



Ponderosa Pines Water Company  
 Regular Board of Directors Meeting  
 January 28, 2021  
 Remote Online Meeting: Zoom Platform

The Regular Board of Directors meeting was called to order at 6:02 p.m. Directors present: Jeff Harris (*President*), Cheryl Riddle (*Treasurer*), David Trachsel (*Secretary*), Rhonda Smith, Jerry Koch, Mike Lee and Hillary Buckner. A quorum was met.

**Members in Attendance:** Approximately 4

**Minutes**

- Cheryl Riddle made a motion to approve the December 10, 2020 Regular Board of Directors Meeting Minutes; Jerry Koch seconded. With no further discussion, the board unanimously approved the minutes.

**Treasurers Report:** Cheryl Riddle

The board agreed to accept the November 30, 2020 Financial Report.

The board agreed to accept the December 31, 2020 Financial Report.

The treasurer noted that year-end CPA review could result in slight changes to the December report.

30-Nov-20

Mid Oregon CU Reserve	\$ 5.00	Accounts Receivable	\$ 22,258.99
Mid Oregon CU Reserve	\$ 70,797.36		
Petty Cash	\$ 50.00	Operating Expenses	\$ 6,062.33
US Bank MM Reserve	\$ 117,818.17	Reserve Expenses	\$ 441.41
WaFd Checking - Operations	\$ 20,982.67	Total Expenses	\$ 6,503.74
WaFd MM Reserves	\$ 75,783.85		
Total Cash in the Bank	\$ 285,437.05		

31-Dec-20

Mid Oregon CU Reserve	\$ 5.00	Accounts Receivable	\$ 21,530.24
Mid Oregon CU Reserve	\$ 70,815.22		
Petty Cash	\$ 50.00	Operating Expenses	\$ 9,640.89
US Bank MM Reserve	\$ 117,820.97	Reserve Expenses	\$ 5,500.00
WaFd Checking - Operations	\$ 22,015.93	Total Expenses	\$ 15,140.89
WaFd MM Reserves	\$ 59,387.28		

**Manager’s Report**—Dave Gillette was not able to attend; no report was provided.

**Unfinished Business**

- Well Area Fence Project and Irrigation System Repairs. The fencing is complete. Irrigation system repairs will be undertaken next Spring.
- Meter Shed/Weather Protection. Cheryl Riddle has contacted a member in the community who has tentatively agreed to complete the meter pit shed. Additional details will be provided at the next meeting.
- Lot #77 Project. The project is continuing as planned. Legal details and formal documents to send to the court are being completed by the law firm.
- Annual Billing Letter-Correction of a Date. In the annual billing letter, a date intended as year 2021 was incorrectly written as “2020”. The error is acknowledged and noted here in these minutes.



Ponderosa Pines Water Company  
Regular Board of Directors Meeting  
January 28, 2021

**New Business - None**

**Concerns of the Board - None**

**Concerns of the Members - None**

**Adjournment**

Jeff Harris made a motion to adjourn; Rhonda Smith seconded and the meeting was adjourned at 6:20 p.m.

*The next regularly scheduled meeting is February 25, 2021 at 6 p.m. Due to ongoing COVID-19 issues, the location and time are TBD.*

Respectfully submitted by,  
*David Trachsel*  
*PPWC Secretary*