officer: A Masterclass in	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
41	Caregiver	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
42	Transport Planning	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
8	Employee Relations	Track	Competance	Mode	Language	Duration	Certificate
1	Caretaker	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
2	Housekeeping Level 3	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
3	Gas Engineering	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
4	Parenting	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving

5	Car Mechanic & Car Maintenance Level 3	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
6	Warehouse Operative Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
7	Office Skills Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
8	Security	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
9	Merchandising Level 3	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
10	Higher Level Teaching Assistant Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
11	Stock Trading	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
12	Professional Plumbing Level 2	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
13	Receptionist	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
14	Security Analyst	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
15	Charity Accounting	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
16	Safer Recruitment Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
17	Car Restoration	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
18	Industrial Safety Officer	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
19	Store Assistant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
20	Contract Analyst	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
21	Invoice Clerk	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
22	Statistics Analyst	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
23	Performance Analyst	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
24	Administration Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
25	Technical Product Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
26	Port Operations Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
27	Merchandising Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
28	Contract Project Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
29	Effective Delegation	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
30	Compliance Specialist	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
31	Import Export Clerk	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
32	Office Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
33	Financial Crime Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving

34	Recruiter Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
35	Product Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
36	Premises Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
37	Engagement Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
38	Catering Assistant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
39	Financial Modelling: Financial Modelling for	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
40	Minute Taking for Admin, secretarial & PA	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
41	Recruitment and Termination	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
42	Recruitment	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
43	Entrepreneurship	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
44	Starting an Online Business	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
45	Supply Chain Coordinator	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
46	Warehouse Clerk	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
47	Customer Success Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
48	Warehouse Officer (WHO)	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
49	Service Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
50	Operations Executive	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
51	Journalism & Report Writing	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
52	Corporate Receptionist	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
53	Administration Assistant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
54	Office Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
55	Executive PA (Admin, secretarial & PA)	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
56	Business Sales Consultant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
57	Electrical Maintenance	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
58	Conveyancing Assistant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
59	Plant Nursery	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
60	Car Maintenance Interactive Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
61	Employee Performance Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
62	Unconscious Bias Training Course for Employees	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving

63	Security Officer	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
64	Agriculture	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
65	Administration & Reception (Receptionist) Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
66	Car Mechanic	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
67	Airport Operations	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
68	Copywriting	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
69	Interview and Recruitment	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
70	Forklift Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
71	Conveyancing	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
72	Inventory Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
73	Investment	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
74	Employee Engagement	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
75	Organising and Efficiency Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
76	Office Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
77	Air Cabin Crew	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
78	Landscape Architecture	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
79	Heating, Ventilation & Air Conditioning (HVAC)	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
80	Learning Support Assistant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
81	CPDQS Estate Agents Level 3	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
82	Workplace Productivity	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
83	Security Management: Security Support Officer	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
84	Art Therapy & Mental Health	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
85	Care Home Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
86	Property Development Solicitor	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
87	Property Marketing Consultant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
88	Electrical Technician	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
89	Business Administration Assistant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
90	Change Manager Consultant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
91	Advanced Nurse Practitioner: Nurse Prescribing	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving

92	Microbiology Laboratory Technician	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
93	Professional Waiter	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
94	HR (Human Resource)	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
95	Waiter	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
96	Professional Barista & Coffee Brewing	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
97	Hotel Receptionist	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
98	Building Survey Consultant Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
99	Office Management and Receptionist Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
100	Electrician Training and Safety Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
101	Business Administration	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
102	Purchasing Property & Negotiation	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
103	Administrative Assistant and Organizational Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
104	Criminology and Criminal Justice	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
105	Manual Handling in the Workplace	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
106	Nursing & Prescribing	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
107	Waiter Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
108	Manual Handling at Work	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
109	Counselling Complete Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
110	Business Plan for Entrepreneurs	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
111	Virtual Interviewing for HR Level 4	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
112	Medical Receptionist	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
113	Martial Arts First Aid Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
114	Admin Support Assistant	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
115	Forensic Science and Law Enforcement Criminal Profiling	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
116	Agile Project Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
117	Computer Hacking Forensic Investigator	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
118	Witness Investigation	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
119	Forensic Science and Law Enforcement Criminal Profiling	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
120	Manual Handling for Warehouse Operation	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving

121	Furniture Restoration and Design	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
122	Rotating Machines	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
123	Insomnia Solution	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
124	Microbiology Technician Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
125	Marketing – Essential Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
126	Sales and Marketing – Essential Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
127	HR Management – Essential Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
128	Employment Law – Essential Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
129	Career Development – Essential Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
130	Retail Psychology and Visual Merchandising	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
131	Property Marketing and Negotiation	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
132	Land Surveying and Cost Estimation	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
133	Diploma in Criminal Psychology and Intelligence at QLS Level 5	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
134	MATLAB Simulink for Electrical Power Engineering	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
135	Level 3 Diploma in Interior Design	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
136	Professional Telephone Receptionist Course	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
137	Security Guard	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
138	Change Management	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
139	DSEAR Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
140	Art Therapy Level 3	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
141	Nurse Prescribing	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
142	Electrical Risk Assessment & Safety Precautions	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
143	Property Development & Planning Process	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
144	Property Development & Marketing	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
145	GDPR Management Training	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
146	Care Manager	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
147	Office Admin and Organisation Skills	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
148	Electrical Supervisor	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Achieving
149	Advanced Employment Law & GDPR	HRM	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited

150	Property Development	Admin	Human Resources	In-person / Remote / Hybrid	Arabic/English	25H	Accredited
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Training Department


