



Ponderosa Pines Water Company  
 Regular Board of Directors Meeting  
 March 25, 2021

Remote Online Meeting: Zoom Platform

The Regular Board of Directors meeting was called to order at 6:00 p.m. Directors present: Jeff Harris (*President*), Cheryl Riddle (*Treasurer*), David Trachsel (*Secretary*), Rhonda Smith, Jerry Koch and Mike Lee.

A quorum was met.

Jeff Harris reported that Director Hillary Buckner (Position #3) had submitted her resignation just prior to the meeting.

**Members in Attendance:** Approximately 3

**Minutes**

- Jeff Harris made a motion to approve the February 25, 2021 Regular Board of Directors Meeting Minutes; Cheryl Riddle seconded. With no further discussion, the board unanimously approved the minutes.

**Treasurers Report:** Cheryl Riddle

The board agreed to accept the February 28, 2021 Financial Report.

Mid Oregon CU Reserve	\$ 5.00	Accounts Receivable	\$ 40,786.81
Mid Oregon CU Reserve	\$ 70,815.22		
Petty Cash	\$ 50.00	Operating Expenses	\$ 6,774.21
US Bank MM Reserve	\$ 117,822.87	Reserve Expenses	\$ 150.00
WaFd Checking - Operations	\$ 149,399.68	Total Expenses	\$ 6,924.21
WaFd MM Reserves	\$ 56,086.55		
Total Cash in the Bank	\$ 394,179.32		

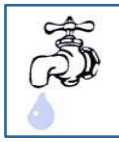
**Manager’s Report**—Manager Dave Gillette was not in attendance. Mike Lee reported that everything was running okay. Jeff Harris asked if the 2020 Annual Report to the Oregon Department of Health had been submitted. Mike will check.

**Unfinished Business**

- Lot #77 Project. Jeff Harris reported no updates on the project and that it is still going through the appropriate legal process within the court system.
- Well Area Minor Projects. Mike Lee reported that the cover over the Well #3 meter vault has been completed and will assess if any additional protection needs to be added.
- Generator Noise. Mike Lee reported that the generator runs in a test cycle one time per week for approximately one hour. Mike inspected the generator enclosure and did not see any feasible means to add noise suppression.

**New Business**

- Jeff Harris reminded the board that four board positions will be up for vote at the annual meeting (July 2021). He requested that David Trachsel send out a notice to alert residents to this fact.
- Jeff Harris mentioned that the Secretary Assistant had resigned and asked David to send out a notice informing the membership that this position is open.



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**Concerns of the Board**

- None

**Concerns of the Members**

- None.

**Adjournment**

Jeff Harris made a motion to adjourn; Rhonda Smith seconded and the meeting was adjourned at 6:19 p.m.

*The next regularly scheduled meeting is April 22, 2021 at 6 p.m. Due to ongoing COVID-19 issues, the location and time are TBD.*

Respectfully submitted by,

*David Trachsel*  
*PPWC Secretary*