



Ponderosa Pines Water Company  
Approved Regular Meeting Minutes  
April 23, 2025

Meeting held via Zoom.

Mary Petersen called the Regular Board Meeting to order at 7:01 PM

Board Members Present: Mary Petersen, Jeremy Martineau, Kent Dollarhyde, Julie Smith, Tina Kemp.  
Quorum is met.

Members Present: Austin Selle, Desera Nelson, Brad Covington, Brian, Donna, David, Heather, Ken Forsyth, Marcia P, Terri, Cheryl Riddle, Kevin, Tim, Vincent, Pam Weller, Kent Neilson

### Minutes

Tina made a motion to approve the minutes for PPWC Special Board Meeting April 9th, 2025, Julie seconded. Vote was unanimous to approve the minutes.

### Treasurer's Report

Clarification question was asked about financials, and Julie will take it to the bookkeeper.

Jerney moved to accept the February 28<sup>th</sup>, 2025, Financials and March 31<sup>st</sup>, 2025, Financials. Julie seconded. Vote was unanimous to accept the Financials.

Tina had some concerns about depreciation and tax returns. Julie will meet or discuss with the CPA to ensure depreciation accounting is correct.

### Manager's Report

Brad Covington gave the manager's report: Passed monthly water quality test and the system is operating normally. Two Oregon OSHA complimentary inspections were conducted and listing of corrections are being worked on. La Pine fire department performed a flow test of our fire hydrants. They reported around 750 gpm. flow rate. The auto dialer was tested, and it successfully called the on-call phone. There has been a request for a new service installation on Black Cottonwood. Meter reads will get underway May 1 and following that we will start exercising valves and other maintenance tasks.

### Business

New Reserve Study discussion. Jeremy to send a spreadsheet for the reserve study prior to the next board meeting.

Fire Hydrant discussion. Tina had concerns that additional fire hydrants may not help with property owners' insurance. Brad and George agree that having additional fire hydrants would help the community. Choices need to be made on where to put them. Kent had a concern that If more hydrants are installed that we may not have the booster pump capacity. He suggested looking into possible grants to increase our booster pump capacity.



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Water Rights Discussion. George did not make much progress on the water rights issue as the Deschutes water master will not return calls or emails.

Concerning the Well #3 cost overruns. Mary Petersen proposed that if future projects go over budget by 5 to 10 percent that this should trigger communication to the members. Jeremy and Kent loved this idea. Mary will write up a resolution and bring it to the next meeting for discussion.

New Business

Elections for board members are approaching and communication to the members should be happening soon. Also, there are two open seats on the board open for volunteers.

Concerns of the Board

Need to add Donna Quesenberry to email distribution.

Concerns of the Members

Question was raised as to why there was a line item on owners property referring to PPWC tax the water company.

Steve wanted to ensure that 3 seats were up for election and that there were currently 2 empty seats.

Donna asked if the members would be assessed additionally to cover the additional overruns discovered for Well #3. Mary replied no there would not be any additional assessments.

Executive Session

Executive Session Convened at 7:56 PM to discuss member accounts and personnel.

Mary Petersen reconvened the PPWC Regular Board Meeting at 8:27 PM

Adjournment

Tina motioned to adjourn the meeting. Jeremy seconded. Motion passed unanimously.

Mary Petersen adjourned the Regular Board Meeting at 8:28 PM.

George Shrum  
PPWC Secretary